Council

Location: MC 5479
September 11, 2025 · 6:00 PM ET
Google Meet: meet.google.com/fut-jnxq-nfq
Live agenda:
https://docs.google.com/document/d/1_vhcgjiw1oyTM8molA5_JLRMu5WzchmKUL4uY8Ah2A0/edit?usp=sharing

Speaker	Alex Lavallee (President)
Secretary	Valery Lai (VPA)
Attendees (Voting)	**Executive Officers:** Alex Lavallee (President), Valery Lai (VPA), Jinki Onabolu (VPF), Nazra Adam (VPI), Luna Wu (VPO), Lorena Guo (VPC) **Actuarial Science Representatives:** **Statistics Representatives:** **Pure Mathematics, Applied Mathematics, and Combinatorics and Optimization Representatives:** **Computer Science Representatives:** River Stanley, Sai Jilla, Avish Kathpal, Elyn Huang **Business Representatives:** Xiangru Mo **Computing and Financial Management Representatives:** **Software Engineering Representatives:** **Teaching Representatives:** **Mathematical Studies and Other Representatives:** **At-Large Representatives:**
**(Non-Voting)	**Business Manager (Rose Penner); **Dean's Delegate (Jackie Jones); **Chair (Jack Whittick); **math**NEWS** and clubs
Expected Absences	
Unexpected Absences	

1 Welcome and Opening Remarks

1.1 Call to Order

Note that quorum for council meetings is ⅖ of voting members.
The speaker calls the meeting to order at 6:05 PM ET.

1.2 Approval of the Agenda

The speaker assumes the agenda.

1.3 Territorial Acknowledgement

The Mathematics Society of the University of Waterloo acknowledges:

> *“The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.”*

1.4 Oral Conflict of Interest Declaration

“In relation to any of the items of business on the agenda for this meeting, does any councillor have an actual, perceived, or potential conflict of interest?”

1.5 Reference of Relevant Rules

MathSoc follows a modified version of Robert’s Rules to help keep our meetings orderly. They prevent us from talking over each other. Please wait to be acknowledged before speaking. For each speaking turn focus on a single point. Everyone has the right to speak. For a motion to be discussed it needs a “mover” and a “seconder”.

If you wish to:

- Make a new point ⟶ 1
- Reply as part of the ongoing conversation ⟶ 2
- Ask information about the speaking order, or relevant bylaws, or policies ⟶ POI (Point of Inquiry)
- When you see someone else not following the speaking order ⟶ POO (Point of Order)
- If you couldn’t hear or need to take a break, etc. ⟶ POP (Point of Personal Privilege)

Most motions at Council aren’t controversial, so we generally use a method of voting where you only need to explicitly vote if you wish to vote against a motion or abstain from voting. You can ask to have your vote noted in the minutes. We can also use roll-call voting or ballot box voting if ⅔ of Council agrees to it.

2 Consent Agenda — *Councillor Kathpal, VPA Lai*

If anyone objects to an item on the consent agenda, they can ask it be moved to the general orders.

2.1 Approval of Council Minutes

Be it resolved that Council approves the minutes from the July 29th regular meeting as presented: S25-07-29 Council Meeting Minutes
Be it further resolved that Council approves the minutes from the August 15th emergency meeting as presented: S25-08-15 Emergency Council Meeting Agenda Minutes

2.2 Budget for Food for Council Meeting #1

Be it resolved that a budget of $200 is approved for food for the first Council meeting, under the Council budget.

2.3 Budget for Food for Board Meeting #1

Be it resolved that a budget of $250 is approved for food for the first Board meeting, under the Board budget.

3 Special Orders

3.1 Appointment of Council Speaker — *President Lavallee, Councillor Kathpal*

As stated in Bylaw 7.8, Council must meet no less than <u>once every three weeks</u> during the period of classes each term. Please refer to Bylaw 7.12.1 for more information about the role of the speaker.
Be it resolved that ___ (Alex Pawelko) is appointed as the speaker of Council for the Fall 2025 term.

Alex is a pure math student and math senator. As a senator he should be at council meetings anyways, but he doesn't have a vote; this is something he can do alongside council meetings. Knows Roberts' rules very well in many contexts

Promise: Avoid annoying bureaucracy.

The vote to fill in the blank with Alex Pawelko unanimously.

3.2 Appointment of Council Secretary — *President Lavallee, Councillor Kathpal*

Please refer to Bylaw 7.12.2 for more information about the role of secretary of Council.
Be it resolved that Julia Miao is appointed as the secretary of Council for the Fall 2025 term.

Avish: What are the responsibilities of Council Secretary?

Lavallee: Taking notes and minutes down.

Julia: Interested because I want to be more involved in MathSoc, get to know more people. Has experience in high school meeting minutes as secretary for local boards.

The vote to fill in the blank with Julia Miao is unanimous.

3.3 Appointment of the Elections Committee — *President Lavallee, VPA Lai*

Be it resolved that VPA Lai, ___, ___, ___, and ___ are appointed to the Elections Committee for the Fall 2025 term; and,
Be it further resolved that President Lavallee from above is appointed as the Chief Returning Officer; and,
Be it further resolved to include the following dates for the by-election in the beginning of term email:

> The nomination period will be September 18-24,
> The all-candidates meeting will be held on September 25,
> The campaigning period will be from September 26-October 1, and
> The voting period will be from October 2-4.

Avish: Have you been on EC last term?
President Lavallee: I sat on EC in the past.
Avish: Perfect.

The vote to fill in the blanks with President Lavallee and VPA Lai is unanimous.

3.4 Appointment of Councillor-Directors — *President Lavallee, ___*

Whereas each term, 2 councillors are appointed to sit on the Board of Directors for the duration of the term; then,
Be it resolved that Councillor ___ and Councillor ___ are appointed as councillor-directors for the Fall 2025 term.

Jack (Chair): Please join the board! Just for representation!

Avish motions to postpone to next meeting. VPA Lai seconds. President Lavallee takes it on consent.

4 Reports

Each executive report shall be considered for a maximum of 3 minutes.

4.1 Executive Reports

President's Report: F25 President Council Report #1
President Lavallee presented the report.
VPA's Report: F25-VPA Council Report #1
VPA Lai presented the report.
Alex Pawelko: Ombudsman is a great resource for many things, especially outside of math.
VPF's Report: F25 VPF Council Report #1
VPF Onabolu presented the report.

Councillor Kathpal: Have the clubs/board been informed about the changes?
VPF Onabolu: Yes I'm working with Alex to coordinate that.
Councillor Kathpal: Awesome thanks.
VPI's Report: F25 VPI Council Report #1
VPI Adam presented the report.

VPO's Report: F25 VPO Council Report #1
VPO Wu presented the report.

VPC's Report: **F25 VPC Council Report #1**
VPC Guo presented the report.

4.2 Other Reports

Each of these reports shall be considered for a maximum of 2 minutes.

Speaker's Report:
Business Manager's Report:
Chair's Report:

5 General Orders

A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the speaker will end the discussion unless Council directs otherwise.

Councillor Kathpal motions to change the speaker to Alex Pawelko.

The motion passes unanimously.

5.1 Orientation Project Committee — *President Lavallee, VPA Lai*

Whereas MathSoc and MathSoc Clubs have had difficulties in recent years ensuring they have received sufficient representation during Orientation Week;
Whereas The current MathSoc executive structure limits the ability for the Fall and Spring executive teams to collaborate with Orientation efforts;
Be it resolved that ___ and ___ are appointed to the Orientation Project Committee, with President Lavallee chairing the Committee;
Be it further resolved that the Committee submits a report to Council at the end of every term, highlighting what has been accomplished, and what is planned for the subsequent term.

President Lavallee: Long term plan to get something down next time.

DSC: What sort of contributions are you looking for from clubs?
President Lavallee: Aware of opportunities. The only opportunity is games night and that's sorta at the end. Clubs should have more opportunities and earlier because it's important for first years.

VPA Lai: How long is an appointment on the committees?
Speaker: One term I believe.
President Lavallee: I was hoping 1 year.

VPA Lai motions to change term to 1 year. Councillor Kathpal seconds.

The motion passes.

The motion is postponed to next meeting.

5.2 ActSci Club Beginning-of-Term Budget — *President Lavallee, Councillor Kathpal*

Whereas the ActSci Club's plans to run a career fair on September 12th at the KW Crowne Plaza Viking Suite;
Whereas the ActSci Club has an expected turn out of 135 students in addition to 45 company representatives;
Whereas the Mathematics Endowment Fund has offered $2000 to cover the cost of the venue;
Be it resolved that $400 is allocated to budget line item #98 - Networking Extravaganza, to account for sandwiches and non-alcoholic beverages for attendees and company representatives.

President Lavallee: Ran through Jinki and Rose, I'm happy with this.
Speaker Pawelko: Two ActSci reps are in the room rn.

The motion passes unanimously.

Motion to consider 5.4 out of order. Councillor Kathpal, President Lavallee second. Speaker takes it on consent.

5.3 VPA Beginning-of-Term Budget — *President Lavallee, Councillor Kathpal*

Whereas the VPA is running their BOT Resume Review session on September XX;
Whereas the expected attendance for this event is 40 students, in addition to 10 volunteers;
Be it resolved that $200 is allocated to budget line item #13 - Resume Critique, to account for Domino's pizza for attendees and volunteers.

The motion passed unanimously.

5.4 DSC Beginning-of-Term Budget — *President Lavallee, Councillor Kathpal*

Whereas DSC is requesting $140 for drinks, and $10 for decor for a Karaoke Night event;
Whereas DSC is requesting $100 for their BOT event;
Whereas DSC is requesting $250 for a Workshop event;

Be it resolved that $150 is allocated to budget line item #183 - Karaoke Midterm De-stress Event, $100 is allocated to budget line item #169 - BOT Event, and $250 is allocated to budget line item #144 - Workshops.

DSC: Ask any questions.
Councillor Kathpal: All happening before the budget meeting?
DSC: BOT and Workshop is happening after, in September.

President Lavallee: What is the $250 used for the workshop?
DSC: The workshop. We expect a large attendance.

The motion passes unanimously.

Motion to consider 5.5 out of order. President Lavallee, Councillor Kathpal second. Speaker takes it on consent.

5.5 FARMSA Beginning-of-Term Budget — *President Lavallee, Councillor Kathpal*

Whereas FARMSA is requesting $500 for dinner and refreshments, and $50 for panelist parking for their beginning of term TD Capital Markets Networking Event;
Whereas FARMSA is requesting $240 for 3 months of a Stock Starter and Options Starter Polygon AI subscription;
Whereas FARMSA is requesting $100 for office snacks;
Whereas FARMSA is requesting $200 for food and drinks, and $50 for gift card prizes for their BOT Poker event;
Be it resolved that $550 is allocated to the new budget line item #104 - TD Capital Markets Networking Event;
Be it further resolved that $240 is allocated to budget line item #46 - Bloomberg/Yahoo Subscription;
Be it further resolved that $100 is allocated to budget line item #34 - Snacks
Be it further resolved that $250 is allocated to budget line item #108 (formerly #107) - BOT.

FARMSA: TD Bank, 4-5 people working in securities and capital markets who want to come. We are asking for a high amount because we're expecting a lot of people. And secondly the people who are coming are professional, so we want to offer something more professional like sandwiches.
Second, we need a data API using Polygon AI.
20 analysts, we work too hard so we need lots of snacks; we spend 3-4 times that every week.

Councillor Kathpal: There's a lot more events raised than the BOT. Why now instead of at budget meeting?

FARMSA (Lee): We were told budget meeting was happening third week, but they just announced that the 17th is a tentative date. The TD date is next weekend. If budget is approved 17/18th it's a very big rush. BOT 20-24th, also very rushed.

I heard board also being on the 17th.

That's why we're pushing this now.

For the stock data, not only for quant but also exec team and marketing and other teams. This benefits everyone.

FARMSA: Just to add, recruiting season is right now; by the team budget meeting happens, co-op cycle 1 is over. That is the way that students are helped the most, when people are recruiting.

Councillor Kathpal: I just like to ask VPF if $1000 at BoT is okay?
VPF Onabolu: Given the tentative date being very uncomfortable, especially for prior to cycle 1. I'm seeing a lot of money being spent, I get the $500 is being spent, you're getting professionals, that's good; my concern is, is there anywhere you could cut costs a little bit? Is this the best option you can provide?

FARMSA: We could do $80 for the polygon thing only the first month for now.

VPF: Is it a joint event for Poker?
FARMSA: It's the same way MathSoc does it. MathSoc pays Poker club, MathSoc provides food and drink. We do it the same. It's not a joint event, it's more like idk; It's like how MathSoc runs it.

VPF: Let's reduce the subscription for first month.

Councillor Kathpal motions to reduces Polygon AI to $80 and office snacks to $50, Councillor Jilla seconds.

Speaker takes it on consent.

The motion passes unanimously.

5.6 VPO Beginning-of-Term Budget — *President Lavallee, ___*

Whereas The snack bin in the MathSoc office is almost empty;
Whereas The VPO is requesting $200 to restock the office snacks;
Be it resolved that $200 is allocated to budget line item #17 - Office Candy

VPO Wu: Candy bin is empty.

6 New Business

Any councillor may raise any item of concern during new business. Generally, long discussions without a specific motion before the meeting should be avoided, and are technically against the rules of procedure. If a councillor has any questions about the procedure, form, or content, they should ask the speaker.

The motion to consider new business fails.

6.1 PMC Beginning-of-Term Budget — *President Lavallee, ___*

Whereas PMC is out of NFTs;
Whereas PMC is requesting $30 to purchase new NFTs;
Be it resolved that $30 is allocated to budget line item #29 - Office supplies.

6.2 Amendment to Policy 20.8 External Funding and Sponsorship — *President Lavallee, ___*

Whereas WUSA Accounting is requesting documented approval by MathSoc Council on capital asset purchases in excess of $3,000 that are funded externally, e.g. by MEF or SLEF;
Whereas this requirement should be outlined in policy for transparency and continuity;
Whereas the following amendment to policy 20.8 is being proposed:

20.8 External Funding/Sponsorship

1. MathSoc Executives and Clubs may apply or seek funding/sponsorship from external sources to help pay for Capital Improvements, projects, or events for the Society or for a Club. All Capital Asset purchases in excess of $3,000 must first be approved by Council prior to applying for funding from an external source, e.g. MEF or SLEF.

2. Once the Executive or Club has received approval for funding from an Endowment or external source, they are required to perform the following steps:

    a. Forward a copy of the email funding approval to Vice-President, Finance and cc Business Manager in this process. An invoice will then be generated by WUSA accounting to request the funds.

    b. Confirm with Vice-President, Finance that funds have been received by MathSoc before spending.

    c. Submit a cheque request, as per cheque request process, to Vice-President, Finance for reimbursement, noting Endowment Proposal ID or Sponsorship details for internal reconciliation. For assistance with large purchases, contact Vice-President, Finance.

Note: Funding/sponsorship received includes all applicable taxes. Any amount spent over the allotted amount must be approved by Council before the reimbursement is processed. Any amount left over from the allotted amount will remain in the Club's account for future purchases.

Be it resolved that Council approves the amendment to policy 20.8 as presented.

7 Announcements

Come to the first Board meeting next week if you'd like to run for Board Secretary!

Consider applying to be a Ontario Undergraduate Student Alliance Delegate here: https://wusa.ca/job/waterloo-undergraduate-student-association-ontario-undergraduate-student-alliance-61-ontario-undergraduate-student-alliance-ousa-delegate-volunteer-opportunity-2/

Please consider volunteering with MathSoc!

8 Adjournment

The meeting is scheduled to be adjourned at 8:00 PM ET.