



## EXTENDED ABSTRACT TEMPLATE FOR DOCTORAL COLLOQUIUM

This template will assist you in formatting your paper. The parts of the paper (title, abstract, keywords, sections, text, etc.) are already defined as illustrated by the portions given in this document.

### PAPER TITLE

[TIMES NEW ROMAN 14 FONT SIZE, BOLD, CENTRED, UPPER CASE]

#### Abstract [Times New Roman, 11 Font Size, bold, centred]

The abstract should be maximum of 250 words (Times New Roman, 11 font size, left aligned, line spacing 1.0). A maximum of Five Key words should be indicated below the abstract. The abstract should include, in brief, the objectives of the research (i.e. knowledge gap being addressed), methods adopted, major findings, and conclusions. Keywords: (Times New Roman, 11 font size, left aligned).

### 1. EXTENDED ABSTRACT PAPER TEXT FORMATTING

The extended abstract should be between 1,500 to 2,000 words. (excluding references, title, author names, affiliations, and list of references). All papers must be written in English and typeset. Manuscript should be well written, and free of spelling and grammatical mistakes. Paper is A4 size. Text should be left aligned. Use 11-point font size. Use Times New Roman font, 1.15-line spacing. Page numbers should be centered on the bottom margin. All margins should be one inch.

#### Headings and Sections

Headings should be clearly delineated. Authors should show each heading's level of importance as follows:

**1. MAJOR HEADING** - Separate line, left aligned, bold, all caps.

**2.1. First Subheading** - Separate line, left aligned, bold, capitalize the first letter of each word.

**2.1.1. *Second subheading*** - Separate line, left aligned, bold, italic, capitalize the first letter.

*Third subheading* - On same line as beginning of text, left aligned, italic, capitalize the first letter, followed by a colon.

### 2. INTRODUCTION

This section generally starts with a brief background to the study. The rationale of the study, research objective(s) and research gap/problem of the study should also be identified in this section.

### 3. LITERATURE REVIEW

This section should contain the relevant literature used for the conceptualization. A well-structured literature review is required. It should include a good comparison and contrasting of different views of authors on the research problem. It also includes diplomatic critiques/emphasis of shortcomings of the aspects of methodology followed in previous research in the light of your research gap or the main research problem.

### 4. METHODOLOGY

It is important that you organize the methodology section in a clear and coherent fashion. You must provide a detailed explanation as to how you have carried out your research (i.e. methodology, other aspects of research design and operationalisation) in a precise and concise manner with justification as to why such methodology was chosen.

### 5. KEY FINDINGS AND DISCUSSION

This section should ideally begin by summarising the key findings before moving on to the interpretation of your findings. Instead of repeating your findings, this section should reflect judgments and interpretation of your findings/results. Make sure that you include similar findings in your discussion and demonstrate how your findings differ or complement the prior findings in the same line of study. In case of quantitative studies, you need to discuss your findings in relation to the theory/theoretical framework used and hypotheses of the study.

#### 3.1 Subsection [Times New Roman 11, bold, left alignment and capitalize the first letter]

##### *3.1.1 Sub-subsection: Guidelines for Abbreviations and Acronyms*

If you are using abbreviations and acronyms in text, disclose the full form (with abbreviations and acronyms) the first time they are used in the text. Do not use abbreviations in the title or headings unless they are unavoidable.

##### *3.1.2 Sub-subsection: Guidelines for Figures and Tables*

The Tables should be centered, numbered consecutively using Arabic numbering (Table 1, Table 2, etc.) and must have corresponding references in the main text. Tables should also have appropriate and concise headings. The table numbers and titles should be placed on top of the tables. Table captions should be centered above. Avoid placing tables before their first mention in the text.

*Table 1. Caption for the table.*

|     | Heading 1 | Heading 2 | Heading 3 |
|-----|-----------|-----------|-----------|
| One | 1         | 2         | 3         |
| Two | 4         | 5         | 6         |

All figures should be centered and numbered consecutively as 'Figures' (Figure 1, Figure 2, etc.) with corresponding references in the main text. Figures should also have appropriate and concise headings. The figure numbers and titles should be placed below the figures. Avoid placing figures before their first mention in the text. The description of the

figure should appear below the figure.



*Figure 1. Caption for the figure.*

Note: Any tables and figures, not based on the authors' original data should have source notes with corresponding references appearing in the reference list.

### *3.1.3 Sub-subsection: Guidelines for Footnotes*

Please, avoid using headers and footnotes.

### *3.1.4 Sub-subsection: Guidelines for References*

The list of the references should be given at the end of the paper. The references should be cited according to the American Psychological Association Style (7<sup>th</sup> edition).

## **4. CONCLUSION**

The conclusion needs to be concise and coherent. This section should reflect the realization of ultimate purpose of carrying out your research. Therefore, this section needs to be written in a way that it makes an impact on the users of your research paper. You must clearly state that you have answered your research problem and the questions and you have achieved the main research aim and objectives set out under 'Introduction'. However, bear in mind that you should not repeat findings again under 'Conclusion'. You need to provide the key concluding remarks and avoid focusing on minor points.

## **REFERENCES [Times New Roman, 11-Point, Bold, Left Alignment]**

Present the reference list in the alphabetic order [Times New Roman, 11-Point, Justified].

For all in text citations a detail referencing should be given in the reference list. All citations in the text and all references must meet APA styles (American Psychological Association 7th edition – more information <http://www.apastyle.org/>).

### **Book Style**

Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle*. Publisher Name. doi (if available)

### **Book - One author**

Stoneman, R. (2008). *Alexander the Great: A life in legend*. Yale University Press.

### **Book - More than one author**

Kumar, K., Rao, R. S., Kaiwartya, O., Kaiser, S., & Padmanaban, S. (2022). *Sustainable Developments by Artificial Intelligence and Machine Learning for Renewable Energies*. Academic Press.

### **Book with DOI**

American Psychological Association. (2020). *Publication manual of the American Psychological Association: The official guide to APA style* (7th ed.). <https://doi.org/10.1037/0000165-000>

### **Journal Article**

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of the article. *Title of Journal*, Volume number (Issue number), pages. <https://doi.org/xx.xxx/yyyy>

### **Journal article without DOI:**

Abelson, R.P. (1985). A Variance Explanation Paradox: When a Little is a Lot. *Psychological Bulletin*, 97(1), 129-133.

### **Journal article with DOI:**

Chickering, A. W., & Gamson, Z. F. (1999). Development and Adaptations of the Seven Principles for Good Practice in Undergraduate Education. *New Directions for Teaching and Learning*, 1999(80), 75–81. <https://doi.org/10.1002/tl.8006>

### **Conference Paper**

Author, A. A. (Year, Month Date (or Dates)). *Title of paper* [Paper presentation], Conference Name, Location. doi (if available)

Whipple, S. (2018, March 6-9). *Control beliefs as a moderator of stress on anxiety* [Paper presentation]. Southeastern Psychological Association 64th Annual Meeting, Charleston, SC, United States.