

**BY ORDER OF SITE ADMINISTRATION**

## Clearance Level 4 Introduction

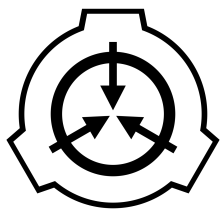
*Mandatory Training Manual*

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### **CLEARANCE LEVEL 4: RESTRICTED**

THE FOLLOWING DOCUMENT IS RESTRICTED TO SITE ADMINISTRATION, AND ALL CLEARANCE LEVEL  
4 PERSONNEL ON SITE.

IT IS NOT TO BE SHARED OUTSIDE OF THESE PARAMETERS.



## **What is Clearance Level 4?**

Congratulations, You have been chosen to ascend into the upper echelons of the Foundation at Site-65 or Site-56. This document will instruct you on your newfound responsibilities and most importantly, your knowledge. Clearance Level 4 positions you into the Foundation with a level of authority. Clearance Level 4 personnel **MUST** act to a high standard of professionalism. Anything astray from this will result in Tribunal and punishment.

Clearance Level 4 is the milestone to which you begin your journey in aiding the Foundation. The seniorship is divided into two. Below details what is a Junior and what is a Senior role within the CL4 bracket:

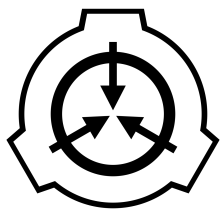
### **Junior Clearance Level 4:**

- Overseer Assistant
- Ethics Committee Assistant
- Executive Researcher
- MTF LT-MAJ
- Captain of General Security
- Internal Affairs Ambassador
- Intelligence Ambassador
- Chief of Medicine

### **Senior Clearance Level 4:**

- Site Director
- Site Advisor
- Director of Research
- MTF LTCOM & COM
- Chief of General Security
- Internal Affairs Director
- Intelligence Director
- Director of Medicine

**Please note: Refer to the Global Hierarchy for a more accurate authority chart.**



## **Responsibilities of Clearance Level 4 Personnel**

*Clearance Level 4 Personnel are required to carry out certain responsibilities. This varies per position and must be adhered to at all times. Common responsibilities for Clearance Level 4 Personnel involve the following:*

### **Blast Doors:**

You may be asked to close Personnel Wing blast doors during a Coded emergency. Give a 30 second warning prior to closing any blast door in the facility to allow staff safe transit through.

### **Electrical Centre:**

You now have access to Electrical Centre's across the Site. This will allow you to interact with various functions like the Tesla gates and the Lights. Do not abuse this privilege and communicate with the Site if you are to enable or disable any of this. Failure to do so will result in severe punishment.

### **Emergency Operation Centre:**

During Coded emergencies, you may enter the EOC for your own protection. You are permitted to bring your escort with you if you feel safer but do note, any classified information shared inside the EOC will result in your escort being amnesticated. Do NOT be incompetent in this regard.

### **Floor 3 Access:**

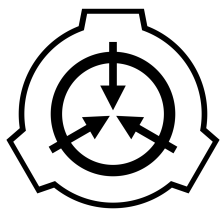
Assistants to the Overseer Council have free access to Floor 3 as per their role requirements. However, all Clearance Level 4 must seek permission and then be invited up to Floor 3 to converse with any of the Site Command members up there.

### **Advanced Armoury:**

This may be permitted by Site Administration and the upper echelons of the Mobile Task Forces. Clearance Level 4 doesn't permit you to authorise this on access rights alone.

### **CL4 SCP Containment Chambers:**

Do not freely walk into these chambers unless you are there to test or observe. These are Clearance Level 4 for a **REASON.** Testing by Executives is always permitted apart from SCP-008 where additional measures must be taken.



## Clearance Level 4 Knowledge

You now have access to a plethora of knowledge as a Clearance Level 4 personnel. You are aware of various sensitive bits of information. Please note, sharing any of the following information to Foundation personnel under this Clearance Level will get you arrested for treason and amnesticated.

### **The Overseer Council:**

You are more aware now of the Council's role in the Foundation. You may refer to each Council member with their respected dash number designation. Do not act unprofessionally in their presence and the utmost secrecy must be upheld when interacting with a Council member.

### **The Ethics Committee:**

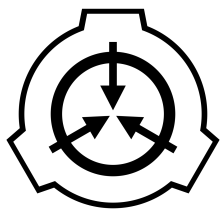
You are now aware of their full purpose in the Foundation as an Ethical countermeasure to various institutions running the Foundation. They hold similar authority and Clearance access to the Overseer Council. As aforementioned, do not act unprofessional in their presence. They have the power of tribunal and will use it on any Clearance Level 4 personnel not doing their role properly. You have been warned.

### **Internal Security:**

Whilst roaming the facility, you will refer to ISD as ISD. In the confines of Floor 3 and away from lower Clearance personnel, You now know them as Alpha-1 and Omega-1. Alpha-1 protects the interests of the Overseer Council and their counterpart Omega-1 protects the Ethics Committee. They are extensions of Site Command's will and authority, do your best to assist them where you can.

### **CL4 SCPs:**

You are now aware of what SCP-008/079/682 are. The details and information about the SCPs are CL4 knowledge only. People talking about the designation are permitted to do so. Further knowledge beyond that is forbidden and anyone under CL4 must be amnesticated.



## How to remove someone from a job?

Each Department will have a special ability to remove people from their position if they were found to be repeatedly breaking Code of Conduct/Ethics. Please follow the guidelines below to ensure you know how to effectively remove someone from their job. Reminder: Any bans beyond 7 Days must be approved by the Ethics Committee or the Overseer Council.

### **Job Removal Commands:**

**!banmedical <minutes>**  
**!bansiteaffairs <minutes>**  
**!banresearch <minutes>**  
**!bansecurity <minutes>**

**1 day - 1440**  
**3 days - 4320**  
**1 week - 10080**  
**2 weeks - 20160**  
**3 weeks - 30240**  
**4 weeks - 40320**  
**1 month - 43200**

Be sure to be looking at the person in question, who will be getting removed from their position for a set time, before issuing the command. Any bans done via this method **MUST** be logged via the banlog. Failure to do so will result in consequences and retraining. Efforts must be made to retrain those who have been removed from their role to prevent further bans from being made.

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**This concludes the Clearance Level 4 Introduction.**

**This Document was created by Site Advisor Broda Kagen with assistance from other personnel of similar clearance level.**

**Format by Site Director Elias Bouchard Site-65.**

**Signed, Site Advisor Broda Kagen Site-65**