

Marshall Elementary School

TEI plan 2025/26

Teacher Evaluation Instrument - complete process (TEI)

TEI Rubric only

The TEI is our official evaluation instrument for this school year and will be used for formal observations and end of the year evaluations.

Domains 1, 2, 3,4 will be completed during your formal observation/s.

Domain 5 will be completed at the end of the year.

Evaluation Timeline (Available on Sept. 5)

Please review the evaluation schedule for this school year and add it to your professional calendar. This is rigorous on my end and changes might have to be made. Thank you in advance for your flexibility. I am flexible too! If the schedule does not work for you, please let me know and we will make adjustments.

Pre-Conference 15 minutes. Schedule a specific date and time using the schedule above. At this meeting, please be prepared with your lesson plan or draft to review and the time you would like for me to evaluate your lesson.

Evaluation 30-60 minute observation of a lesson of your choosing. Please review the TEI to ensure that your lesson maximizes your success with the tool.

Post-Conference 15 minutes. Please make sure that you have reviewed feedback prior to the post- conference meeting and come prepared with questions/reflections.

Summative Evaluation 15-20 minutes. Complete [the self reflection form](#) on Domain 5 **by May 1, 2026**

How to upload lesson plans and artifacts

https://docs.google.com/document/d/1Sj_CuX3MzgMMZ7dhkrzvBgMuTFO9bKIAeNy3ltVMyMk/edit?usp=sharing