

Anita Public Library Board of Trustees

Wednesday, March 12th, 2025

The March meeting of the Anita Public Library Board of Trustees was called to order at 4:45 pm. Present was:

Board Members- Marcia Casteel, Bruce Petersen, Karin Burns and Librarian/Director Sara Young.

Absent was: Bev Johnson and Jackie Sanders

The agenda was approved on a motion by Marcia and seconded by Karin. Unanimously carried.

The floor was open to the public at 4:46 pm. No member of the public was in attendance.

Minutes of the February meeting were approved on a motion by Bruce and seconded by Karin. Unanimously carried.

Treasurer's Report= No out of ordinary expenses. Sara reported she met with the new City Clerk and reported that she is wanting Sara to revamp how she does her monthly report and to watch for this next meeting. She also reported that the dollar amounts for what the library is receiving from the City Funds do not match what the City shows. Sara was also told that any purchase she does has to be pre-approved by the Board going forward- the Board reviewed our by-laws which states Sara can spend \$500 or less without approval.

Treasurer's Report was approved on a motion by Bruce and seconded by Marcia. Unanimously carried.

Library Business:

- Discussion and Approval of Board of Trustees By-Laws- Sara presented changes made to the By-Laws. The changes were approved on a motion by Karin and seconded by Bruce. Unanimously carried.
- Discussion of carpet project- Sara will budget for this capital project. She reported where the funds were coming from to do this project.
- Discussion of FY25-26 fiscal year budget- With Sara not knowing she was supposed to budget for the property tax fee, since in previous years this was not the process, the library is losing \$9500-\$10,000 of their requested/approved budget amount from the city. The Board discussed how this would look for the new fiscal year. There will be either no pay raises for staff or no new material, programming etc. for the library. Hours will have to be cut from staff and the library will have to be closed more. The Board at this time was not able to come up with any positive solutions.
- Discussion of country-wide board training- Board members attended a country-wide board training a couple weeks ago. Discussed the positives from the meeting and how to advocate for the library.

Librarian Report: Sara reported that circulation has been steady. The non- fiction room has been painted. She will be working on painting other areas.

Motion by Marcia Seconded by Karin to adjourn the meeting at 5:44 pm. Unanimously carried.

Marcia Casteel, Secretary