

UNDER CONSTRUCTION

Absence Information and Protocols for Parents

Absence Due to [Symptoms](#) (may require “[Test or 10” Protocol](#)):

Marin County Department of Health has a protocol regarding when students can return to school once symptoms are observable, referred to as “Test or 10”.

As we will be changing tiers throughout the year, we will **always** use the latest “Decision Tree” (from Marin County Department of Public Health) which determines what symptoms require various levels of response. The most up to date version of the “Decision Tree” will always be on the LCMSD COVID Response webpage ([symptoms and illness](#)).

Action Required from Parents:

- **Keep child(ren) home:** Students must stay home when they present with symptoms. For more common symptoms, this includes siblings too. In our current Orange Tier this “[Decision Tree](#)” outlines which symptoms require various levels of response.
- **Notify us of siblings:** In some cases, siblings need to stay home as well. Siblings in LCMSD will also have access to livestream. Please see [MCOE Covid handbook](#), or contact public health for guidance as to when your child’s sibling may return to school.
- **Please let us know each day how your child is doing.** If your child is still sick, please email the teacher and email or call to report the absence to the school office. If your child is healthy but waiting to return, please let the teacher know so they can arrange to live stream your child into the class.
- Submit documentation to school before returning when applicable.

When your child is absent due to following the “[Test or 10” protocol](#), they will have access to **Live Stream via Zoom**.

- **Who can Live Stream?** When students are in a waiting period after being sick but before being cleared to return to school, we still want them to have access to school. **All** students currently enrolled in in-person instruction will Live Stream via Zoom into their regular class if they:
 - Have or had symptoms and are in a 10 day isolation period
 - **or** are in a 14-day mandatory quarantine for exposure
 - **or** home waiting for doctor appointment/medical clearance
 - **or** COVID test results will Live Stream via Zoom into their regular class.
- **What can I expect when Live Streaming?**
 - Live Stream is different from Distance Learning! During live streaming, a student is observing the classroom through a camera/speaker via Zoom. The teacher checks in with the student as often as they would with any other student. This requires independence on the student’s part or adult support.
- **How Does My Child Live Stream?** Your child can access their class live stream by clicking the class link below. Live streaming will start 5-10 minutes after the cohort time

begins as teachers have to check in the in person students before starting the live stream.

- [Master Cove Class Zoom List](#)
- [Master NC Class Zoom List](#)
- **Credit for Attendance During Live Stream:** Students will be marked **present** for attendance for any days that they attend via zoom.

Absence Due to Travel:

- Families who are traveling or electing in voluntary quarantines participate in Independent Study. They do **not** receive live stream or distance learning.
- The school can provide an Independent Study Contract if the student is out for 5 or more consecutive days and the family gives advance notice.
- **Process for requesting Independent Study:**
 - Parent:
 - NC/Cove - Complete the top part of this form: [Independent Study Contract \(ISC\)](#)
 - Hall - Complete the [Independent Study Contract Request Form](#).
 - Parent - Email teacher and office with dates that the child will be out at least one week prior to the absence. Attach the ISC with child's information pre-populated.
 - Office- Mark dates in Alma "Independent Study"
 - Teacher - List assignments and due dates in the paper ISC Form (NC/Cove) or in the ISC google doc that is provided by the office (Hall). It is okay to have them simply complete assignments in Google Classroom.
 - Student- complete assignments
 - Parent/Student - review that assignments are complete, print and sign the contract and return to teacher (no later than 1 week after return from travel)
 - Teacher- review/ score work, sign and verify, return to office
 - Office- archives for auditing purposes

Absence- Unverified

- Students are not permitted to attend school until the reason for absence is verified.
- If your child was displaying any symptom/s related to COVID-19, **you must** follow the "Test or 10" protocol.
- If your child was not displaying symptoms outlined below and was absent for another reason, **you must** notify the office for the reason of your child's absence (i.e. out of town, orthodontist appointment, car trouble, etc.).

Absence- Close Contact/ Exposure

- Follow [appropriate protocol on website](#)
- Your child will have access to Live Stream (see info above) when quarantining due to close contact.

You can find more information here: [MCOE Covid handbook](#). Thank you for making our health & your child's health a top priority. Together, we are the solution.

