

GoGuardian Usage: Expectations & Best Practices for Teachers

Expectations for Daily Use and Reminders about [Device Usage Guidelines](#)

To ensure student safety, maximize instructional time, and support classroom management while using student devices, the following expectations are in place:

- **Start of Day Activation**

Teachers must sign into GoGuardian and start their designated class session **at the beginning of the school day**, ideally during morning routines (e.g., taking attendance, lunch count). Teachers also are **able to schedule a class and scene to run at certain times each day**.

- **Use of Pre-Approved Scenes**

Teachers must **enable a Scene** (set of allowed websites) that has been collaboratively developed with their **grade-level team** when students are using devices. Here is an [example scene](#) you can use, made by ITFs, you can share with your team and add approved websites to. **You can also set the maximum number of tabs students can have open.**

- [How to create and apply a scene](#)

- **Active GoGuardian Sessions During Device Use**

GoGuardian must be running any time students are on their school-issued devices, regardless of subject or activity. This is currently only possible for Chromebooks but not iPads. Teachers and/or TAs with students that utilize iPads for learning should try to circulate the room when devices are in use.

- **Consistent Monitoring**

Teachers are expected to **monitor student activity periodically** using GoGuardian and by circulating the classroom. GoGuardian should remain **enabled for the entire instructional day**. Keep the GoGuardian tab open as one of your tabs.

- **Prohibited Practices**

It is **not acceptable** for staff to remain at their desk or disengaged from classroom supervision **while students are on devices** and GoGuardian is not running.

- Staff should follow the [technology response flow chart](#) if there is **student misuse of devices**

- **End-of-Day Review**

Teachers should **briefly review student activity at the end of each day** to:

- a. Check for off-task behavior
- b. Reflect on instructional effectiveness
- c. Inform any necessary changes to grouping, differentiation, or digital content
 - How to set up [automatic daily emails](#) to send you these reports.

Best Practices for Effective Use of GoGuardian

-  **Circulate Regularly**
Walk around the classroom during device use to combine physical presence with digital monitoring.
-  **Use GoGuardian Tabs Efficiently**
Keep the GoGuardian tab open and easily accessible during lessons, even if you're projecting or teaching from your device.
-  **Leverage Activity Reports**
Use end-of-day or weekly reports to identify trends, students needing support, or opportunities for praise.
-  **Collaborate on Scenes**
Regularly meet with your grade-level team to **update and refine Scenes**, ensuring alignment with curriculum and student needs.
-  **Communicate Expectations to Students**
Let students know you are monitoring their activity and what your digital expectations are. This transparency builds accountability.
-  **Tag & Take Notes**
Use GoGuardian's tagging or note features to document repeated off-task behavior or any concerning patterns.
-  **Balance Monitoring with Teaching**
While constant surveillance is not expected, build routines that allow you to **glance at student activity** while delivering instruction.

Support articles to learn more about effective use of GoGuardian:

- [How to start a classroom session](#)
- [Reviewing a student's history](#)
- [How to create and apply a scene](#)
- [How to use the teacher chat with students](#)
- [How to view data from past sessions](#)
- [How to import your rostered classes from Clever](#)
- [How to import your rostered classes from Google Classroom](#)
- [GoGuardian Commands Overview: Lock/unlock screen, screenshots, close and open tabs, teacher chat](#)
- [How to send announcements to students](#)
- [How Parents can set up GoGuardian via their own App](#)