



THE BENVENUTI PERFORMING ARTS CENTER RENTAL APPLICATION

An attractive location for recitals, graduations, conferences and receptions, The Benvenuti Performing Arts Center is available for private rental. The changing exhibitions in the light filled Main Gallery offer lively environments for cocktail parties and receptions while our theater seats 358 in a continental style.

Please note: our schedule is limited due to our existing commitments. Please reserve your space early by filling out this application and returning it to swinter@natomascharter.org.

Title of Production/Event:

Name of Artist(s) / Arts Organization (circle one):

Contact Person: _____

Mailing Address: _____

City _____ State _____ Zip _____

Day Phone (____) _____ Cell Phone (____) _____

E-mail _____

Alternate Contact Person: _____

Day Phone (____) _____ Cell Phone (____) _____

E-mail _____

Ticket Prices (Fill-in all that apply):

Ticket \$ _____ Adult _____ (ages i.e. 18 & above)

Ticket \$ _____ Youth _____ (ages i.e. 17 & below)

Ticket \$ _____ Senior _____ (ages i.e. 55 & above)

Ticket \$ _____ Group _____ (min # in group to qualify)

Ticket \$ _____ Other _____

Where and when do you plan to sell tickets for your production/event? _____

Do you plan to have any outside vendors at your event? **(Vendor insurance and additional documentation must completed at least 5 days prior to your event)**

_____ YES _____ NO

CAST AND CREW

Number of adult performers _____

Number of youth (under 18) performers _____

Number of your staff/crew _____

TECHNICAL NEEDS

Will your event require lighting design? _____ YES _____ NO

Does your event have a qualified lighting designer? _____ YES _____ NO

Will your event require sound design/board operation? _____ YES _____ NO

Does your event have someone qualified in sound design/equip.? _____ YES _____ NO

Will your event require use of the fly system? _____ YES _____ NO

Does your event have someone qualified to operate the fly system? _____ YES _____ NO

Check If Needed	Soft Good Equipment
	Cyc (Upstage white curtain)
	Upstage Black Traveling Curtain
	Mid-Stage Black Traveling Curtain
	White Scrim (Down stage see-through curtain)

PLEASE NOTE: At the time that a contract is signed and a deposit is made, the Artistic Director and/or Production Manager from your event/production must submit Tech Crew info.

Please mark any additional equipment your event/production will require use of:

Quantity Requested	Equipment	Cost	Quantity
	LCD Projector	\$100 per day	1
	Grand Piano	\$100 per day, \$95 tuning (request up to 2 weeks in advance)	1
	Marley Floor	\$100 per day, Set/Strike Labor \$150	1
	Wireless Mics (Lapel or Hand held)	1 included with rental, \$20 per mic thereafter	16 available
	Monitors	N/A	5 available
	Follow Spots	Operator/staffing costs only	1
	Music Stands	\$5 per stand	About 15
	Portable Stage (18" Platform)	\$100 per day	1
	Podium	\$5	1
	Tables	\$5 per table	6
	Folding chairs	\$1 per chair	25

ADDITIONAL BPAC STAFFING

Do you need additional stage technicians? _____ **YES** _____ **NO** If yes, how many? _____

Do you need the BPAC to provide Usher staff? _____ **YES** _____ **NO** If yes, how many? _____

ARTISTS/ARTS ORGANIZATION NAME _____

REQUESTED USE DATES AND TIMES: FIRST CHOICE

Month/Year: _____

Load-in:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Rehearsals:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Performances:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Load-out:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

ARTISTS/ARTS ORGANIZATION NAME _____

REQUESTED USE DATES AND TIMES: SECOND CHOICE

Month/Year: _____

Load-in:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Rehearsals:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Performances:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Load-out:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

ARTISTS/ARTS ORGANIZATION NAME_____

REQUESTED USE DATES AND TIMES: THIRD CHOICE

Month/Year: _____

Load-in:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Rehearsals:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

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Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

Load-out:

Dates: _____ - _____ Time: From _____ am/pm To: _____ am/pm # of hours _____

SUPPORT MATERIALS

You are welcome to attached materials that relate to your production/event that may be helpful to the selection committee.

I understand that this application serves as a request for theater space and does not confirm a theater reservation.

Signed: _____

Print Name: _____

Signed: _____

Print Name: _____



THE BENVENUTI PERFORMING ARTS CENTER

Mission and Goals

Mission Statement

The Benvenuti Performing Arts Center in Natomas offers dynamic programming that will inspire, challenge, and empower students, artists and audiences.

Goals

- Enrich our community's appreciation of diversity by inviting multi-cultural performances and ensembles
- Embrace and challenge the standard repertoire by utilizing new performance techniques, new technologies and non-traditional casting.
- Utilize the arts to nurture a more conscious community by presenting themes that explore and promote insight and understanding of the human condition across all ethnicities and cultures.
- Enhance the learning experiences of student artists at Natomas Charter School and in the Sacramento area through the creation of a series of residencies, workshops and special performances by professionals in the field.
- Create a performing arts facility that is welcoming and inclusive of the public at large by maintaining an aesthetically pleasing and professional facility
- Maintain a well-managed and financially sound performing arts center by employing well-qualified professional staff and developing strong community financial support.