
The Title Should Be Brief and Informative No More Than 15 Words in English (Font Times New Roman, size, 12, Bold)

Author Name¹⁾, Author Name²⁾* (Font :Times New Roman, size, 10, Bold)

¹⁾ Study Program / Department, Faculty, University and State (Font : Times New Roman, size, 10)

²⁾ Study Program / Department, Faculty, University and State (Font : Times New Roman, size, 10)

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Abstract

Abstract (Font: Time News Roman, size, 10, Italic – Bold)

Abstract is written briefly and factually, covering research objectives, research methods, results and conclusions. Abstracts are written in one paragraph; written in two languages (Indonesian and English); abstract lengths ranging from 150 - 200 words. Avoid referrals and unusual abbreviations. Time News Roman 10, with one line spacing (1) spacing. In Indonesian

Keywords: Keywords consist of 3 to 5 words and / or word groups; Written in order of urgency of words; Between keywords separated by commas (,)(Font: Time News Roman, size, 10, Italic – Bold)

INTRODUCTION (Font: Time News Roman, size, 12, Bold)

Avoid the sub-sub in the introduction.

Introduction should contain the background of problems, problems and research objectives.

Percentage of page length between 10-15% of the total length of a manuscript.

References are indicated by writing the author's family name / last name and year of issue, regardless of page number.

The theoretical basis is displayed in complete, concise, and completely relevant sentences for the purpose of writing scientific articles. Manuscript written with 1 line spacing density, (Font: Time News Roman, size, 12)

RESEARCH METHODS (Font: Time News Roman, size, 12, Bold)

Inform briefly about the materials and methods used in the study, including the subjects / materials studied, the tools used, the design of the experiment or the design used, the sampling technique, the variables to be measured, the data retrieval technique, the analysis and the statistical model used.

Avoid writing excessive statistical formulas.

If using a well-known method, name the method name only. If necessary, specify the reference source used as a reference.

For qualitative research, research methods can adjust.

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RESULTS AND DISCUSSION (Font: Time News Roman, size, 12, Bold)

The format of the results of research and discussion is not separated, considering the number of pages available for the author is limited.

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The results can be presented with support tables, graphics or images as needed, to clarify the presentation of results verbally.

Tables and charts or captions are arranged in the form of a phrase (not a sentence) succinctly.

Description of the image / graph is placed under the picture / graph, while the title of the table is placed on it. The title begins with a capital letter.

Do not repeat writing numbers that have been listed in the table in the text of the discussion. If it will emphasize the results obtained should serve in other forms, such as percentage or difference. To show the number in question, just refer to the table that contains the number.

In general international journals do not want statistical languages (such as: different, treatment, etc) written in the discussion. Avoid copy and paste tables of statistical analysis results directly from statistical data processing software

Sample Tables and Figures

Use to open tabel

Tabel 1..... (Font Time News Roman 10)

Artikel X	N	Ket.
1	Affiliates, Table Titles, Image Titles	
2	Name of author, torso of paper	

Source.... (Font Time News Roman 10)

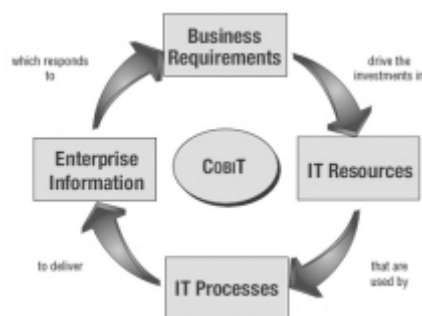


Figure1.(Font Time News Roman 10)

Source: ,,,, (Font Time News Roman 10)

The discussion material mainly explores whether the results obtained in accordance with the hypothesis or not, and point out the argument.

Referral citation in the discussion should not be too long (if necessary avoid).

Citation results of research or opinions of others should be abstracted and written in the sentence itself (not using the exact same sentence).

A collection of similar research may be referred to in groups.

CONCLUSION (Font: Time News Roman, size, 12, Bold)

The conclusion should be the answer to the research question, and expressed not in statistical sentences.

Written along one paragraph in essay form, not in numerical form.

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REFERENCES (Font: Time News Roman, size, 12, Bold)

General provision of bibliography:

The references listed in the bibliography are only those references that are actually quoted in the manuscript.

For the research articles, the references are referenced from about 40% of textbooks and 60% of scientific journal articles.

Updates of referenced scientific journals shall be considered, at least as a result of relevant publications in the last 10 years.

The bibliography is arranged alphabetically in alphabetical order of the author's name.

Author's name: the name shown is the final name (surname) of the author followed by the initial (and middle name) abbreviation if any). If the author is more than one person, then the way of writing is the same. If two or more people, word and use symbol &.

The writing of the reference title begins with a capital letter on each syllable, except for the conjunctive word.

Each writing of the name, (year), title of the article and so on ends with a period (.) Before proceeding the next word. Special writing volume (number) journal is given a colon (:) without spacing.

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Examples of writing can be seen in the explanation of each type of literature worth mentioning.

Terms of reference writing by reference type:

If the source is an article in a scientific journal, it is written in the following order: author's name. (year). article title. the name of the journal. Volume (number): page (Journal name is skewed). If the author is more than one, the name is the same and the last author uses.

Example:

Rahmathulla, V.K. Das P. Ramesh, M. & Rajan, R.K. (2007). Growth Rate Pattern and Economic Traits of Silkworm *Bombyx mori*, L under the influence of folic acid administration. *J. Appl. Sci. Environ. Manage.* 11(4): 81-84

Suharyanto, A. (2016). Pusat Aktivitas Ritual Kepercayaan Parmalim di Huta Tinggi Laguboti, *Jurnal Ilmu Pemerintahan dan Sosial Politik UMA*, 4 (2): 182-195.

If the literature source is a textbook, it is written in the following order: author's name. (year). book title. volume (if any). edition (if any). publisher city: publisher name (The title of the book is italicized).

Example:

Arikunto, S. (2002). *Prosedur Penelitian Suatu Pendekatan Praktek*. Jakarta: Rineka Cipta.

Nawawi, H. (2012). *Metode Penelitian Bidang Sosial*. Yogyakarta: Gajah Mada University Press

If the literature source is a translation book written following the sequence: the name of the original author. (year). book translation. title of translation book. volume (if any). edition (if any). translation. publisher city: publisher name (Book title in italics).

Example:

Bourdieu, P. 2010. *Dominasi Maskulin*. Terjemahan Stephanus Anwar Herwinarko. Yogyakarta: Jalasutra.

Steel, R.G.D. & Torrie, J.H. 1991. *Prinsip dan Prosedur Statistika: Suatu Pendekatan Biometrik*. Terjemahan B. Sumantri. Jakarta: PT Gramedia Pustaka Utama

If the source of the article in the collection of articles is written in the following order: the name of the author of the article. article title. in: editor name if any followed (Ed) (if single) or (Eds) (if more than one) in parentheses. (year). book title. volume (if any). edition (if any). publisher city: publisher name (The title of the book is italicized)

Example:

Ancok, D. Validitas dan Reliabilitas Instrumen Penelitian. dalam: Singarimbun M dan Efendi (Eds). (1999). *Metode penelitian survey*. Jakarta: LP3ES

Linz, J & Stephan, A. Some Thought on Decentralization, Devolution and The Many Varieties of Federal Arrangements. In: Jhosua K (Ed). (2001). *Crafting Indonesian Democracy*. Bandung: Penerbit Mizan

If the source of the article in the proceedings written in the following sequence: the name of the author. (year). title of the seminar. title proceedings. the venue of the seminar. time of operation (article title is italicized).

Example:

Setiawan, D. (2015). Implementasi Pendidikan Karakter di Era Global. Prosiding Penguatan Kompetensi Guru dalam Membangun Karakter Kewarganegaraan di Era Global. Seminar Nasional dalam Rangka Memperingati Hari Guru. Medan 28 November 2015

If the source of unpublished scientific papers (eg theses, theses, dissertations and research reports), are written in the following order: author's name. (year). title of research report. name of research project. city publisher: institution publisher / institution (thesis writing / thesis / dissertation / research report in italics)

Example:

Latifah, S.S. (2011), Perbedaan Kerja Ilmiah Siswa Sekolah Alam dalam Pembelajaran Sains dengan Pendekatan PJBL Yang Terintegrasi, Tesis. Sekolah Pascasarjana Univesitas Pendidikan Indonesia.

Adjuh, R. (2001). Pengaruh Faktor Budaya terhadap Kemiskinan Masyarakat Nelayan di Desa Percut Kabupaten Deli Serdang. Tesis. Sekolah Pascasarjana UNIMED.

If the source is an article in a general newspaper / magazine, it is written in the following order: author's name. (year). article title. name of newspaper / magazine. city, publication date and page (Article title is italicized).

Example:

Syamsuddin, A. (2008). *Penemuan Hukum Ataupun Perilaku Chaos?*. Kompas. Jakarta. 4 Januari. Hlm.16

Kukuh, A. (2008). *Obsesi Pendidikan Gratis Di Semarang*. Suara Merdeka. Semarang 5 Maret. Hlm. L

If the library source is an online journal article, it is written in sequence: author's name. (year). article title. the name of the journal. volume (number): page (The name of the journal is italicized).

Example:

Ernada, S.E. (2005). Challenges to The Modern Concept of Human Rights. *J. Sosial-Politika*. 6(11): 1-12

Siregar, N.S.S. (2016). Tingkat Kesadaran Masyarakat Nelayan terhadap Pendidikan Anak, *Jurnal Ilmu Pemerintahan dan Sosial Politik UMA*, 4 (1): 1-10.

If the library source is an online article (internet) with no published place and publisher, it is written in the following order: author's name. (year). article title. Downloaded at website date address (Article title is italicized)

Example:

Hariyanto, M, (2012). *Ilmu Sosial dan Hegemoni Barat: Tantangan Bagi Ilmuan Sosial Muslim*. Diunduh di <http://muhsinhar.staff.umsida.ac.id/ilmu-sosial-dan-hegemoni-barat-tantangan-bagi-ilmuan-sosial-muslim/> tanggal 09 Juli 2017

Levy, M. (2000). Environmental scarcity and violent conflict: a debate. Diunduh di <http://wwics.si.edu/organiza/affil/WWICS/PROGRAMS/DIS/ECS/report2/debate.htm> tanggal 4 Juli.