



Position Title: Facilities Maintenance Worker

Department: Cooperative Extension

Location: Greenland Point 4-H Camp and Learning Center

Your Direct Supervisor: Program Director, Nicole Nelson

Position Type: Seasonal, up to 40 hours per week

Salary Range: \$17.08 - \$18.49 per hour

We are not able to consider applicants who require Visa sponsorship support.

Work Environment / Dynamics:

Your position will be based at Greenland Point 4-H camp and Learning Center in Princeton, Maine. Your day-to-day work will involve active, outdoor tasks with opportunities to learn and develop practical skills related to facilities upkeep and maintenance in conjunction with the leadership team at the learning center.

Your Work Schedule:

The Facilities Maintenance Worker position is a part-time seasonal position. You will work up to 40 hours per week. The specific work schedule will be created with the leadership team based on the camp's needs.

Responsibilities:

- Perform general janitorial duties including cleaning sinks, toilets, and showers on a daily basis; sweeping and mopping; and ensuring all soap and paper products are regularly stocked.
- Maintain facilities and grounds, including mowing, weeding, gardening, trimming trees, and picking up litter.
- Operates and maintains a variety of vehicles, equipment and tools; complete routine maintenance on equipment, tools, and vehicles.
- Make minor building repairs, move furniture and equipment, and perform related duties.
- Follow proper safety protocols when handling and working with materials and chemicals associated with cleaning.
- Report maintenance issues and equipment failures as appropriate.
- Maintain inventory within the assigned area of responsibility.
- Adhere to safety procedures, including reporting mechanical and/or safety issues.
- Perform other duties of a similar nature as assigned.

Required:

- High School diploma, G.E.D or equivalent
- No previous work experience required

Preferred:

- Have a valid driver's license, a clean driving record and willingness to drive 12 passenger vans. This camp is licensed by the State of Maine. You must meet the State of Maine requirement for driving vehicles, "Drivers of vehicles carrying campers must be at least 21 years of age and be approved by the camp's auto liability insurer's agent."
- Ability to drive and back up a loaded trailer
- Ability to follow directions and work independently
- Ability to provide exemplary customer service
- Ability to perform manual labor
- Ability to understand Material Safety Data Sheets
- Ability to pass required safety training
- Communication and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction

- Ability to perform physical activities that require talking, hearing, seeing and considerable and repetitive use of arms and legs and moving entire body, such as reaching, standing, walking, fingering, grasping, feeling, climbing, lifting, bending, balancing, walking, stooping, and handling of materials.
- Heavy work: The ability to lift up to 50 pounds frequently, and/or in excess of 20 pounds of force constantly to move objects. Lifting and exerting forces more than 50 pounds requires assistance by other employee(s) or mechanical assistance. Individual forces must never exceed 50 pounds. Incumbents may be subjected to moving mechanical parts, vibrations, fumes, odors, dusts, poor ventilation, chemicals, and/or oils.

Benefits:

- Meals during programming