

Anne Arundel County Permitting Cheat Sheet (March 2023)

Type of Project	Standard Grading Plan Application	Site Plan	Design Drawing with cross section and plan view	Online Right of Way Permit Application	Right To Discharge - agreement signed	Maintenance Plan Maintenance Agreement	Dual Agreement Signed	Critical Area Worksheet	Vegetation Management Plan *** Submit to Bud Reaves in the Forestry Division.	Qualifies for AA Co Tax Credit
Projects On Private or Community Property – NOT in the <i>Right of Way</i>										
Rain Garden or Bioswale on Community or Residential Property	Yes	Yes, & photo of Miss Util marking recommended	Yes	No	Only if garden accepts public drainage on private property	Yes, Plan Yes (but not filed with County)	No	Only if the property is in the Critical Area	No	Yes
Rain Barrel	No	No	No	No	No	No	No	No	No	Yes
Conservation Landscape /tree planting on private property or community property that will be completed in 24-48 hrs.	No	No	No	No	No	Yes (but not filed with County)	No	No	No	No
Conservation Landscape /tree planting on private property or community property that will NOT be completed within 24-48 hrs.	Yes, if in the Critical Area	No	No	No	No	Yes (but not filed with County)	No	No	No	No

Removal of Invasive Species on Private Property	Yes, if in the Critical Area	Yes	No	No	No	Yes, Plan Yes (but not filed with County)	No	Yes, if standard grading plan is submitted	Yes – if in critical area buffer	No
Rain Garden in the Road Right of Way, or adjacent to any Storm Drain Infrastructure	Yes	Yes, with photo of Miss Utility marking	Yes	Yes	Only if garden accepts public drainage on private property –Mail In	Yes, Plan Yes – mail in	Only if project spans both public or private property – mail in	Only if the property is in the Critical Area	No	Yes ***Note that it may not be practical to apply

Conservation Landscape in the Road Right of Way	Yes	Yes	Yes, but no side view required	Yes	No	Yes, Plan Yes-mail in	Only if project spans both public or private property - mail	Only if the property is in the Critical Area	No	No
Street Trees	See below									
Storm Drain Stenciling	See below									

Permit Package Submission

Submit Package to:	Package Includes:
For Projects <i>NOT within the Right of Way</i>	

<p>Standard Grading Plan Application:</p> <p><i>James J. Haupt, CBLP</i> Anne Arundel County Government Code Compliance Supervisor Department of Inspections & Permits 2664 Riva Road, Annapolis Maryland 21401 Office: 410-222-4602 Cell: 443-822-7712 jphaup00@aacounty.org</p>	<ol style="list-style-type: none"> 1. Cover letter with your contact information and a short description of the project and timeline. 2. Standard Grading Plan Application https://www.aacounty.org/departments/inspections-and-permits/forms-and-publications/permit-forms/SGP.pdf 3. Site Plan checklist. 4. Design Drawing – should have cross section and plan view. 5. Critical Area Worksheet (If applicable) https://www.aacounty.org/departments/inspections-and-permits/forms-and-publications/permit-forms/CriticalAreaWorksheet.pdf
<p>Vegetation Management Plans (VMP) (For projects within 100 ft buffer, forest conservation areas, projects on community property or questionable projects)</p> <p>Bud Reaves, Licensed Forester, ISA Certified Arborist, Anne Arundel County Inspections and Permits, Forestry Division Phone: 410-222-6707 jpreav00@aacounty.org</p>	<ol style="list-style-type: none"> 1. Vegetation Management Plan https://www.aacounty.org/services-and-programs/guidelines-for-vegetation-management-plan 2. Map of property to show natural features: i.e. wetlands, streams etc. this can be made using the BWPR watershed mapping application:
<p><i>For Projects in the Right of Way</i></p>	
<p>Projects in the Right of Way:</p> <p>Alex McCullough Rights of Way Permitting Manager DPW Bureau of Highways 2662 Riva Rd., Suite 310 Annapolis, MD 21041 Office: 410-222-7344 https://www.aacounty.org/services-and-programs/right-of-way-permit</p>	<ol style="list-style-type: none"> 1. Right of Way Application 2. A Copy of the Standard Grading Plan Application package above. 3. Right to Discharge Agreement (Original signed and notarized) if public water is being directed to private property 4. Maintenance Agreement (Original signed and notarized)

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<p>Street Tree Projects (Can require a street tree permit from the State of Maryland unless working under AA County blanket permit. Begin this type of project by contacting Bud Reaves and Scott Blizzard)</p> <p>Bud Reaves, Licensed Forester, ISA Certified Arborist, Anne Arundel County Inspections and Permits, Forestry Division Phone: 410-222-6707 jpreav00@aacounty.org</p> <p>AND</p> <p>Alex McCullough Rights of Way Permitting Manager DPW Bureau of Highways 2662 Riva Rd., Suite 310 Annapolis, MD 21041 Office: 410-222-7344 https://www.aacounty.org/services-and-programs/right-of-way-permit</p>	<p>Street trees which are placed behind a sidewalk on closed section roads or at least eight feet from the edge of paving on open section roads usually do not obstruct sight distance and are generally not subject to these restrictions. However, a case by case review may be necessary depending on the species of tree used.</p> <ul style="list-style-type: none"> • Only DNR Approved Trees • Street Trees should not be placed: <ul style="list-style-type: none"> • within 100 Feet of the Face of a STOP or YIELD Sign • within 50 Feet of the Face of Any Other Street Sign • within 25 Feet of a Street Light • within 150 Feet of the Intersection to the Left or Within 100 Feet of the Intersection to the Right Along a Cross Street at an Intersection Controlled by A STOP or YIELD Sign • Lane Closures Require a Rights of Way Permit • Rights of Way Permitting Review for any Project Placing 5 Or More Trees in a County Maintained ROW <p>Send Rights of Way Approval Request to Alex McCullough (information opposite)</p>

Storm Drain Stenciling Projects

Sally Albright, CBLP

Education & Outreach Coordinator

Bureau of Watershed Protection & Restoration

2662 Riva Road Suite #450, Annapolis, MD 21401

Office: 410.222.0136 | Cell: 443.970.9684

[Storm Drain Marking Program](#)