

SPECIAL CONTAINMENT PROCEDURES FOUNDATION
SECURE. CONTAIN. PROTECT.

[INFRACTION & DISCIPLINARY HANDBOOK]

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INTRODUCTION

The Scientific Department, while meant to be a more care-free community among other groups, is not free from the grasps of discipline. Improper action can occur, and is considered indecent. Individuals are bound to the Code of Ethics, Criminal Code, Discord server rules, and standard regulations issued by ScD documentation.

However, it is a goal of ScD to be caring, and considerate when handling disciplinary cases. Thus, a precedent is established that each disciplinary case is handled individually by Command as a whole.

AUTHORITY & PUNISHMENTS

There are a few punishments that can be issued out, each with their own specific means of severity.

Punishment	Description	Authorization
Verbal Warning	A minimal & vocal punishment to act as a simple warning towards one's infraction. The warning isn't logged.	AR+
Written Warning	A more notable warning of more value to warn one's own infraction. The warning is logged and added to an individual's record	AR+
Point Deduction	The deduction of one's own promotion points. If the deduction makes one unqualified to their current rank, a demotion will occur as well with the cooldown reset.	AR+
Suspension	The temporary relief of one's position within the department, and prevented from going on-site on the team, or attending events. It is at the discretion of Command whether to allow said individual to remain in the Discord for their duration.	SR+
Exile	The more absolute relief of one's position within the department, with all progress removed. At minimum, the cooldown to being able to apply back to ScD is one week.	SR+

Blacklist	The more permanent and harshest relief of one's position from the department, with all progress removed, and prevented from applying back. Duration of cooldown to appeal for the blacklist is at the discretion of the CR, but it could be months or just unappealable.	**CR+**

Authority does not mean that simply one Command member may preside over a case solely. A case, at minimum, would have two opinions from Command. One of which will always be at least one HC member to officially log the punishment.

The authority represents the required rank in order to authorize a certain punishment. This doesn't mean an AR can't suggest an Exile or Blacklist, but rather, it means they can't authorize it.

Should differing opinions conflict in a case, more members of Command may input their take in order to mediate the conflict. However, authority at the level of HC may overrule a decision within appropriate means.

PUBLICITY

As part of ScD's interest, it is intended to make a friendly environment for ScD as best as we can, in order to maintain content for one to remain in the department, especially one being issued a punishment.

Because of such, it is an additional standard that disciplinary cases should be held at a confidential level to SC-3+ and ScD MC+. This is in order to maintain privacy for a suspect, and so that we don't encourage humiliation as a punishment. Because of such, we ask that members of ScD don't actively seek out information on punishments issued, unless the suspect is fine with being public about such.

In the means of transparency, however, it may be in the interest of Command to post cases to be public in the instance of exiled or blacklisted individuals. This may be only authorized by a Chief Researcher+.

APPEALS

Appeals are generally reviewed, but may not be guaranteed proper change. Cases tend to be reviewed elaborately with HC. So, in the instance of an appeal, you must present your case thoroughly. This doesn't mean that HC will accept appeals like:

- Excessive apologies or pleads;
- Appeals with no evidence to back up claims;

In fact, through your appeal, you are expected of the following:

- If you believe you are not liable for a punishment, present your evidence in a kind and professional manner;
- Under the instance that the punishment is deemed appealable after a cooldown, you will be expected to explain why you believe you should be cleared of said punishment;

In either instance, appeals to punishments should always be directed to a Senior Researcher, or a Chief Researcher in the instance of a blacklist. If you have evidence to back up that you were not liable for a punishment, you will be expected to present such a case.

THIS DOES NOT MEAN AN ATTEMPT AT APPEALING WILL RELEASE YOU FROM YOUR PUNISHMENT. This means that the case will be reviewed once more by HC.

Once an appeal is officially reviewed, the decision will be final. There will be no more attempts at further appeal. If there are truly any further concerns, you may direct them towards a Chief Researcher, but the chance of further appeal is little to none.

[HANDBOOK CONTINUES ON NEXT PAGE]

CONCLUSION

This marks the conclusion of the Infraction & Disciplinary Handbook.

If you have any questions about how ScD handles its disciplinary, or about the general offenses that either ScD documentation, Discord rules, Code of Ethics, or Criminal Code enforces, please direct them towards a member of Command, who may assist you.

Signatures

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Senior Researcher

JimmyJonRon45

Senior Researcher

EternalAtavist

Senior Researcher

adamR67

Chief Researcher

Fiiunky

Overseer