

CONSTITUTION AND BY-LAWS

New Mexico Chapter American Meteorological Society

Part I as set forth by the American Meteorological Society.

ARTICLE I: NAME

This organization can adopt any name desired by the majority of its active membership, provided the name in question is not in current use, upon approval of the Executive Committee, American Meteorological Society.

ARTICLE II: OBJECTIVES

Primary objectives of the organization shall be to foster the growth of operational meteorology, through research, forecasting, broadcasting, and education.

ARTICLE III: MEMBERSHIP

1. Membership in the local chapter is open to anyone interested in meteorology and its related fields and who agrees to abide by the requirements of this constitution.
2. Officers shall consist of President, Vice-President, Treasurer, Secretary, and Science and Outreach.
3. Officers shall be elected at the first official meeting of the chapter and at the first meeting of the calendar year thereafter. All officers shall hold their position for one year and may be re-elected.
4. Any vacated office shall be filled by action of the executive committee in accordance with the local chapter constitution.
5. The President shall report directly to the Executive Director, American Meteorological Society.

ARTICLE IV: COMMITTEES

1. The following committees are required: Program, Membership, and Publicity. The chairs of these committees will consist of the Vice-President (Program Committee), Treasurer (Membership Committee), and Secretary (Publicity Committee). Additional members of the committees shall be appointed in accordance with the local chapter constitution.
2. The Publicity Committee will keep the national American Meteorological Society advised of all local chapter activities.
3. The Executive Committee consists of the immediate past president and the current officers.

ARTICLE V: DUES

No national dues are required of chapter members. The American Meteorological Society does strongly recommend that all local chapter members become full members.

ARTICLE VI: MEETINGS

Chapters shall have a minimum of four (4) meetings each year.

ARTICLE VII: VOTING PROCEDURES

1. All active members of the local chapter may participate in voting.
2. Voting for officers of the local chapter shall be in accordance with the local chapter constitution.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, Revised Edition shall govern in all cases to which they are applicable, and in which they are not inconsistent with the constitution.

ARTICLE IX: NONPROFIT ORGANIZATION

This local chapter of the American Meteorological Society is organized and operated exclusively for nonprofit purposes, and no part of its earnings shall insure to the benefit of any member.

ARTICLE X: DISSOLUTION

Upon dissolution or disbandment of this organization, all funds and properties in excess of liabilities and expenses of dissolution will be distributed as determined by a majority of the active members.

ARTICLE XI: ADOPTION

This local chapter of the American Meteorological Society shall become effective upon approval of the Executive Committee, American Meteorological Society.

Part II as set forth by the local chapter of the American Meteorological Society.

ARTICLE I: NAME

This local chapter shall be known as the New Mexico Chapter of the American Meteorological Society.

ARTICLE II: OBJECTIVES

The New Mexico Chapter shall foster the growth of operational meteorology in state by providing the community with a social and scientific point of contact for meteorological, hydrological, and other related scientific interests. The New Mexico Chapter shall encourage collaborative research among its members and shall engage in continuing education on the latest developments in the various branches of hydrometeorological science.

ARTICLE III: MEMBERSHIP

1. Membership is open to anyone with an interest in meteorology and its related fields in New Mexico, and who agrees to abide by the requirements of this constitution.
2. The President presides as the Chair at all local chapter meetings and is responsible for the ideological and financial well being of the chapter. The President has the authority to appoint committees, to act upon local chapter interests as necessary, and oversees the goals and aspirations of the active membership.
3. The Vice-President is charged with planning and notifying members of upcoming quarterly and annual banquet meetings, securing guest speakers for all meetings, and determining appropriate meeting logistics. As the Chair in the absence of the President and is Chair of the Program Committee. The Vice-President also assists the other Officers in the performance of their duties.
4. The Treasurer serves as the administrative focal point for all chapter activities, presides as Chair of the Membership Committee, keeps a current list of the active membership, and maintains accurate financial records concerning local chapter activities. The Treasurer or designee of the Treasure shall make a report of the financial status of the chapter at each meeting. In the absence of both the President and Vice-President, serves as the Chair at the local chapter meeting.
5. The Secretary is charged with keeping the active membership informed about chapter functions, presides as Chair of the Publicity Committee, and submits reports of chapter activities to the national organizations through the President. In the absence of the President, Vice-President, and Treasurer, serves as Chair of the local chapter meeting.
6. The Science and Outreach Officer is charged with planning and promoting local outreach events in the community and state as well as managing and routinely posting on the social media platforms for the chapter (Part II, Article IX). This position also serves as Chair of the Outreach Committee and shares outreach event logistics. In the absence of the President, Vice-President, Treasurer, and Secretary, serves as Chair of the local chapter meeting.
7. The active membership has the right to impeach any officer if the officer's actions or activities warrant dismissal. A majority vote by the active membership is required to dismiss a local chapter officer. This vote will be done by secret ballot.

ARTICLE IV: COMMITTEES

1. The Executive Committee consists of five members: the President, Vice-President, Treasurer, Secretary, Science and Outreach, and immediate past President. If there is no immediate past President the most recent past President of the New Mexico Chapter will serve on the Executive Committee. If there are no past Presidents of the New Mexico Chapter this seat will be filled by special election. The winner of this election shall hold the title of Officer Without Portfolio.
2. The Program Committee will be chaired by the Vice-President and have up to two other members.
3. The Membership Committee will be chaired by the Treasurer and have up to two other members.
4. The Publicity Committee will be chaired by the Secretary and have up to two other members.
5. The Outreach Committee will be chaired by the Science and Outreach officer and have up to two other members.
6. Additional committees shall be organized at the discretion of the President.
7. Committee members shall consist of any active member in the New Mexico Chapter.

ARTICLE V: DUES

1. Annual dues of fifty dollars (\$50) for full time members and twenty dollars (\$20) for student members shall be paid to the New Mexico Chapter of the National Weather Association and the American Meteorological Society. Dues are payable at the first meeting of the chapter year. Payment of dues entitles the member to active member status and voting privileges.
2. If local chapter dues are not paid by the end of the second meeting of the chapter year the individual's membership privileges will be revoked and the individual will no longer receive announcements of future chapter activities until the dues are paid.
3. Use of all dues shall be for activities of the New Mexico Chapter and for the betterment of the chapter.

ARTICLE VI: MEETINGS

1. The chapter shall have at least four (4) meetings per chapter year. The chapter year shall run from 1 April to 31 March with elections held at the first meeting of the calendar year.
2. Time and location of the meetings will be determined by the Executive Committee, with input from the active membership.
3. At least four (4) meetings shall occur in a physical location. In order to meet the four (4) meetings per year mandate, the membership may approve "virtual meetings" when necessary.
4. All meeting minutes shall be sent in writing to all active members by the Program Committee at least fifteen (15) days prior to the next meeting. This message shall also include the time, place, and purpose of the next meeting.

ARTICLE VII: VOTING PROCEDURES AND ELECTIONS

1. At the very first meeting of the New Mexico Chapter of the American Meteorological Society, both the nomination and election of Officers shall occur. Thereafter, routine Board member elections will be conducted every two years prior to the Annual Banquet, typically in April.

2. Nominations: Nominations of active members qualified to hold Officer positions will be accepted from the floor during the last meeting of the chapter year (May to April) prior to elections. A list of the nominees will be sent to all active members within ten (10) days after the close of this meeting.
3. Voting Procedures:
 - a. A quorum is defined as more than one-half of the active membership and must include one elected Officer.
 - b. A simple majority of the quorum is required for the election of officers and matters other than constitutional reform. For amendments to the constitution, a two-thirds majority of the active membership is required. Voting may take place by one of two methods...
 - i. If a quorum is present at a meeting, voting may take place at that time.
 - ii. If a quorum is not present at a meeting, then all matters that require voting will be subject to electronic voting. After a one week waiting period, the president (or the president's designee) will post the question to all active members via electronic mail. Voting will take place within a one week window beginning with the day the question is posted. This will ensure the vote will be completed by the next meeting. Votes will be made via electronic mail directly to the president (or the president's designee). Members without electronic mail capability will have their vote forwarded by a member who does. Results of the vote will be announced at the next meeting, and by electronic mail to all active members. If electronic mail vote is authorized, the President or a designee of the President shall retain copies of all electronic mail ballots for a period of one year.

NOTE: If a quorum is not met via electronic voting the matter shall be tabled until the next meeting. No chapter business can occur without a quorum.

- c. In the event of an election tie for a particular board member position, a runoff election will be held within two weeks, and the successful candidate will be appointed accordingly.
- d. In the event an individual wins multiple board member positions from an election, this individual must select the position of their choice, then the remaining vacant position(s) will be filled with the runner-up candidate for that respective position(s).

ARTICLE VIII: BOARD MEMBER TERMS

1. Board member terms will be two years in duration.
2. The inauguration of Officers will be conducted at the Annual Banquet held in April.
3. No board member may be elected to serve in the same position for more than two consecutive terms (maximum: four consecutive years). A board member can be elected again for that same position after a two-year (or one term) waiting period.
4. In the event a board member position has not been filled through the election process, the Past President will assume the responsibilities until the position is filled. The President will conduct a special election for this position on a quarterly basis until the position is filled.

ARTICLE IX: PARLIAMENTARY AUTHORITY

1. Expenditures of the New Mexico Chapter of the American Meteorological Society less than fifty dollars (\$50.00) may be authorized by a majority of the Executive Committee. The Treasurer shall have authority to sign checks for these expenditures. If there is no Treasurer then the President shall have signature authority.
2. Expenditures of the New Mexico Chapter of fifty dollars (\$50.00) or more shall require the approval of a simple majority of a quorum present. Both the Treasurer and the President must sign checks for these expenditures.

ARTICLE X: SOCIAL MEDIA

The New Mexico Chapter of the American Meteorological Society will maintain one Facebook and one X (formerly known as Twitter) account. These platforms shall be used to promote local science and outreach activities throughout New Mexico. Only board members will have access and posting privileges to these accounts, with primary responsibility tasked to the Science and Outreach Officer. Any member of the organization may recommend a social media post to this board member.

ARTICLE XI: NONPROFIT ORGANIZATION

The New Mexico Chapter of the American Meteorological Society is organized and operated exclusively as a nonprofit entity, and no portion of its earnings shall be used to the benefit of any individual that is an active member.

ARTICLE XII: DISSOLUTION

The New Mexico Chapter of the American Meteorological Society shall follow the procedure given in Part I, Article X of the constitution upon the dissolution of the chapter.

ARTICLE XIII: ADOPTION

This constitution shall become effective upon ratification by two-thirds of the people present at the third meeting of the chapter that was conducted on September 16, 2023, and upon approval of the party named in Part I, Article XI of this constitution.