



School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Principal initial/date when item is completed	Timeline to Plan, schedule and include in Agenda/Minutes	Requirements and District Practices
	April/May or Sept./Oct.	SSC Selection/Election (Requirement)
	After the SSC election (by October)	SSC Professional Development and Training -Roles and Responsibilities for representatives elected (Requirement)
	After the SSC election (by October)	SSC Meeting Calendar for the school year (District Practice)
	August-October	SSC plan and develop Single Plan for Student Achievement (SPSA) including ELAC and other advisory committees (Requirement)
	August-January	SSC annually review and revise the plan and proposed expenditure of funds (Requirement)
	September-November	SSC is informed of the Title I School's Annual Meeting to the Parents
	September-November	SSC develops Bylaws (District Practice)
	Sept./Oct. or May/June	SSC provides assistance with the development of the school level Parent Involvement Plan (PIP) and School Parent Compact (Requirement)
	October	SSC approves the SPSA , sign and date Recommendation and Assurance Page (Requirement)
	December-February	SSC approves School Accountability Report Card (SARC) (Requirement)
	December to May	SSC monitor the implementation of SPSA (Requirement)
	January-February	Mid-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
	June-August	End of Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
	At scheduled meetings	SSC Review Student Achievement Data (Requirement)
	At scheduled meetings	SSC seek advisory from ELAC – at site with 21 or more ELs, and other site advisory and special committees (Requirement)
	At scheduled meetings	SSC provides advisory and feedback on expenditures using Local Control Funding Formula (LCFF) (District Practice)
	Determined by School Safety Office	SSC coordinates with the Safety Committee on the Safe School Plan (District Practice)



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School Name: Whitney Avenue Elementary School

Year: 2024/25

Principal: Stephanie King

SSC Chair: Nicole Santillan

Meeting Date: 2/6/2025	Meeting Location: Whitney Avenue Elementary
Starting Time: 2:30	Ending Time: 2:51

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.
Submit sign-in sheet with the completed meeting minutes/notes.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		Chair
Comments/Parent Advice call to order by: Monica DeLeon seconded the motion: Taylor Marino		
2. Roll Call (1 minute)		Secretary
Comments/Parent Advice Stephanie King, Taylor Marino, Monica De Leon, Sabina Gergi, Nicole Santillan, Shani Drake, not present: Jordan Love-Aguilar, Randal McArthur, Jenna Cole, Yasameen Faza		
3. Additions/Changes to Agenda (_ min.)		Chair
Comments/Parent Advice none		
4. Reading and Approval of Minutes (_ min.)		Secretary
Comments/Parent Advice reading of minutes: Sabina Gergi approval of minutes: Nicole Santillan second motion: Shani Drake		



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5. Reports of Officers/Committees Recommendations from DELAC (_ min.)		Chair
Comments/Parent Advice Went over the detailed funding changes for next year at the ELAC meeting last week. Parents reported that they do not want to cut field trips. Another parent expressed keeping the Everyday Speech curriculum. Another parent suggested cutting Superior Sports. Another parent reported that if a position should be cut, it should be intervention.		
6. Public Comment (_ min.)	*Not Applicable	Chair
Comments/Parent Advice none		

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)		Principal
Comments/Parent Advice		
8. New Business (_ min.)		Chair/Principal 1. 2025/26 Budget & SPSA Update 2. School Plan for Student Achievement
Comments/Parent Advice <u>2025/26 Budget & SPSA Update</u> <ul style="list-style-type: none"> - Title 1 funding is being cut (around 60,000) - LCFF is staying about the same - ELO is being cut completely - Equity Multiplier is not being given next year Centrally Funded Positions <ul style="list-style-type: none"> - attendance clerk - school community specialist 		



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- 2 eld teacher
- instruction assistants (TBD)
- intervention teachers (TBD)

Current Funding of Positions

- Title 1 funding: intervention teacher, SCIS, clerk. Staff voted to keep these positions
- LCFF: rec aides
- ELO: Superior Sports, Project Optimism, Everyday Speech, BBSN, handwriting, field trips, PBIS, home visits, tutoring

Discretionary Funding Changes

- will have less Title and LCFF left over for next year

Programs

- Nicole expressed that field trips and tutoring should be prioritized
- Shani asked about Superior Sports. Stephanie provided the details. Shani expressed how beneficial it is because of the engagement and supervision that it offers. Prop 28 funds may be able to be used for this if they incorporate dance.
- Monica expressed prioritizing home visits

Positions

- Nicole asked the difference between the SCIS and school community specialist. Stephanie provided the details and how they can be funded.

SPSA Adjustments

- based on budget constraints
- Site Council Needs Assessment (intervention, attendance, supervision)
- Staff Needs Assessment (intervention, SCIS, IAs)

**9. Adjournment
(1 min.)**

Chair

Comments/Parent Advice

move to adjourn: Monica DeLeon
second the motion: Taylor Marino

Prepared By: _____ (signature) _____ Date: _____
(type name)

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance

Questions: crista.koch@sanjuan.edu



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