

Job Posting Form

(YOU MUST MAKE A COPY OR DOWNLOAD THIS FILE AND ADD A LOGO PLEASE)

For School Principal & Teacher job postings, please return to Laurie Wojtaszczyk at lwojtaszczyk@buffalodiocese.org

For all other job postings, please return to Lindsay Gibson at lgibson@buffalodiocese.org

Date Posted: _____

Send resume to: Name: _____
 Address: _____
 Email: _____

Type of Employment: Summer: ☐ Part-Time ☐: If part-time, # of hours per week Full-Time: ☐

Job Title of Open Position: _____

Salary: _____ Salary will be: ☐ hourly ☐ other

Employer : _____ Department _____

Location Address: _____

Employer website: _____

Brief Job Description

Essential Duties & Responsibilities

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Qualifications: Required Education/Experience

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Desired Skills

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E.O.E.

How to Apply: By Mail ☐ E-Mail ☐ Fax ☐ as above, no later than **XX/XX/XXXX**