Instructions to Bidders for Snow Removal/Salting
Contracting District: Bright Local School District
Bid Opening Date: February 3rd, 2026

The Bright Local School District (hereafter referred to as School District) is submitting for bid snow removal and lot treatment of the School District parking lots and access drives throughout the District. The term of the service contact shall be for the 2026-2027 calendar years.

1. **This bid is for the lots and access drives located at the following locations:**
   - Elementary School Campus – 6100 Fair Ridge Road, Hillsboro, Ohio
   - Whiteoak High School Campus – 44 North High St, Mowrystown, Ohio

2. **Contract Information to schedule site visits:**

   A site visit is required in order to submit a proposal so as to provide clarity as to the scope of services requested. Bidders must satisfy themselves, by personal examination of the locations of proposed work, the actual conditions and perimeters and requirements of the proposed work. Site visits may be scheduled by contacting one of the following:

   Jason Iles , Superintendent, Bright Local School District
   PO Box 299, 44 N. High St.
   Mowrystown, Ohio 45155
   Email: jason.iles@blsd.us

   Telephone: (937) 442-3114 x11501

   Matt Risner, Maintenance Supervisor, Bright Local School District
   PO Box 299, 44 N. High St.
   Mowrystown, Ohio 45155
   Email: matt.risner@blsd.us

   Telephone: (937) 442-3114 x11442

3. Submission Instructions and Deadline

The proposal may be emailed, mailed or hand delivered and must be received on or before February 25th, 2026 no later than 12:00 Noon. EST. Bids will be opened immediately thereafter at the offices of the Superintendent. Those submitting proposals will be notified of the results summary not later than March 5th, 2026.

All submitted bids must include a proof of one million dollars liability insurance coverage (required by District Insurance carrier).

When mailing or dropping off proposals they shall be enclosed in a sealed envelope clearly marked "PROPOSAL FOR SNOW REMOVAL" and addressed to: Jason Iles Superintendent 44 North High St, Mowrystown, Ohio 45155

Email proposals are to be sent to Jason Iles , with the Subject Line "PROPOSAL FOR SNOW REMOVAL" at jason.iles@blsd.us. Emailed proposals will receive a confirmation within 24 hours of receipt. If confirmation is not received, please call 937-442-3114 to give notification.

4. Bid Form

The selected contractor shall be qualified to perform the specified services. Cost will be broken down and submitted for different locations of work using the form below:

BRIGHT LOCAL SCHOOL DISTRICT
2026-2027 Snow Removal Proposals

Bright Elementary School	- Snow Removal	$ _____ per hour
	- Salt Application	$ _____ per lb.
Whiteoak Jr/Sr High School	- Snow Removal	$ _____ per hour
	- Salt Application	$ _____ per lb.

You must include with this proposal proof of one million dollars liability insurance coverage (required by District Insurance carrier).

You must provide a contact name and phone number for our Maintenance Supervisor to contact you with questions and/or to view your equipment to be used for snow removal and salt application. Questions about this request for proposal should be directed to Maintenance Supervisor, Matt Risner or Superintendent, Jason Iles at 937-442-3114.

Contact

Name _____

Address _____

Phone number _____

This proposal must be received at the Administration Office at 44 N. High Street, Mowrystown, Ohio 45155 by 12:00 Noon on Friday, February 25th, 2026. Clearly mark "Proposal for Snow Removal" on the outside of the sealed envelope.

The Board of Education reserves the right to accept or reject any or all, or parts of any and all proposals.

Note: This entire document can be obtained and printed from the District website at www.blsd.us – Board of Education – Treasurer's Office – Sealed Bid Documents