

2020-2021 Community Participation Program final report



The CPP Final Report is designed to provide neighborhood residents, local public officials and others with reports about work being carried out by neighborhood organizations. Please use this form to compose and share your report and then submit your answers through the Survey Monkey link you received.

Please note: If you will be entering more than one neighborhood organization's annual report via Survey Monkey, please contact Aria Fine (ariah.fine@minneapolismn.gov) to request a separate, unique weblink for each additional organization's report.

Report basics

- Please report on activities during the 2020-21 calendar year.
- Please keep your answers brief. For example, a paragraph or two should suffice for questions requiring a narrative response.
- Pictures that help tell your story are especially appreciated. Please email them to us at ncr@minneapolismn.gov.
- For your 2020-21 highlights, please think about examples of work that you want to share with other neighborhood organizations.
- Questions? Please contact your neighborhood support specialist at NCR.

Please complete and submit your 2020-21 CPP final report by Friday, April 15, 2022.

Organization questions

1. Neighborhood organization

Click or tap here to enter text.

2. Organizational information

Neighborhood organization contact: Click or tap here to enter text.

Organization email address: Click or tap here to enter text.

3. Organizational website and social media

Website: Click or tap here to enter text.

Twitter: Click or tap here to enter text.

Facebook: Click or tap here to enter text.

Other: Click or tap here to enter text.

4. Date of board approval¹

Click or tap to enter a date.

Note: The information in this section will be aggregated by NCR staff for the annual neighborhood programs report and will not be published as part of each neighborhood's annual report.

¹ Once your board has reviewed this draft annual report, please provide the date of the meeting at which the board approved submission of this report to NCR. NOTE: Meeting minutes may be requested by NCR
Last updated: Feb. 23, 2022

5-6. Indicate the position title and average hours per week of each paid employee or contract staff, (excluding professional services such as accounting and legal.)

Position title	Average hours per week
<i>Position #1</i>	
<i>Position #2</i>	
<i>Position #3</i>	
<i>Position #4</i>	
<i>Position #5</i>	

7. If needed, provide additional information here. Note if any positions are seasonal, temporary, etc.
Click or tap here to enter text.

Stakeholder outreach and engagement questions

It is not an understatement to say that 2020 and 2021 were extremely challenging years both in terms of what and how work was done. NCR anticipates that the measures being reported on below will reflect this reality. This information will not have any impact on future funding allocations.

8. Meetings (check all that apply)

- Held regular committee meetings or discussion groups that are open to all stakeholders.
- Held at least one general membership or community meeting (in addition to the annual meeting) to gather input from residents and other stakeholders for a neighborhood specific initiative.
- Hosted at least one general membership or committee meeting in response to a City request for input- such as a development proposal, transit planning or public works projects.
- Conducted on or more focus groups.

9. Door-to-door (check all that apply)

Door-Knocking (with goal of face-to-face engagement)

- At least once reaching a portion of neighborhood.
- At least once reaching most or all of the neighborhood.
- For more than one issue/outreach effort.
- On a routine basis.
- Conducted primarily by staff members.
- Conducted primarily by volunteers.
- Carried out primarily to increase membership and participation.

10. Approximately how many households did you reach through door knocking in 2020-21? Please provide a cumulative total for both years.

Click or tap here to enter text.

11. Flyering – dropping literature at doors (check all that apply)

- At least once reaching a portion of the neighborhood.
- At least once reaching most or all of the neighborhood.
- Carried out primarily to inform and increase membership and participation.
- Carried out primarily to gather input or inform on a specific city or neighborhood issue.

12. Approximately how many households did you reach through flyering in 2020-21? (Please provide a cumulative total for both years)

Click or tap here to enter text.

13. Events (check all that apply)

- Staffed a booth or table at neighborhood event or other community event that included sign-up sheets, surveys or information about your organization
- Organized one or more issue specific events (such as a safety forum, housing fair, Open Streets, Creative Citymaking, etc.)
- Organized smaller events for specific outreach to target audiences (e.g. sidewalk tabling to reach renters, lemonade stands, tabling at Farmer’s Market, etc.)

14. Communications (fill in all that apply)

1. Did you print a paper newsletter? If so, at what frequency? Click or tap here to enter text.
2. Number of subscribers to your email list: Click or tap here to enter text.
3. Number of followers on your primary social media channel (e.g. Facebook, Twitter, etc.): Click or tap here to enter text.

15. Other (check all that apply)

- Conducted at least on community-wide survey (such as a random sample or all-household survey).
- Conducted another form of survey (e.g. intercept survey).
- Developed partnerships with cultural, religious, professional or business associations to expand outreach into under-represented populations.
- Other activities (please describe here): Click or tap here to enter text.

16. How did your organization adapt to issues surrounding COVID-19 and civil unrest? (Check all that apply)

- Staff working from home.
- Closed office.
- Furloughed staff.
- Online meetings/events.
- Cancelled events/meetings.
- Door knocked.

- Held events/meetings in person **outside** with social distancing.
- Held events/meetings in person **inside** with social distancing.
- Other. Please list: [Click or tap here to enter text.](#)

17. How did you connect with your community about important information? (Check all that apply)

- Phone.
- Email blast.
- Flyer.
- Postcards.
- Door knocking.
- Social media posts/campaigns.
- Special page on website.
- Other. Please list: [Click or tap here to enter text.](#)

18. What issues affected your community? (Check all that apply)

- Community members needing PPE.
- Businesses damaged/destroyed.
- Food insecurity.
- Housing insecurity.
- Encampments.
- Increased crime.
- COVID-19 outbreak in your community.
- Other. Please list: [Click or tap here to enter text.](#)

19. If your organization created initiatives and projects or shared information with other organizations in response to specific issues, what were those issues? (Check all that apply)

- COVID-19.
- Civil unrest.
- Encampments for those experiencing homelessness.
- Food insecurity.
- Mutual aid networks.
- Supporting local businesses.
- Solidarity gatherings.
- Healing circles.
- Other. Please list: [Click or tap here to enter text.](#)

20. Please share one story about a project or initiative your organization created or supported in response to the various crises of 2020-21.

[Click or tap here to enter text.](#)

21. Please provide an estimate of the volunteer hours provided to your organization in 2020-21.
(Please provide a cumulative total for both years)

[Click or tap here to enter text.](#)

22. How did your organization reach out to under-represented/engaged groups in your neighborhood?

(Check all that apply)

- Worked on an issue of particular interest to an under-represented/engaged group within the neighborhood.
- Provided notices of annual and special meetings in multiple languages.
- Provided newsletter articles or web paged in multiple languages.
- Targeted outreach in apartment buildings or blocks to reach renters.
- Targeted tabling at other events or locations (such as farmers markets, cultural events, etc.).
- Held focus groups or open meeting formats for under-represented/engaged constituencies in the neighborhood.
- Included an Americans with Disabilities Act statement on meeting and event notices.
- Reviewed participation activities, and identified new leaders and volunteers for volunteer, committee, and board participation.
- Held one-time/pop up events in areas of the neighborhood that don't often have neighborhood meetings.
- Other (please describe here): [Click or tap here to enter text.](#)

23. What more would you like to tell NCR or the community about your stakeholder involvement?

What are you doing that is new or particularly successful to reach residents and others?

[Click or tap here to enter text.](#)

2020-21 highlights

Major highlight(s)

24. Please describe one or more highlights.

- What was the issue or opportunity the neighborhood was facing?
- Who was impacted?
- What steps did you take to address the issue or opportunity?
- What was the outcome?

[Click or tap here to enter text.](#)

We'd love to share your highlights with others. If possible, please send digital photos, videos, illustrations to ncr@minneapolismn.gov with the subject line, "2020-21 CPP Final Report Images." If you have a large file, please make arrangements to mail or deliver a copy directly to your NCR neighborhood specialist.

Thank you!