

ESD Vestry: Mission Roles - Info - Emails

UPPER SCHOOL VESTRY INFORMATION

Mission, Roles, Responsibilities, and Information

For more information, contact your chaplain: Fr. Nate Bostian bostiann@esdallas.org

MISSION: The Mission of the Upper School Vestry is to assist the chaplain in helping the students and staff of ESD glorify God, by planning, creating, serving, reading, and leading daily and seasonal worship services, in an environment that is rooted in the Episcopal faith, while being inclusive to all participants, and encouraging every person to “ignite a life of purpose through the development of an educated conscience”.

WANT TO APPLY FOR VESTRY? Click [THIS FORM!](#)

VESTRY ROLES: You can select the role(s) you would like to play in Vestry for next year. Note that incoming Freshmen (9th grade) can only be Worship Team Members or Acolytes their first year. Also note that EVERY Vestry member will be part of a Daily Worship Team.

SERVICE ROLES FOR **ALL** VESTRY MEMBERS:

- **DAILY WORSHIP TEAMS:** For 9-12 grade. All Vestry Members **MUST** serve on a Daily Worship Team. There are 7 worship teams (one for each day of the schedule rotation). On each day we have chapel, each team will be responsible for selecting students who will CREATE the slides for the day, CLICK the slides, READ the Scripture(s), and LEAD the prayers. In depth information on planning and putting together daily chapel can be found by watching [ESD Chapel Worship Planning Video](#) or reading the [ESD Chapel Planning Guide](#).
- **ACOLYTE CORPS:** For 9-12 grade. Once a week (on average) we will celebrate Holy Eucharist on Wednesday in Chapel. Acolytes are needed to: (1) Vest prior to service in robes; (2) Prepare the cross, torches, banner, and Gospel book for service; (3) Process in during the Gathering Hymn; (4) Lead the Gospel procession in the middle of service; (5) Assist the priest in setting the Altar for Eucharist; (6) Help with distribution of Communion as Chalice bearers; (7) Recess out during the final hymn of Eucharist. In depth details on Acolytes duties can be found in: [Instructions for Eucharistic Ministers and Acolytes](#)

LEADERSHIP ROLES FOR 10-12th GRADE:

- **VESTRY CO-CHAIR:** For 12th grade. These Senior Leaders have executive responsibility over the vestry, including: (1) Helping the chaplain recruit, train, and retain Vestry members; (2) Helping the chaplain sort students into Vestry teams at the beginning of the year (including selecting the daily worship teams they themselves will serve on); (3) Calling Vestry meetings and taking meeting notes which will be sent out to all Vestry members; (4) Regularly checking in with Team leads and liaisons, helping them troubleshoot challenges, and communicating these with the chaplain; (5) Helping the chaplain select volunteers to pray at special events, including: Major home sporting events, award ceremonies, and special worship services.
 - **NOTE:** If you are applying for Vestry Co-Chair you will need at least **TWO [recommendations](#)** filled out and will interview with chaplains.
 - We currently have 4 specialized Co-Chair positions, which can be reconfigured based on need and interest:
 - Co-Chair for Acolytes: Manage Acolyte Leads and Teams
 - Co-Chair for Commitment and Contribution: Tracking points and ensuring everyone is contributing.
 - Co-Chair for Daily Worship: Manage Daily Worship Leads and Assistants.
 - Co-Chair for Special Teams: Manage leaders of special teams for Communications, LS, MS, and Music.
- **ACOLYTE CO-LEADER:** For 11-12th grade. Acolyte co-leaders will be selected to lead the Acolyte Corps. They will train Acolytes to serve, and will ensure that 5 Acolytes help with every Eucharist service: One cross bearer, two torch bearers, one Gospel book bearer, and one banner bearer. Each of these will also assist each week in communion: 4 to hold the chalice, and one to hold gluten free wafers.
 - **NOTE:** Application requires at least **ONE [recommendation](#)**.
- **WORSHIP TEAM CO-LEADER:** For 11-12 grade. A leader and co-leader will be selected for each Daily Worship Team (one team for each day of the daily schedule rotation). The senior and junior leaders will work together to make sure their team is organized for each day they lead worship, and that they have members who assist the chaplain in creating slides, clicking slides, reading scripture(s), and leading prayers.
 - **NOTE:** Application requires at least **ONE [recommendation](#)**.
- **MUSIC TEAM:** For Choir Members in 11-12th grade. They will recruit student and staff musical offerings (singing and/or instruments) and coordinate with Choir Director and Chaplain in scheduling them; Gather

music/hymn requests from students and staff and communicate them with Choir Director and Chaplain; Help find musical coverage of music for times when Choir Director is out. Contact Joe Snyder snyderj@esdallas.org

○ **NOTE:** Application requires at least ONE [recommendation](#).

- **COMMUNICATIONS TEAM:** For 10-12th grade. Liaisons will work with ESD's Communications and Journalism Staff to try to get one item each week (picture, video, quote) into our social media, or other ESD news outlets, to represent our worship as an Upper School. You will be in regular contact with ESD Social Media and Content managers, and communicate any special events or speakers to them. Contact: Katy Dailey at daileyk@esdallas.org and Jackie Robertson at robertsonj@esdallas.org.

○ **NOTE:** Application requires at least ONE [recommendation](#).

- **MIDDLE SCHOOL GUILD:** For 10-12th grade. MS Guild Members will work with ESD's Middle School chaplain to help in any way that fits the guild members gifts and talents, as well as the needs of Middle School, whether in speaking, or assisting, or another form of service. Toward the end of the year, they will come to the Middle School chapel to tell rising 9th graders about Vestry, and how they can be involved when they get into high school. You will be in regular contact with MS Chaplain Matt Stroud at stroudm@esdallas.org.

○ **NOTE:** Application requires at least ONE [recommendation](#).

- **LOWER SCHOOL GUILD:** For 10-12th grade. LS Guild Members will work with ESD's Lower School chaplain to help in any way that fits the guild members gifts and talents, as well as the needs of Lower School, whether in speaking, or assisting, or another form of service. You will be in regular contact with LS Chaplain Toni Luc at luct@esdallas.org.

○ **NOTE:** Application requires at least ONE [recommendation](#).

WANT TO APPLY FOR VESTRY LEADERSHIP? Click [THIS FORM!](#)

OTHER ROLES? Do you have an idea for another leadership position within Vestry? Please describe the position you are thinking of, and what responsibilities and duties this position would have, and send it to your chaplain: bostiann@esdallas.org

2025-26 Vestry Leads

2025-2026 UPPER SCHOOL VESTRY LEADERSHIP

Mission, Roles, Responsibilities, and Information

For more information, contact your chaplain: Fr. Nate Bostian bostiann@esdallas.org

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VESTRY CO-CHAIRS: For 12th grade. These Senior Leaders have executive responsibility over the vestry, including: (1) Helping the chaplain recruit, train, and retain Vestry members; (2) Helping the chaplain sort students into Vestry teams at the beginning of the year (including selecting the daily worship teams they themselves will serve on); (3) Calling Vestry meetings and taking meeting notes which will be sent out to all Vestry members; (4) Regularly checking in with Team leads and liaisons, helping them troubleshoot challenges, and communicating these with the chaplain; (5) Helping the chaplain select volunteers to pray at special events, including: Major home sporting events, award ceremonies, and special worship services.

- **Truitt Baker 26** <bakert@esdallas.org>, Co-Chair for Acolytes: Manage Acolyte Leads and Teams
 - **Harper Sands 26** <sandsh2@esdallas.org>, Co-Chair for Commitment and Contribution: Tracking points and ensuring everyone is contributing.
 - **Lizzie Lett 26** <lette@esdallas.org>, Co-Chair for Daily Worship: Manage Daily Worship Leads and Assistants.
 - **Estee Bines 26** <binesestee@esdallas.org>, Co-Chair for Special Teams: Manage leaders of special teams for Communications, LS, MS, and Music.
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ACOLYTE CO-LEADERS: For 11-12th grade. They will train Acolytes to serve, and will ensure that 5 Acolytes help with every Eucharist service: One cross bearer, two torch bearers, one Gospel book bearer, and one banner bearer. Each of these will also assist each week in communion: 4 to hold the chalice, and one to hold gluten free wafers.

- **Acolytes will be split up into 5 teams on a 5 week rotation**
 - **Jeffrey Fu 27** <fuj2@esdallas.org>, Acolyte Team 1 Lead
 - **Madison Doebele 27** <doebelem@esdallas.org>, Acolyte Team 2 Lead
 - **Marloh Madison 27** <madisonm@esdallas.org>, Acolyte Team 3 Lead
 - **Josephine Holmes 27** <holmesj@esdallas.org>, Acolyte Team 4 Lead
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WORSHIP TEAM CO-LEADERS: For 11-12 grade. A leader and co-leader will be selected for each Daily Worship Team (one team for each day of the daily schedule rotation). The senior and junior leaders will work together to make sure their team is organized for each day they lead worship, and that they have members who assist the chaplain in creating slides, clicking slides, reading scripture(s), and leading prayers.

- Team 1
 - **Alex Eastin 26** <eastina@esdallas.org>, Team 1 Lead

- **Madison Stiles 27** <stilesm@esdallas.org>, Team 1 Assistant
- Team 2
 - **Emmy Moss 26** <mosse1@esdallas.org>, Team 2 Lead
 - **Michael Chiste 27** <chistem@esdallas.org>, Team 2 Assistant
- Team 3
 - **Lyla Zicarelli 26** <zicarellil1@esdallas.org>, Team 3 Lead
 - **Kate Lewis 27** <lewisk@esdallas.org>, Team 3 Assistant
- Team 4
 - **Reese Rawson 26** <rawsonr@esdallas.org>, Team 4 Lead
 - **Taylor Dossett 27** <dossettt@esdallas.org>, Team 4 Assistant
- Team 5
 - **Sophie Kharazi 26** <kharazisophie@esdallas.org>, Team 5 Lead
 - **Gracie Nealon 27** <nealong@esdallas.org>, Team 5 Assistant
- Team 6
 - **Gianluca Sabella 26** <sabellag@esdallas.org>, Team 6 Lead
 - **Jake Loftus 27** <loftusj2@esdallas.org>, Team 6 Assistant
- Team 7
 - **Caroline Caldwell 27** <caldwellc@esdallas.org>, Team 7 Lead
 - **Will Morrison 27** <morrisonw@esdallas.org>, Team 7 Assistant

MUSIC TEAM: For Choir Members in 11-12th grade. They will recruit student and staff musical offerings (singing and/or instruments) and coordinate with Choir Director and Chaplain in scheduling them; Gather music/hymn requests from students and staff and communicate them with Choir Director and Chaplain; Help find musical coverage of music for times when Choir Director is out. Contact Joe Snyder snyderj@esdallas.org

- **Ella Scarborough 26** <scarboroughe@esdallas.org>, Music Lead
- **Jo Liethen 27** <liethenjo@esdallas.org>, Music Assistant Lead

COMMUNICATIONS TEAM: For 10-12th grade. Communications will produce content for Social Media, as well as work with ESD's Journalism, Yearbook, and Communications Teams to try to get one item (picture, video, quote) into ESD's social media and/or news each week to represent our worship as an Upper School. Try to be in regular contact with ESD Social Media and Content manager, and communicate any special events or speakers to them. Contact: Katy Dailey at daileyk@esdallas.org and Jackie Robertson at robertsonj@esdallas.org.

- **Paulina Elizondo 26** <elizondopaulina@esdallas.org>, Communications Lead
 - **Betty Wheeler 27** <wheelerb@esdallas.org>, Communications Assistant Lead
 - **Beall Carothers 27** <carothersb@esdallas.org>, Communications Assistant Lead
 - **Communications Team includes:** Betty Wheeler 27 <wheelerb@esdallas.org>, Taylor Ampofot 27 <ampofot@esdallas.org>, Bella Tremblay 27 <tremblaybella@esdallas.org>, Jo Liethen 27 <liethenjo@esdallas.org>, Sophie Kharazi 26 <kharazisophie@esdallas.org>, Elaine Yao 28 <yaoe@esdallas.org>, Gabby Aston 28 <astongabby@esdallas.org>, Krisha Bhatnagar 28 <bhatnagarkrisha@esdallas.org>, McCall Moore 28 <moorem@esdallas.org>, Nahomy Palacios 28 <palaciosnahomy@esdallas.org>, Sidhvi Masina 28 <masinasidhvi@esdallas.org>, Veda Bodhanampati 28 <bodhanampativeda@esdallas.org>, Lucy Gammill 28 <gammilllucy@esdallas.org>, Meryl Tydlaska 28 <tydlaskam@esdallas.org>, Britt Reynolds 28 <reynoldsb@esdallas.org>, Carter Maddox 28 <maddoxc@esdallas.org>, Paulina Elizondo 26 <elizondopaulina@esdallas.org>, Jeffrey Fu 27 <fuj2@esdallas.org>, Beall Carothers 27 <carothersb@esdallas.org>, Caroline Caldwell 27 <caldwellc@esdallas.org>
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MIDDLE SCHOOL GUILD: For 10-12th grade. MS Guild Members will work with ESD's Middle School chaplain to help in any way that fits the guild members gifts and talents, as well as the needs of Middle School, whether in speaking, or assisting, or another form of service. Toward the end of the year, they will come to the Middle School chapel to tell rising 9th graders about Vestry, and how they can be involved when they get into high school. You will be in regular contact with MS Chaplain Matt Stroud at stroudm@esdallas.org.

- **Matilda Houghton 27** <houghtonmatilda@esdallas.org>, MS Guild Lead
- **Bella Tremblay 27** <tremblaybella@esdallas.org>, MS Guild Assistant
- **MS Chapel Guild Includes:** Betty Wheeler 27 <wheelerb@esdallas.org>, Taylor Ampofo 27 <ampofot@esdallas.org>, Bella Tremblay 27 <tremblaybella@esdallas.org>, Jo Liethen 27 <liethenjo@esdallas.org>, Sophie Kharazi 26 <kharazisophie@esdallas.org>, Elaine Yao 28 <yaoe@esdallas.org>, Gabby Aston 28 <astongabby@esdallas.org>, Krisha Bhatnagar 28 <bhatnagarkrisha@esdallas.org>, McCall Moore 28 <moorem@esdallas.org>, Nahomy Palacios 28 <palaciosnahomy@esdallas.org>, Sidhvi Masina 28 <masinasidhvi@esdallas.org>, Veda Bodhanampati 28 <bodhanampativeda@esdallas.org>, Matilda Houghton 27 <houghtonmatilda@esdallas.org>, Ella Scarborough 26 <scarboroughe@esdallas.org>, Hunter Henderson 28 <hendersonh@esdallas.org>, Margaux Weil 28 <weilmargaux@esdallas.org>, Lucy Gammill 28 <gammilllucy@esdallas.org>, Meryl Tydlaska 28 <tydlaskam@esdallas.org>

LOWER SCHOOL GUILD: For 10-12th grade. LS Guild Members will work with ESD's Lower School chaplain to help in any way that fits the guild members gifts and talents, as well as the needs of Lower School, whether in speaking, or assisting, or another form of service. You will be in regular contact with LS Chaplain Toni Luc at luct@esdallas.org.

- **Jane Herburger 26** <herburgera2@esdallas.org>, LS Guild Lead
- **Taylor Ampofo 27** <ampofot@esdallas.org>, LS Guild Assistant
- **LS Chapel Guild includes:** Betty Wheeler 27 <wheelerb@esdallas.org>, Taylor Ampofo 27 <ampofot@esdallas.org>, Bella Tremblay 27 <tremblaybella@esdallas.org>, Jo Liethen 27 <liethenjo@esdallas.org>, Sophie Kharazi 26 <kharazisophie@esdallas.org>, Elaine Yao 28 <yaoe@esdallas.org>, Gabby Aston 28 <astongabby@esdallas.org>, Krisha Bhatnagar 28 <bhatnagarkrisha@esdallas.org>, McCall Moore 28 <moorem@esdallas.org>, Nahomy Palacios 28 <palaciosnahomy@esdallas.org>, Sidhvi Masina 28 <masinasidhvi@esdallas.org>, Veda Bodhanampati 28 <bodhanampativeda@esdallas.org>, Matilda Houghton 27 <houghtonmatilda@esdallas.org>, Ella Scarborough 26 <scarboroughe@esdallas.org>, Hunter Henderson 28 <hendersonh@esdallas.org>, Margaux Weil 28 <weilmargaux@esdallas.org>, Britt Reynolds 28 <reynoldsb@esdallas.org>, Carter Maddox 28 <maddoxc@esdallas.org>, Jane Herburger 26 <herburgera2@esdallas.org>, Hayden Houston 28 <houstonh@esdallas.org>, Leighton Randall 28 <randalll@esdallas.org>.

Emails and Archive

Upper School Vestry Forms and Emails

Click here for [Vestry Rosters](#)

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Vestry Chapel Planning Resources

VESTRY INFO LINKS: Here is a list of all the online resources needed to help out with Vestry, as well as the process to make slides. Click through the links below to find the resources you need:

- The **MOST IMPORTANT** link is this: [Chapel Planning - Vestry - Worship](#). There are links to everything else you need in this folder.
- The **SECOND MOST IMPORTANT** link is our [ESD Chapel Planning Sheet](#). Everything coming up in Chapel will be listed here.
- **VESTRY INFO** is found in the [ESD Vestry with Mission, Roles, and Info](#). You can also email your Vestry Team Leads or Co-Chairs for more info on how Vestry is structured and run.

STEP-BY-STEP GUIDE TO PLAN CHAPEL SLIDES:

- For a refresh on **HOW TO PLAN CHAPEL SLIDES**, you can watch [this video](#) or go to this “How To” Folder.
- Go to the [Chapel Planning - Vestry - Worship](#) folder, open the Chapel Slide Deck for the day, and **MAKE A COPY** of it.

- **RENAME** the Copied Slide Deck with the format “Year.Month.Day Title” (for example: “2025.08.10 Chapel BCP Rite 2”)
- **MOVE THE SLIDE DECK** to the [Worship Archive](#) folder inside the [Chapel Planning](#) folder.
- **ADD** Readings and Hymns and Presenters to your new slide deck. This material is found in our [ESD Chapel Planning Sheet](#), and you will be able to cut and paste it from the [Slide Prep Document](#).
 - **HYMNS** can be copied and pasted from their slide decks in [Hymns, Songs, and Lyrics](#).
 - **READINGS** will usually be in the [Slide Prep Document](#), but if not, you can cut and paste from [biblegateway.com](#).
 - **SPECIAL WEEKLY SLIDES** will be added from our [Special Weekly Chapel Prayers](#): **MON** - Birthdays. **TUE** - Virtue of the Month. **THU** - Lower School Prayer. **FRI** - ESD Prayer.
 - **ANNOUNCEMENTS** can be found in [US Announcement Slides](#).
 - **EUCCHARIST** slides are a little different. There will be 2 readings and 3 hymns. You will COPY a special deck from the [Eucharist Communion Slides](#).
- **SERVE** in Chapel by sitting with your Team in Choir. We will need at least 1 clicker, 1 Scripture Reader, and 1 Prayer Leader. If the readings are long, feel free to split into two readers.

Rising 9th: Help with Vestry next year?

Greetings Rising Freshman Eagles!

I hope you had an amazing year to end your Middle School career. I want to thank you all for your engagement and participation in MS daily worship. And a special shout out to Chaplain Matt for all he does in MS Chapel! We have been through nearly 200 worship services this year: Thanks be to God!

As we look toward the future, we need servant leaders who will help make our worship inspirational, transformational, and dependable. **The Mission of the Upper School Vestry** is to assist the chaplain in helping the students and staff of ESD glorify God, by planning, creating, serving, reading, and leading daily and seasonal worship services, in an environment that is rooted in the Episcopal faith, while being inclusive to all participants, and encouraging every person to “ignite a life of purpose through the development of an educated conscience”.

⇒ If you would like more information about Vestry and what we do, please see [ESD VESTRY: Mission, Roles, and Information](#).

⇒ If you would like to **join our Upper School Vestry** please fill out this [VESTRY APPLICATION](#).

⇒ You will have to wait until 10th grade to take a **LEADERSHIP ROLE**, but your Vestry leaders next year will note those who really help out, and recommend you for leadership!

I look forward to serving with you next year! Contact me if you have any questions or concerns. Thank you!

Help with US Vestry next year?

Greetings Eagles!

I hope you have had an amazing year in school and in chapel. I want to thank you all for your engagement and participation in our daily worship together. We have been through nearly 200 worship services this year! Thanks be to God!

As we look toward the future, we need servant leaders who will help make our worship inspirational, transformational, and dependable. **The Mission of the Upper School Vestry** is to assist the chaplain in helping the students and staff of ESD glorify God, by planning, creating, serving, reading, and leading daily and seasonal worship services, in an environment that is rooted in the Episcopal faith, while being inclusive to all participants, and encouraging every person to “ignite a life of purpose through the development of an educated conscience”.

⇒ If you would like more information about Vestry and what we do, please see [ESD VESTRY: Mission, Roles, and Information](#).

⇒ If you would like to **join our Upper School Vestry**, or **wish to serve again**, please fill out this [VESTRY APPLICATION](#). (CURRENT vestry members DO need to RE-APPLY every year so I know you still want to be involved)

⇒ If you are applying for a **LEADERSHIP ROLE**, you will need to fill out the [VESTRY APPLICATION](#) and get a teacher or older Vestry leader to fill out a [RECOMMENDATION FORM](#) (two teacher rec forms are needed if you are applying to be a Senior Co-chair).

⇒ When you send out your Rec Form to teachers or older Vestry members, you can simply cut and paste:

Dear _____

I am applying for the US Vestry Leadership position of _____, and I need a quick teacher recommendation. Please fill out this [VESTRY LEADER RECOMMENDATION FORM](#). Thank you.

I look forward to serving with you next year! Contact me if you have any questions or concerns. Thank you!

Welcome to Vestry 2025-2026

Greetings everyone,

I wanted to welcome you all back to school, and thank you for joining vestry this year! As one of the most active and most visible clubs in the school, I look forward to an incredible year of exploring our purpose and expanding our vision in chapel this year.

WHAT WE'VE DONE: To get a sense of what we did last year, and what we will do this year, here are some links and stats:

- Last year we implemented a new attendance and point system to ensure better Vestry involvement
- We created and led nearly 200 chapel services (which can be seen on [last year's planning sheet](#))
- We facilitated over 50 student chapel talks, including Senior Advisory talks. Additionally 32 US students presented in MS Chapel.
- We organized over 80 students into 7 worship teams and several acolyte teams while [tracking points for them all](#).
- We performed more communications and organizational planning than any other student organization at ESD.

- We received [great feedback and ideas](#) from applicants for this year (take time to [read it](#): It is really great feedback!).

WHAT COMES NEXT: Here are our next steps for this week:

- Our Vestry Co-Chairs will help me lead chapel this week, and I will prep slides.
- Co-Chairs will meet with me and we will come up with a time for an all-vestry meeting, where we will train you to prep slides and lead worship..
- We will begin putting people in Daily Worship Teams and Acolyte Teams on [this spreadsheet](#).

WHO WILL LEAD: This year I am proud to announce your Vestry Co-Chairs and the rest of your Vestry leaders. If you want more information on what each leader does, see the [second tab of this document](#). To get a list of everyone in Vestry this year, [see this spreadsheet](#). Here are your leads:

Vestry Co-Chairs:

- Truitt Baker 26 <bakert@esdallas.org>, Co-Chair for Acolytes: Manage Acolyte Leads and Teams
- Harper Sands 26 <sandsh2@esdallas.org>, Co-Chair for Commitment and Contribution: Tracking points and ensuring everyone is contributing.
- Lizzie Lett 26 <lette@esdallas.org>, Co-Chair for Daily Worship: Manage Daily Worship Leads and Assistants.
- Estee Bines 26 <binesestee@esdallas.org>, Co-Chair for Special Teams: Manage leaders of special teams for Communications, LS, MS, and Music.

Daily Worship Teams:

- Alex Eastin 26 <eastina@esdallas.org>, Team 1 Lead
- Madison Stiles 27 <stiles@esdallas.org>, Team 1 Assistant
- Emmy Moss 26 <mosse1@esdallas.org>, Team 2 Lead
- Michael Chiste 27 <chistem@esdallas.org>, Team 2 Assistant
- Lyla Zicarelli 26 <zicarellil1@esdallas.org>, Team 3 Lead
- Kate Lewis 27 <lewisk@esdallas.org>, Team 3 Assistant
- Reese Rawson 26 <rawsonr@esdallas.org>, Team 4 Lead
- Taylor Dossett 27 <dossettt@esdallas.org>, Team 4 Assistant
- Sophie Kharazi 26 <kharazisophie@esdallas.org>, Team 5 Lead
- Gracie Nealon 27 <nealong@esdallas.org>, Team 5 Assistant
- Gianluca Sabella 26 <sabellag@esdallas.org>, Team 6 Lead
- Jake Loftus 27 <loftusj2@esdallas.org>, Team 6 Assistant

- Caroline Caldwell 27 <caldwellc@esdallas.org>, Team 7 Lead
- Will Morrison 27 <morrisonw@esdallas.org>, Team 7 Assistant

Acolyte Team Leads:

- Paulina Elizondo 26 <elizondopaulina@esdallas.org>, Acolyte Team 1 Lead
- Jeffrey Fu 27 <fuj2@esdallas.org>, Acolyte Team 2 Lead
- Madison Doebele 27 <doebelem@esdallas.org>, Acolyte Team 3 Lead
- Marloh Madison 27 <madisonm@esdallas.org>, Acolyte Team 4 Lead
- Josephine Holmes 27 <holmesj@esdallas.org>, Acolyte Team 5 Lead

Special Teams:

- Betty Wheeler 27 <wheelerb@esdallas.org>, Communications Lead
- Beall Carothers 27 <carothersb@esdallas.org>, Communications Assistant
- Jane Herburger 26 <herburgera2@esdallas.org>, LS Guild Lead
- Taylor Ampofo 27 <ampofot@esdallas.org>, LS Guild Assistant
- Matilda Houghton 27 <houghtonmatilda@esdallas.org>, MS Guild Lead
- Bella Tremblay 27 <tremblaybella@esdallas.org>, MS Guild Assistant
- Ella Scarborough 26 <scarboroughe@esdallas.org>, Music Lead
- Jo Liethen 27 <liethenjo@esdallas.org>, Music Assistant

Can't wait to see you all this week!!!

CREATING TEAMS + PLAN TRAINING

Howdy Co-Chairs!

We have two big tasks for next week:

First, we need to get people sorted into worship teams, and then let them know what teams they are on. You can copy or edit the [2025-26 Vestry Sheet](#) and put everyone into Daily Teams. Once you do that:

- Share with their Leaders and Assistants who is on their team.
- Share the list(s) with me.
- Come up with how we will track participation points this year.

Second, we need to setup a Vestry Meeting and Training. Probably we should meet in the Bray (if it is the morning) or we can meet in Chapel (if it happens sometime during the school day. Let me know when would be best to meet.

Thanks and be looking for several other emails I will send to various leadership teams you guys are in charge of.

GREETINGS ACOLYTE CO-LEADERS

Howdy Folks!

We start Eucharist next Wednesday, and I am excited. Our Acolyte leads will be overseen by:

- **Truitt Baker 26** <bakert@esdallas.org>, Co-Chair for Acolytes: Manage Acolyte Leads and Teams

Here are your leadership roles with our Acolytes: You will train Acolytes to serve, and will ensure that 5 Acolytes help with every Eucharist service: One cross bearer, two torch bearers, one Gospel book bearer, and one banner bearer. Each of these will also assist each week in communion: 4 to hold the chalice, and one to hold gluten free wafers.

- ***Acolytes will be split up into 5 teams on a 5 week rotation***
- **Jeffrey Fu 27** <fuj2@esdallas.org>, Acolyte Team 1 Lead
- **Madison Doebele 27** <doebelem@esdallas.org>, Acolyte Team 2 Lead
- **Marloh Madison 27** <madisonm@esdallas.org>, Acolyte Team 3 Lead
- **Josephine Holmes 27** <holmesj@esdallas.org>, Acolyte Team 4 Lead
- **Sawyer Stuelpe 26** <stuelpes1@esdallas.org>, Acolyte Team 5 Lead

Your **next steps** will include:

- Get names from the [2025-26 Vestry Sheet](#) who have indicated they would like to be an acolyte, and put them into Acolyte teams.
- Contact those who say they are maybe interested, and see if they want to be added to Acolyte teams.
- Set up training for those who need training. You can share with them [the Acolyte Manual](#) to help.

Please also prepare a Team for next Wednesday. I look forward to serving with y'all!

GREETINGS DAILY WORSHIP TEAM LEADS

Howdy Vestry Team Leads!

Next week we will start leading chapel on a daily basis. Here are a few things to know:

- Your Vestry Co-Chairs are dividing up our [2025-26 Vestry Sheet](#) into Daily Teams. Once your team is formed, Co-Chairs will let you know so you can communicate with them.
- Every week I will be sending you a prep email to know what is happening next week, and what day teams are leading.
- Next week we start with Mon - DAY 4, Tue - DAY 5, Wed - DAY 6, Thu - DAY 7, and Fri - DAY 1
- When your team is leading, I would like the entire team to sit in the choir, on the front row on the right behind the Eagle.
- You will need at least 1 Clicker, 1 Scripture Reader, and 1 Prayer Leader. If Team members want to split up readings and share them, I welcome that.
- I will prep slides until we have a full Vestry meeting and train on how to make daily slides. We should be having a meeting next week or so. Co-Chairs will let you know.

The two co-chairs who will work most closely with you all are:

- Lizzie Lett 26 <lette@esdallas.org>, Co-Chair for Daily Worship: Manage Daily Worship Leads and Assistants.
- Harper Sands 26 <sandsh2@esdallas.org>, Co-Chair for Commitment and Contribution: Tracking points and ensuring everyone is contributing.

YOUR TEAMS: A leader and co-leader will be selected for each Daily Worship Team (one team for each day of the daily schedule rotation). The senior and junior leaders will work together to make sure their team is organized for each day they lead worship, and that they have members who assist the chaplain in creating slides, clicking slides, reading scripture(s), and leading prayers.

- Team 1
 - **Alex Eastin 26** <eastina@esdallas.org>, Team 1 Lead
 - **Madison Stiles 27** <stilesm@esdallas.org>, Team 1 Assistant
- Team 2
 - **Emmy Moss 26** <mosse1@esdallas.org>, Team 2 Lead

- **Michael Chiste 27** <chistem@esdallas.org>, Team 2 Assistant
- Team 3
 - **Lyla Zicarelli 26** <zicarellil1@esdallas.org>, Team 3 Lead
 - **Kate Lewis 27** <lewisk@esdallas.org>, Team 3 Assistant
- Team 4
 - **Reese Rawson 26** <rawsonr@esdallas.org>, Team 4 Lead
 - **Taylor Dossett 27** <dossettt@esdallas.org>, Team 4 Assistant
- Team 5
 - **Sophie Kharazi 26** <kharazisophie@esdallas.org>, Team 5 Lead
 - **Gracie Nealon 27** <nealong@esdallas.org>, Team 5 Assistant
- Team 6
 - **Gianluca Sabella 26** <sabellag@esdallas.org>, Team 6 Lead
 - **Jake Loftus 27** <loftusj2@esdallas.org>, Team 6 Assistant
- Team 7
 - **Caroline Caldwell 27** <caldwellc@esdallas.org>, Team 7 Lead
 - **Will Morrison 27** <morrisonw@esdallas.org>, Team 7 Assistant

Let us know if you have any questions!

GREETINGS VESTRY MUSIC TEAM

Howdy Mr. Snyder, Ella, and Jo,

This year we have Vestry Music Liaisons who will work with Chaplain(s) and Music Teachers to bring music offerings to chapel.

Our Music Liaisons will be:

- **Ella Scarborough 26** <scarboroughe@esdallas.org>, Music Lead
- **Jo Liethen 27** <liethenjo@esdallas.org>, Music Assistant Lead

They will be assisted by:

- **Estee Bines 26** <binesestee@esdallas.org>, Co-Chair for Special Teams:
Manage leaders of special teams for Communications, LS, MS, and Music.

They will recruit student and staff musical offerings (singing and/or instruments) and coordinate with Choir Director and Chaplain in scheduling them; Gather music/hymn requests from students and staff and communicate them with Choir

Director and Chaplain; Help find musical coverage of music for times when Choir Director is out. Contact Joe Snyder snyderj@esdallas.org

GREETINGS COMMUNICATIONS TEAM

Howdy Vestry Communications Team,

Everyone on this email has indicated interest in Communications and Social Media creation for Vestry! This year your Vestry leaders will be:

- **Paulina Elizondo 26** <elizondopaulina@esdallas.org>, Communications Lead
- **Betty Wheeler 27** <wheelerb@esdallas.org>, Communications Assistant Lead
- **Beall Carothers 27** <carothersb@esdallas.org>, Communications Assistant Lead

They will be assisted by:

- **Estee Bines 26** <binesestee@esdallas.org>, Co-Chair for Special Teams: Manage leaders of special teams for Communications, LS, MS, and Music.

Your job is to produce content for Social Media, as well as work with ESD's Journalism, Yearbook, and Communications Teams to try to get one item (picture, video, quote) into ESD's social media and/or news each week to represent our worship as an Upper School. Try to be in regular contact with ESD Social Media and Content manager, and communicate any special events or speakers to them. Contact: Katy Dailey at daileyk@esdallas.org and Jackie Robertson at robertsonj@esdallas.org.

Everyone else who is interested in Vestry Communications includes: Betty Wheeler 27 <wheelerb@esdallas.org>, Taylor Ampofu 27 <ampofot@esdallas.org>, Bella Tremblay 27 <tremblaybella@esdallas.org>, Jo Liethen 27 <liethenjo@esdallas.org>, Sophie Kharazi 26 <kharazisophie@esdallas.org>, Elaine Yao 28 <yaoe@esdallas.org>, Gabby Aston 28 <astongabby@esdallas.org>, Krisha Bhatnagar 28 <bhatnagarkrisha@esdallas.org>, McCall Moore 28 <moorem@esdallas.org>, Nahomy Palacios 28 <palaciosnahomy@esdallas.org>, Sidhvi Masina 28 <masinasidhvi@esdallas.org>, Veda Bodhanampati 28 <bodhanampativeda@esdallas.org>, Lucy Gammill 28

<gammilllucy@esdallas.org>, Meryl Tydlaska 28 <tydlaskam@esdallas.org>, Britt Reynolds 28 <reynoldsb@esdallas.org>, Carter Maddox 28 <maddoxc@esdallas.org>, Paulina Elizondo 26 <elizondopaulina@esdallas.org>, Jeffrey Fu 27 <fuj2@esdallas.org>, Beall Carothers 27 <carothersb@esdallas.org>, Caroline Caldwell 27 <caldwellc@esdallas.org>

GREETINGS MIDDLE SCHOOL CHAPEL GUILD

Howdy Middle School Chapel Guild,

Everyone on this email said they were interested in working with Chaplain Matt and the Middle School to help with chapel. This year your leaders include:

- **Matilda Houghton 27** <houghtonmatilda@esdallas.org>, MS Guild Lead
- **Bella Tremblay 27** <tremblaybella@esdallas.org>, MS Guild Assistant

They will be assisted by:

- **Estee Bines 26** <binesestee@esdallas.org>, Co-Chair for Special Teams: Manage leaders of special teams for Communications, LS, MS, and Music.

Your job is to work with ESD's Middle School chaplain to help in any way that fits the guild members gifts and talents, as well as the needs of Middle School, whether in speaking, or assisting, or another form of service. Toward the end of the year, they will come to the Middle School chapel to tell rising 9th graders about Vestry, and how they can be involved when they get into high school. You will be in regular contact with MS Chaplain Matt Stroud at stroudm@esdallas.org.

Everyone who expressed interest in **MS Chapel Guild Includes:** Betty Wheeler 27 <wheelerb@esdallas.org>, Taylor Ampofo 27 <ampofot@esdallas.org>, Bella Tremblay 27 <tremblaybella@esdallas.org>, Jo Liethen 27 <liethenjo@esdallas.org>, Sophie Kharazi 26 <kharazisophie@esdallas.org>, Elaine Yao 28 <yaoe@esdallas.org>, Gabby Aston 28 <astongabby@esdallas.org>, Krisha Bhatnagar 28 <bhatnagarkrisha@esdallas.org>, McCall Moore 28 <moorem@esdallas.org>, Nahomy Palacios 28 <palaciosnahomy@esdallas.org>, Sidhvi Masina 28 <masinasidhvi@esdallas.org>, Veda Bodhanampati 28 <bodhanampativeda@esdallas.org>, Matilda Houghton 27 <houghtonmatilda@esdallas.org>, Ella Scarborough 26 <scarboroughe@esdallas.org>, Hunter Henderson 28

<hendersonh@esdallas.org>, Margaux Weil 28 <weilmargaux@esdallas.org>, Lucy Gammill 28 <gammilllucy@esdallas.org>, Meryl Tydlaska 28 <tydlaskam@esdallas.org>

GREETINGS LOWER SCHOOL CHAPEL GUILD

Howdy Lower School Chapel Guild,

Everyone on this email said they were interested in working with Chaplain Toni and the Lower School to help with chapel. This year your leaders include:

- **Jane Herburger 26** <herburgera2@esdallas.org>, LS Guild Lead
- **Taylor Ampofo 27** <ampofot@esdallas.org>, LS Guild Assistant

They will be assisted by:

- **Estee Bines 26** <binesestee@esdallas.org>, Co-Chair for Special Teams: Manage leaders of special teams for Communications, LS, MS, and Music.

Your job is to work with ESD's Lower School chaplain to help in any way that fits the guild members gifts and talents, as well as the needs of Lower School, whether in speaking, or assisting, or another form of service. You will be in regular contact with LS Chaplain Toni Luc at luct@esdallas.org.

Everyone who expressed interest in **LS Chapel Guild includes:** Betty Wheeler 27 <wheelerb@esdallas.org>, Taylor Ampofo 27 <ampofot@esdallas.org>, Bella Tremblay 27 <tremblaybella@esdallas.org>, Jo Liethen 27 <liethenjo@esdallas.org>, Sophie Kharazi 26 <kharazisophie@esdallas.org>, Elaine Yao 28 <yaoe@esdallas.org>, Gabby Aston 28 <astongabby@esdallas.org>, Krisha Bhatnagar 28 <bhatnagarkrisha@esdallas.org>, McCall Moore 28 <moorem@esdallas.org>, Nahomy Palacios 28 <palaciosnahomy@esdallas.org>, Sidhvi Masina 28 <masinasidhvi@esdallas.org>, Veda Bodhanampati 28 <bodhanampativeda@esdallas.org>, Matilda Houghton 27 <houghtonmatilda@esdallas.org>, Ella Scarborough 26 <scarboroughe@esdallas.org>, Hunter Henderson 28 <hendersonh@esdallas.org>, Margaux Weil 28 <weilmargaux@esdallas.org>, Britt Reynolds 28 <reynoldsb@esdallas.org>, Carter Maddox 28 <maddoxc@esdallas.org>, Jane Herburger 26 <herburgera2@esdallas.org>,

Hayden Houston 28 <houstonh@esdallas.org>, Leighton Randall 28
<randalll@esdallas.org>

Seeking Feedback on Possible Vestry Leaders

To: Vestry Leads; USFaculty <usfaculty@esdallas.org>

Greetings Faculty and Vestry Leaders,

I need your help in shaping Vestry for next year. Is there someone who you think would make a great leader next year? Is there someone who you think would have difficulties being a leader or coming back on Vestry next year?

Please let me know by filling out this [VESTRY FEEDBACK FORM](#). All of your responses will be confidential with the chaplain and US administration.

Thank you for your help!

WELCOME VESTRY LEADERSHIP 2022-2023

Greetings Vestry Leaders,

I hope you had an incredible summer, and I am so looking forward to serving with you this year! I am sorry I did not get this leadership list finalized by the end of last year, but the good news is that EVERYONE who applied for a leadership position was able to get one of the positions they expressed interest in. As you look at the leadership slate below, and the job description for your role, please do the following:

1. **Send me a brief email** indicating that you accept the leadership position and intend to fulfill the job description.
2. **For Vestry Co-Chairs** (Madison, Victor, and Audreann) please tell me when we can have a 30-45 minute face to face meeting sometime in the next week to plan for the beginning of the year.

Thank you so much! If you have any questions or comments, please email me. And without further ado, here are Vestry Leadership positions for 2022-2023 (along with position job descriptions):

VESTRY CO-CHAIRS

For 12 grade. These Senior Leaders have executive responsibility over the vestry, including: (1) Helping the chaplain recruit, train, and retain Vestry members; (2) Helping the chaplain sort students into Vestry teams at the beginning of the year (including selecting the daily worship teams they themselves will serve on); (3) Calling Vestry meetings and taking meeting notes which will be sent out to all Vestry members; (4) Regularly checking in with Team leads and liaisons, helping them troubleshoot challenges, and communicating these with the chaplain; (5) Helping the chaplain select volunteers to pray at special events, including: Major home sporting events, award ceremonies, and special worship services.

- **Madison Mccloud**, 12th Grade CO-CHAIR
- **Victor De Medeiros**, 12th Grade CO-CHAIR
- **Audreann Nelson**, 12th Grade CO-CHAIR

ACOLYTE CORPS

For 11-12 grade. An executive leader and co-leaders will be selected to lead the Acolyte Corps. They will train Acolytes to serve, and will ensure that 5 Acolytes help with every Eucharist service: One cross bearer, two torch bearers, one Gospel book bearer, and one banner bearer. Each of these will also assist each week in communion: 4 to hold the chalice, and one to hold gluten free wafers.

- **Caroline Ragan**, 12th Grade ACOLYTE EXECUTIVE LEAD
- **John Cahoon**, 12th Grade ACOLYTE CO-LEAD
- **Addison Page**, 11th Grade ACOLYTE CO-LEAD

WORSHIP TEAM LEADS

For 11-12 grade. A leader will be selected for each Daily Worship Team (one team for each day of the daily schedule rotation). The senior and junior leaders will work together to make sure their team is organized for each day they lead worship, and that they have members who assist the chaplain in creating slides, clicking slides, reading scripture(s), and leading prayers.

- **Katherine Mote**, 12th Grade DAY 1 LEAD
- **Eleanor Vig**, 12th Grade DAY 2 LEAD
- **Corbin Lane**, 12th Grade DAY 3 LEAD
- **Camila Rivera**, 12th Grade DAY 4 LEAD

- **Tom Qiu**, 12th Grade DAY 5 LEAD
- **Will Grogan**, 11th Grade DAY 6 LEAD
- **Charles Liu**, 11th Grade DAY 7 LEAD

OTHER LEADERSHIP ROLES:

Katye Dullye, 12th Grade **COMMUNICATIONS LIAISON**

For 10-12 grade. Liaisons will work with ESD's Communications Team to try to get one item (picture, video, quote) into ESD's social media and/or news each week to represent our worship as an Upper School. You will be in regular contact with ESD Social Media and Content manager Stephanie Dumanski '09 at dumanskis@esdallas.org.

Abby Pickens, 11th Grade **LOWER SCHOOL LIAISON**

For 10-12 grade. Liaisons will work with ESD's Lower School chaplain to try and get at least one vestry member per semester to speak in Lower School chapel. You will be in regular contact with LS Chaplain Toni Luc at luct@esdallas.org.

Layne Scheinberg, 12th Grade **MIDDLE SCHOOL LIAISON**

Josephine Bank, 10th Grade **MS CO-LIAISON**

For 10-12 grade. Liaisons will work with ESD's Middle School chaplain to try and get at least one vestry member per semester to speak in Middle School chapel. Toward the end of the year, they will come to Middle School chapel to tell rising 9th graders about Vestry, and how they can be involved when they get into high school. You will be in regular contact with MS Chaplain Matt Stroud at stroudm@esdallas.org.

This is going to be a wonderful year in chapel, and I am blessed to serve with you all. If you have any questions or comments, please email me.

CO-CHAIRS

Madison McCloud <mccloudm@esdallas.org>,
 Victor De Medeiros <demedeirosvictor@esdallas.org>,
 Audreann Nelson <nelsona3@esdallas.org>

ACOLYTES

Caroline Ragan <raganc2@esdallas.org>,

John Cahoon <cahoonj@esdallas.org>,
Addison Page <pagea2@esdallas.org>

TEAM LEADS

Katherine Mote <motek@esdallas.org>,
Eleanor Vig <vige@esdallas.org>,
Corbin Lane <lanec@esdallas.org>,
Camila Rivera <riverac@esdallas.org>,
Tom Qiu <qius@esdallas.org>,
Will Grogan <groganw@esdallas.org>,
Charles Liu <liucharles@esdallas.org>

OTHER LEADS

Katie Dullye <dullyek@esdallas.org>,
Abby Pickens <pickensa@esdallas.org>,
Layne Scheinberg <scheinbergl@esdallas.org>,
Josephine Bank <bankjosephine@esdallas.org>

STAFF

"Fr. Nate Bostian" <bostiann@esdallas.org>, Matt Stroud
<stroudm@esdallas.org>, Toni Luc <luct@esdallas.org>, Stephanie Dumanski
<dumanskis@esdallas.org>

Welcome to Vestry 2023-2024!

Greetings US Vestry,

I just wanted to send you a brief email to welcome you to Vestry, and let you know that I am honored to serve with you for the 2023-2024 school year! At the beginning of August, I will be sending much more information and meeting times as we begin the new year. At that time we will also announce the full slate of Vestry leaders.

I pray you all have a fulfilling and restorative summer, and I am excited for this next year! Please email me if you have any questions.

CO-CHAIRS

WORSHIP TEAM LEADS

TBD after we meet in early August

ACOLYTE LEADS

Caroline Ragan 12th Acolyte Executive Lead

Addison Page 11th Acolyte Co-Lead

John Cahoon 12th Acolyte Co-Lead

SPECIAL PROJECTS

TBD after we meet in early August

Your co-chairs will be calling a full Vestry meeting in the next week or so. Until then, here is some information: Go here for the [FULL Vestry List](#), including interests and roles. We will be dividing up the Vestry into Day Teams very soon. We will also be sending a [Vestry sign-up form](#) to new students (or students who forgot or had trouble signing up for Vestry last year). However, people who did not apply last year are not eligible for Leadership this year.

To plan chapel, you can find our [PLANNING FOLDER](#) here. Inside that folder you will find all the resources you need to plan chapel, including an [EXPLANATION AND TUTORIAL VIDEO](#), a [planning guidebook](#), as well as our [weekly Planning Spreadsheet](#). New for this year: I would like to return to readers identifying themselves before we read Scripture for the day. We will talk more about that when we meet.

Can't wait to see you soon!

Missed application for Vestry?

Greetings Upper School,

I have heard from several students who would like to be part of leading worship but who are new students or missed the application process at the end of last year. I have good news: We can still definitely use your help for helping prep daily chapel slides, reading in chapel, and serving as an acolyte on Eucharist days. However, our leadership positions are filled at this time.

If you would like to serve with Vestry, please [FILL OUT THIS FORM](#) and we will be in contact with you soon!

If you have any questions, please email or come to see me (Fr. Nate), or you can also talk to this year's Vestry co-chairs:

- Madison McCloud mccloudm@esdallas.org
- Victor De Medeiros demedeirosvictor@esdallas.org
- Audreann Nelson nelsona3@esdallas.org

I look forward to seeing you in chapel!
Fr. Nate Bostian

Response to missing Vestry meeting:

I completely understand about missing the meeting. Any meeting time will lose some people, but we tried to pick a time that worked for most. All the links you need to participate in Vestry are here:

Here is our [Vestry Mission and Leadership roles](#). This is our [Vestry Teams and Participation spreadsheet](#). And all files needed to plan and lead worship can be found in the [ESD Chapel Worship Planning Folder](#) (bookmark this folder for future use!).

See which [Vestry Team](#) you are on and then **communicate with your team lead and ask what you missed**. Let me know if you have any questions!

Information about Vestry can be found in the following documents: Here is our Vestry Mission and Leadership roles. This is our [Vestry Teams and Participation spreadsheet](#). And all files needed to plan and lead worship can be found in the [ESD Chapel Worship Planning Folder](#) (bookmark this folder for future use!). Once you are put on a Daily Team, your team leader will help you learn how to use all of them, or come ask me.

2024-25 Vestry Kickoff Info

Welcome to Vestry 2024-25!!!

Dear Vestry Members,

As we embark on this new year, We are grateful for your dedication and service to our school community. Your commitment has been instrumental in navigating the past year's challenges, and I am confident that we will continue to grow and strengthen ESD in 2024.

This year presents exciting opportunities to deepen our faith, expand our outreach, and enhance our worship experiences. Please consider the goals and initiatives we might prioritize as we begin planning.

Our first **All-Vestry meeting of the year is this MONDAY at 8:00am in the Bell Theater**. During this meeting, we will:

- Meet our Team Leaders and discuss Vestry expectations (please see the list of Vestry leads attached at the bottom of this email).
- Go over our [Vestry Teams and Participation spreadsheet](#) and how it will be used (if you would like to see what teams you are on, look at the first tab!)
- Discuss expectations for Daily Worship Teams, slide creation, and participation.
- Go over Acolyte Teams and Special Teams, and their expectations.
- Talk about what is inside our [ESD Chapel Worship Planning Folder](#) (bookmark this folder for future use!)
- Brainstorm ideas for this year in chapel, including looking at your [2024-2025 Vestry App Feedback](#) on what has gone great, and what could be better, in chapel.
- Set a date for Vestry Commissioning and Penning ceremony.
- Explore new ways to engage with our daily chapel and the broader community.

Please come with your laptop, prepared to listen and share your thoughts and ideas. Your insights are invaluable as we chart our course for the coming year!

As we move forward, let us remain rooted in our shared mission and values. I am confident that, with God's guidance, we will continue to be a source of light and hope for all who come through our doors.

Thank you for your ongoing commitment and how you contribute to our Daily Chapel. I look forward to working with each of you in the year ahead. Also, you will receive a separate email if you have been selected as a team lead, executive board member, or leadership position.

Let's soar with purpose!

Father Nate - Senior Chaplain
Katherine Clark - Co-Chair for Special Teams

Caitlin Hills - Co-Chair for Commitment and Communication
John Schindel - Co-Chair for Acolytes
Josephine Bank - Co-Chair for Daily Worship

2024-25 Vestry Leadership:

Acolyte Co-Leads: Truitt Baker, Sawyer Stuelpe, Lizzie Lett

Daily Worship Leads:

Team 1 Estee Bines
Team 2 Harper Sands
Team 3 Ivy Runyon
Team 4 Wyatt Ayres
Team 5 Stella Wynne
Team 6 Lizzie Lett
Team 7 Ella Floyd

Lower School Liaisons: Ellie Detwiler, Caroline Caldwell

Middle School Liaisons: Bella Tremblay, Margaret Esposito

Communications Liaison: Madison Stiles

2023-24 WELCOME BACK VESTRY!

Greetings Vestry!

Welcome back to School and back to chapel! We have an incredible year ahead of us in worship, and it all starts with a big meeting on Monday. Here is what you need to know:

First All-Vestry Meeting: Monday, August 28, 8:00-8:45 in the Bray.

What will we do?

- Introduce our mission and Vestry leadership.
- Learn how to create and lead chapel services.
- Find out what Vestry Daily Worship Teams you are on.

- Discuss other opportunities to serve in Vestry such as acolytes, MS guild, LS guild, and Communications.

What will we need?

- To find out what Daily Worship Team you are on, you can go to [Vestry Rosters](#).
- To find out how to plan daily chapel, you can read through the [ESD Chapel Planning Guide](#) (with tutorial video!).
- To find all the files and materials to plan chapel, go into the [ESD Chapel Worship Planning Folder](#).
- To see the mission and structure of Vestry, and who does what, check out [ESD Vestry: Mission, Roles, and Information](#).

Who are our leaders (and who to contact):

2023-24 Senior Co-Chairs:

Addison Page - pagea2@esdallas.org

Charles Liu - liucharles@esdallas.org

Abigail Pickens - pickensa@esdallas.org

Acolyte SR Lead: Cole Spence - spencec@esdallas.org

Acolyte JR Lead: John Schindel - schindelj@esdallas.org

Team 1 Lead: Lawsyn Clements - clementsl@esdallas.org

Team 2 Lead: Madeline Mayer - mayermadeline@esdallas.org

Team 3 Lead: Caitlin Hills - hillsc@esdallas.org

Team 4 Lead: Josephine Bank - bankjosephine@esdallas.org

Team 5 Lead: Ella Scarborough - scarboroughe@esdallas.org

Team 6 Lead: Heaven Henderson - hendersonheaven@esdallas.org

Team 7 Lead: Ben Rochon - rochonb@esdallas.org

See you all at the **First All-Vestry Meeting:** Monday, August 28, 8:00-8:45 in the Bray.

EMAIL TO LATE SIGNUP VESTRY MEMBERS

CC: Co-chairs and Acolyte Chairs

WELCOME TO VESTRY!

Welcome to Vestry! I have added you to our [Vestry Roster](#), and we are **proud to welcome you to Vestry!** Thank you for your persistence. Sometimes during the school year, it is hard to keep up with all my emails! :-)

You will be in the following teams:

Here are our leaders (and who to contact). I have copied them on this email:

2023-24 Senior Co-Chairs:

Addison Page - pagea2@esdallas.org

Charles Liu - liucharles@esdallas.org

Abigail Pickens - pickensa@esdallas.org

Acolyte SR Lead: Cole Spence - spencec@esdallas.org

Acolyte JR Lead: John Schindel - schindelj@esdallas.org

Team 1 Lead: Lawsyn Clements - clementsl@esdallas.org

Team 2 Lead: Madeline Mayer - mayermadeline@esdallas.org

Team 3 Lead: Caitlin Hills - hillsc@esdallas.org

Team 4 Lead: Josephine Bank - bankjosephine@esdallas.org

Team 5 Lead: Ella Scarborough - scarboroughe@esdallas.org

Team 6 Lead: Heaven Henderson - hendersonheaven@esdallas.org

Team 7 Lead: Ben Rochon - rochonb@esdallas.org

Here is the info you need to serve on Vestry this year:

- To find out what Daily Worship Team you are on, you can go to [Vestry Rosters](#).
- To find out how to plan daily chapel, you can read through the [ESD Chapel Planning Guide](#) (with [tutorial video](#)!).
- To find all the files and materials to plan chapel, go into the [ESD Chapel Worship Planning Folder](#).
- To see the mission and structure of Vestry, and who does what, check out [ESD Vestry: Mission, Roles, and Information](#).

Now, please do three things: **First**, email your Team Leader listed above and let them know who you are. **Second**, if you want to be an acolyte, please email the acolyte leads listed above. **Third**, if you have any questions, stop by and talk to me. My office is always open!

8TH GRADE: Help with US Vestry next year?

Greetings Rising 9th Grade Eagles!

I hope you have had an amazing year in school and in chapel. I want to thank you all for your engagement and participation in our daily worship together. We have been through nearly 200 worship services this year! Thanks be to God!

As we look toward the future, we need servant leaders who will help make our worship inspirational, transformational, and dependable. **The Mission of the Upper School Vestry** is to assist the chaplain in helping the students and staff of ESD glorify God, by planning, creating, serving, reading, and leading daily and seasonal worship services, in an environment that is rooted in the Episcopal faith, while being inclusive to all participants, and encouraging every person to “ignite a life of purpose through the development of an educated conscience”.

⇒ If you would like more information about Vestry and what we do, please see [ESD VESTRY: Mission, Roles, and Information](#).

⇒ If you would like to **join our Upper School Vestry**, or **wish to serve again**, please fill out this [VESTRY APPLICATION](#). (Vestry members need to re-apply every year so I know you still want to be involved)

⇒ If you are applying for a **LEADERSHIP ROLE**, you will need to get a teacher or older Vestry leader to fill out the [VESTRY LEADER RECOMMENDATION FORM](#) (two teacher rec forms are needed if you are applying to be a Senior Co-chair).

⇒ When you send out your Rec Form to teachers or older Vestry members, you can simply cut and paste:

Dear _____

I am applying for the US Vestry Leadership position of _____, and I need a quick teacher recommendation. Please fill out this [VESTRY LEADER RECOMMENDATION FORM](#). Thank you.

I am looking forward to next year in chapel! Contact me if you have any questions or concerns. Thank you!

VESTRY ROLES 2023-24

VESTRY CO-CHAIRS:

Charles Liu 24 <liucharles@esdallas.org>

Addison Page 24 <pagea2@esdallas.org>
Abby Pickens 24 <pickensa@esdallas.org>

ACOLYTE CO-LEADERS:

Exec:

Cole Spence <spencec@esdallas.org>

Junior:

John Schindel <schindelj@esdallas.org>

WORSHIP TEAM CO-LEADER:

MUSIC LIAISON:

COMMUNICATIONS LIAISON:

MIDDLE SCHOOL LIAISON:

LOWER SCHOOL LIAISON:

Welcome to MS Chapel Guild

Greetings Vestry Members,

I am emailing you because you said you were interested in serving on the **Middle School Chapel Guild**. What is that? Well here is the job description:

MIDDLE SCHOOL GUILD: For 10-12th grade. MS Guild Members will work with ESD's Middle School chaplain to try and get at least one vestry member per semester to speak in the Middle School chapel. Toward the end of the year, they will come to the Middle School chapel to tell rising 9th graders about Vestry, and how they can be involved when they get into high school. You will be in regular contact with MS Chaplain Matt Stroud at stroudm@esdallas.org.

I have included **Chaplain Matt** on this email. I would like you to email him back and tell him what some of your ideas for MS Chapel Guild are this year!

Welcome to LS Chapel Guild

Greetings Vestry Members,

I am emailing you because you said you were interested in serving on the **Lower School Chapel Guild**. What is that? Well here is the job description:

LOWER SCHOOL GUILD: For 10-12th grade. LS Guild Members will work with ESD's Lower School chaplain to try and get at least one vestry member per semester to speak in the Lower School chapel. You will be in regular contact with LS Chaplain Toni Luc at luct@esdallas.org.

I have included **Chaplain Toni** on this email. I would like you to email her back and tell her what some of your ideas for LS Chapel Guild are this year!

READ & RESPOND: VESTRY MID-YEAR CHECK-IN

Greetings Vestry!

Please read the following **THANK YOUS** and **TUNE-UPS**, and then respond with our **CHECK-IN FORM** below:

THANK YOUS: It is almost mid-year (can you believe it?!?). For the most part, you have been doing an AMAZING job of prepping, reading, clicking, and serving at our daily worship services. I especially want to thank your amazing Daily Team leads: **Lawsyn Clements** (Team 1), **Madeline Mayer** (Team 2), **Caitlin Hills** (Team 3), **Josephine Bank** (Team 4), **Ella Scarborough** (Team 5), **Heaven Henderson** (Team 6), and **Ben Rochon** (Team 7). In addition, our Acolytes have been more on time this year than ever before, and have done an outstanding job of leading us in beautiful worship. Thank you to Acolyte leads **Cole Spence** and **John Schindel** for making that happen! And none of this would be possible without the daily leadership and encouragement of your Co-Chairs: **Charles Liu, Addison Page, and Abby Pickens!**

TUNE-UPS: Even as well as we have done, as we approach mid-year it is time to do some tune-ups on how everything is running. With this in mind, I want to remind you of the following best practices:

- Please **RESPOND** to your team leads when they are planning who is serving in what roles the next day. It helps a great deal when you respond promptly. I know different teams use different ways of communicating: Talk to your team lead about how to best communicate with your team.
- Please **SIT** together in the seats near the projector on your Team's day to lead chapel. Let your Advisor know that on Day ___ you will be sitting up front, and if they have any questions to contact me. This helps with Team cohesion and if someone is absent, it makes it easy to sub someone else.
- For **ACOLYTES** on the day you are serving, please leave class 5 minutes early to get vested. Most of you have done this already, and it makes things run so much smoother! If your teacher has any questions, please direct them to me.
- For **CHAPEL SLIDES** I encourage all of you to take turns copying our slide templates, and prepping slides for each day. All the materials needed to plan chapel are in our [Chapel Planning Folder](#), with information from our [Chapel Planning Spreadsheet](#). There is even a [How-To Video](#) if you need a refresher!

CHECK-IN FORM: And finally, please **FILL OUT this short FORM** so we can make sure we are communicating and meeting everyone's needs. Click here for: [VESTRY MID-YEAR CHECK-IN FORM](#)

Thank you so much! See you in chapel soon!

VESTRY MID-YEAR CHECK-IN FORM

Email

Name

What Daily Team do you serve in?

Team 1

Team 2

Team 3

Team 4

Team 5

Team 6

Team 7

I'm not sure: Please let me know

What is your Cell Phone Number

Any other good ways to communicate with you?

Have you been in regular communication with your Team Leader (using phone, email, or other social media)?

Weekly Communication

Occasional Communication

No Communication

Are you interested in serving as an Acolyte?

Yes

No

Have you served as an ACOLYTE yet this year?

No

Once

Two or more times

Have you SAT with your Team in front of the chapel this year?

No

Once

Two or more times

Have you PREPPED slides for chapel this year?

No

Once

Two or more times

Have you READ in chapel this year?

No

Once

Two or more times

Have you CLICKED slides in chapel this year?

No

Once

Two or more times

Any questions or concerns or ideas you would like to share?