

Meeting: Applying for 501(c)(3) Tax Exempt Status

Date: October 12, 2018

Location: Myrick Law Office, Boise

Present: Attorney Amber Myrick
Adam Porth, ICA President
Alise Pemsler, ICA Secretary

Purpose

Review documents pertaining to the Idaho Chess Association (ICA) obtaining tax exempt status and apply for 501(c)(3) status.

Articles of Incorporation: Idaho Chess Association, Limited

Adam and Alise signed Articles of Incorporation to add Limited to the ICA's legal name. Amber will send paperwork to Jay Simonson, ICA Treasurer, for signature.

Name Clarification

Although the official name is Idaho Chess Association, Limited, the organization goes by Idaho Chess Association or ICA. We need to amend the name to say DBA (Doing Business As) Idaho Chess Association or DBA ICA. Amber is going to verify if you can have two DBAs or just one. If just one, Adam and Alise preferred ICA as that is on the logo.

The full name needs to be submitted to RC Nuccio Company for our liability insurance policy and to the Idaho Central Credit Union for our bank account. The ICCU also needs to have the new EIN .

Employer Identification Number (EIN) # 83-2188232

The ICA has been operating as an Idaho General NonProfit Organization and has never submitted a tax return. Adam signed and then Amber filed and instantly received an EIN during the meeting.:

1023-EZ - Streamlined Application for Recognition of Exemption Under Section 501(c)3 of the Internal Revenue Code

Adam signed and then Amber applied for 501(c)(3) status for the ICA. She will verify if we can use the status from the date of application (today) or if we must wait until the status is conferred. Processing time has been taking up to 6 months.

Tax Filing

Form 990 needs to be filed annually in May. Either the ICA Treasurer, Adam or Amber will file the return.

ICA Constitution and By-Laws

Amber gave us a sample of bylaws to compare with the ICA's. From her experience with nonprofits, she suggested that we blend our constitution and bylaws into one document. We annotated the ICA to make changes. The Board must vote to approve the revised bylaws/constitution.

Amber made several suggestions upon reviewing our documents. First, we need to reorganize the structure of the ICA to have 3 Directors (President, Secretary, Treasurer) who set policy. Officers report to the directors. We need to add that changes can be made by Board consent and do not need to wait for the ICA Annual Meeting.

Charitable Contributions

Once established, we can solicit donations from individuals and corporations or apply for grants. The ICA Board can distribute the funds to organizations or individuals as long as it conforms to our education objectives. Possibilities include defraying costs for students representing Idaho at the national tournaments (Denker, Barber, National Girls, Polgar); coaches; parents; representative to the US Chess Federation Delegates meeting; scholastic education, tournament supplies and expenses, etc.

Posting Student Names - unrelated topic

Alise asked if there was a guideline on posting scholastic players names on the public website for the K-12 scholastic tournaments. Historically,, the ICA posted early registrants. A few years ago, Jeff Roland brought it to Scholastic Trustee Craig Barrett as other Northwest states had been discussing it in relation to students' safety. It was decided to not post pre-registration names.

Amber says there is no legal reason as far as she knows not to post names to our public website and that all the national tournaments sponsored by the US Chess Federation post names publicly.

Advantages to posting early registrants is that it encourages others to participate and to assess the competition at an event.

Adam and Alise decided that we will present the matter to the Board for a vote to start posting names again.

Summary

Articles of Incorporation were signed for The Idaho Chess Association, Limited. The ICA now has an Employer Identification Number # 83-2188232. The 1023-EZ was submitted for 501(c)(3). Bylaws/Constitution will be amended and voted on.

Respectfully submitted,
Alise Pemsler, ICA Secretary