

Regular Meeting of the Board of the Evergreen Project

March 16, 2023 at 2pm Eastern / 11am Pacific

I. Call to order: J. Lundgren called the meeting to order at 2:04pm

II. Roll call

Present	Absent	Guests
Rogan Hamby (RH) Jeanette Lundgren (JL) Kate Coleman (KC) Ruth Frasure (RF) Joe Knueven (JK) Chris Sharp (CS)	Galen Charlton (GC) Debbie Luchenbill (DL) Katie Greenleaf-Martin (KGM)	

III. Approval of Minutes

- Minutes from February are here: [TEP 2023-02-16 minutes](#)
 - Two corrections to dates were made based on board review, KGM found one more date correction when she went back in to update :)
- Motion by JL to approve minutes from February, second by RH **ACTION:** Minutes approved.

IV. Treasurer's report (G.Charlton)

- GC absent, sent a report to the board with details on conference expenses
 - [2023-03 Treasurer's Report](#)
 - Will need to approve 990 at April board meeting

V. Committee reports

Release Team (RH)

- RH reports they are planning for monthly maintenance releases; one coming out in March with security patches

Ongoing Release Manager discussion

- More discussion planned for the conference

Outreach (R.Hamby)

- In advance of this afternoon's meeting this is the monthly Outreach report. Our activity right now is focused on getting the annual report finished. The content deadline is tomorrow March 17th and then I will begin layout work in earnest.
- Chris Sharp joined us this month at our meeting to discuss web infrastructure and begin the conversation of the logistics necessary for providing an overhaul of the website.
- Our main request right now is for the Treasurer and get Galen's assistance on setting up the Threadless store.

Conference Committee 2023 (J. Lundgren)

- Income so far is around \$53,000 but we had budgeted for \$79,000 so we need to address the underage there
 - We can reduce food costs some but need to maintain our minimum with the hotel
 - We probably cannot reduce a/v costs because we have remote attendees
 - There is a \$22,000 shortfall at this point; we can cover this out of organizational reserves but the goal for this conference to be self-sustaining (at least at some point, and this year is not necessarily an indicator of future years)
 - Discussion on importance of community element of this conference that we want to maintain; but we may need to advertise more (especially for the remote option) and/or make different choices in future years

Bylaws Subcommittee

- (no new report) Next meeting to be scheduled

Strategic Planning Subcommittee

- (no new report)
 - Strategic planning group will put together a summary of previous work & some proposals for future actions - RF will schedule

Trademark

- (no new report)

Nominations

- KC reports that we have two nominations for the two open seats. KC will send out the voting links via opavote.

VI. Old Business: (none)

VI. New Business: (none)

VII. Adjournment

RF motioned to adjourn the meeting, KC seconded. J Lundgren adjourned the meeting at 2:33pm. The next meeting of the Evergreen Project Board will be held in April 2023.

NB: Wednesday, 4/26 at 4:15pm (end of pre-conference day) is the April board meeting

Respectfully submitted,
Katie Greenleaf Martin, *Secretary*