



NORTHERN
CALIFORNIA
chapter

2024 Honor Awards Submission Questions

REGISTRATION

Project Title (Please choose a unique project title. This is the title that will be used throughout the judging, awards and publication stages. If you are submitting the firm's own office please choose a name that cannot be identified by the jury in connection to the firm.)

Category (select one) (supplemental categories can be selected after registration)

- ☐ Heal
- ☐ Play
- ☐ Live
- ☐ Jewel Box
- ☐ Serve
- ☐ Work Small
- ☐ Work Medium
- ☐ Work Large

Name (main point of contact for submission)

Email Address (main point of contact for submission)

Phone # (main point of contact for submission)

Design Firm/Applicant Name

Design Firm/Applicant Address

Member ID # (Enter your IIDA membership number. A discount for the submissions will be automatically applied at checkout.)



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SECTION ONE (Project Details)

Project Location

Client Name

Date Completed (must have been completed after January 1, 2020)

Usable Square Feet

Project Statement (0-300 words)

Client Statement (optional) (0-300 words)

CRAFT (optional)

Achievement in Custom Design

Would you like your project to be considered for the Craft Award? If yes, please provide the required supplemental information.

☐ Yes

☐ No

Craft Statement (required if selected) (0-300 words) (up to 5 images may be included)

LONG VIEW (optional)

Achievement in Sustainable Design

Would you like your project to be considered for the Long View Award? If yes, please provide the required supplemental information.

☐ Yes

☐ No

Long View Statement (required if selected) (0-300 words)

SUMMIT

Achievement in Partnership

Would you like your project to be considered for the Summit Award? If yes, please provide the required supplemental information.

☐ Yes

☐ No

Summit Statement (required if selected) (0-300 words)

SECTION TWO (Project Team)

All A+D individuals who contributed to the project **MUST** be given proper credit at the time of submission. Information must be accurate and complete. The entrant is solely responsible for any errors or omissions in the information on this form. All references to project teams in IIDA NC publicity, presentations or awards will be based solely on the following information.

In the spirit of honoring the whole team, we strongly encourage that this to be filled out as completely as possible.

Was this a joint effort with another design firm that should be given equal credit as the submitting firm?

- ☐ Yes
☐ No

Partner Firm (required if selected)

Name(s) to Appear on Award

Should this project be awarded, please provide the firm name as you wish it to appear on your physical award.

If this was a joint effort with multiple design firms receiving equal credit, please provide the names of the firms as you wish to see them on the award. Ex. Firm/Firm/Firm or Firm, Firm & Firm or Firm + Firm

Design Team (List design team members. Use this format: Name, Role, Company)

General Contractor (List construction team members. Use this format: Name, Role, Company)

Photographer

Other Key Contributors

Please use the fields below to acknowledge companies and/or individuals that helped make the project a success.

Consultants, Engineers and Subcontractors (AV, LEED, structural, landscape, etc. Use this format: Trade - Company)

FF&E (Furniture, fixtures & textile manufacturers, furniture dealers, etc. Use this format: Category - Company)

Architectural Finishes (Flooring, tile/stone, architectural textiles, casework, ceiling, etc. Use this format: Category - Company)

Makers (Artists, custom furniture/finishes/lighting, etc. Use this format: Product/Trade/Category - Company &/or Individual)

SECTION THREE (Floorplans)

Floor Plans

If the project is more than one floor, please provide the minimum number of floor plans to convey design intent. Use "typical floor plan" where possible. *Each project image MUST be keyed to the floor plan.*

Do not submit concept diagrams, section drawings or 3D views. DO NOT include any firm identification, logo or use any title block formatting that will identify the firm. Client name and logo are acceptable unless the firm is submitting their own workspace.

SECTION FOUR/FIVE (Images)

Images (min 3, max 10)

Publication size (5MB max each image)

Web size (1MB max each image)

SECTION SIX (Program Rules & Regulations)

1. **Entry Fee Refunds:** The applicant firm understands and agrees that there are no refunds of entry fees.
2. **Ownership of Project Materials:** The applicant firm acknowledges that once submitted, all project materials become the property of IIDA NC.
3. **Work Ownership and Regional Office Participation:** I verify that the entry is entirely the work of those listed on this form and that the project submitted had substantial participation from our regional office.*
*Substantial participation is constituted by 85 percent of the design firm's project team being located within the IIDA Northern California Chapter territory.
4. **Eligibility and Completion Date:** The applicant firm confirms that the entry meets eligibility requirements and that the project was completed after January 1, 2020.
5. **Permission for Publication:** The applicant firm certifies that we have obtained permission from the client(s) and the photographer(s) to publish the project and images.
6. **Accuracy and Completeness:** The applicant firm has reviewed the information provided in this entry to ensure it is true, accurate, and complete for potential publication and for use in IIDA Northern California Chapter-related press materials.

Agreement

By clicking "Agree" below, I acknowledge and agree to comply with these program rules and regulations.

☐ Agree