



Hispanic/Latinx Black/African American American Indian AAPI DRC LGBTQIA+

Building

Intentionally

For Every Student

Veteran Unhoused Rising Scholar Student Parent Undocumented/DACA/Dreamer

Spring 23 Flex Week

A Time For All Palomar College Employees to Learn Together

Save the Dates

Monday January 23th to Friday 27th, 2023

Palomar Development Office: www2.palomar.edu/pages/pd



Letter from our Superintendent/President

Welcome to Spring 2023 Flex Week!

The start of the spring semester always brings a unique energy and a renewed focus on guiding our students on their academic pathway. Time will pass quickly as we head toward commencement and year-end celebrations of student success. I am looking forward to working with you, our talented employees, as we continue to make progress on our institutional goals and objectives.

During Spring 2023, we will continue to build a culture of Care, Respect, and Accountability. It starts and ends with each of us. This commitment aligns with our core values of being Student Focused and Community oriented. We are dedicated to offering a caring and supportive environment that addresses the holistic and distinct needs of our students. And, we recognize that we are an integral part of our region and strive to foster meaningful relationships within our college and local communities. Addressing the needs of all of our students, while developing important relationships among our colleagues, is the foundation for future success.

The Flex Week theme of “Building Intentionally for Every Student” is well aligned with the Palomar College Vision of Transforming Lives for a Better Future and our values of Student Focused; Access; Diversity, Equity and Inclusion; and Community. Palomar College has made education possible in an environment of respect, inclusion, and belonging.

We remain steadfast in keeping every classroom, office, and meeting space safe and healthy. Our proactive approach has addressed the necessary synergistic activities between information services, environmental health and safety, communications, and campus police. While doing so, we have been able to substantiate the effectiveness of our emergency notification system at all of our sites. We have also identified opportunities for health and safety training, which we will actively address this semester.

As we move through this semester, we will continue our focus on fiscal health. We have made outstanding strides during the past six months, as recognized by the removal of a fiscal monitor and the Accrediting Commission for Community and Junior Colleges’ (ACCJC) exclusion of Palomar College from enhanced monitoring. In addition, we have a well-constructed 2022-23 annual budget and we recently received a “clean audit” from our external auditors.

Despite these successes, we must continue our important work to fully institutionalize processes and practices for integrated fiscal reporting, internal controls, and financial planning. This will further ensure our long-term financial stability and effective oversight leading to the continuation of sound financial decision-making and budget management, as per ACCJC’s recommendation.

While the 2023 Commencement will set the stage for student recognition and achievement, the completion of the Educational and Facilities Vision 2035 plan will be the capstone of our summer. We then hope to celebrate the ground-breaking of “Fallbrook 40”, a 40,000 square foot facility at the Fallbrook Education Center, and finalize our plans for a re-envisioned LL building at the San Marcos site. All of this while, we anticipate the reality of our new athletic stadiums.

Your contributions are integral to the success of our students and the future of our college. I look forward to working with each of you to achieve our institutional goals this semester.

It is with gratitude that I recognize the dedication and work of the Professional Development Committee for presenting us with an outstanding agenda. I sincerely hope you will take advantage of as many sessions as possible to learn from one another. On behalf of the Board of Trustees, and all our students, I would like to wish you a wonderful start to the Spring ‘23 semester!

Go Comets!
Dr. Star Rivera-Lacey

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★ Faculty Senate/PFF Meeting: Palomar Faculty Federation and Faculty Senate Updates	24
★ CCE General Meeting	24
2:30-3:45 pm: Division Meetings	25
★ Arts, Media, and Business Administration (AMBA)	25
★ Career Technical and Extended Education (CTEE)	25
★ Social Behavioral Sciences (SBS)	25
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Important Information



Vision
Resource Center



Palomar
Purposeful



Professional
Development

Register for Plenary Workshops - Registration is Open

Register for Plenary workshops using our P³D Portal (which is a part of the statewide Vision Resource Center)

Optimal: You will notice after each course description a direct link for registering for workshops in the P³D Portal. Simply click on the link (highlighted in the example here with the green box), enter your SSO information, and you will be directed to the workshop page. Then it is just a simple click on “Request” and you will soon receive an emailing acknowledging your enrollment.

Note: Most sessions will be held via zoom unless specified as HyFlex with physical room written above the “Register Here” link

Mon 8/15 01:00-2:00 pm	• Using NameCoach Our names are central to our unique identities, and saying them correctly is the first step in connecting with, respecting, and appreciating one another. NameCoach aims to solve the common problem of name mispronunciation and gender pronoun communication. NameCoach provides a simple and effective solution: audio name pronunciations embedded online to easily learn and remember how to say them.	David Gray	Hyflex Room LRC-208 Register Here
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Alternate:

1. Go to our [Single Sign On \(SSO\) page](#).
 - o Log-in using your network username and password (the same one you use for your Palomar email).
 - i. *Note: If you have problems accessing the P³D Portal through Single Sign On, please contact the helpdesk at 2140 or email helpdesk@palomar.edu*
2. Go to LEARNING and select WORKSHOP CALENDAR
 - o Note: With so many workshops to choose from, you might find it helpful to switch to the AGENDA view which will put all of the workshops in a list.
3. Find the workshops you plan to attend and click on REQUEST
 - o If you are a faculty or administrator, you will automatically be registered after requesting the workshop.
 - o If you are a classified, short-term, or student employee, your manager will receive an email to approve/deny your request to register. *Note: If your manager name is not correct in the P³D Portal please contact Human Resources, all employee data in the P³D Portal is pulled directly from PeopleSoft.*

Need help using the P³D Portal? Here are a couple ways to get started:

1. Please go to the PD website and review the [P³D Portal Guide](#).
2. Watch the [Introduction to Palomar Professional Development video](#) on the homepage of the PD Website.

Faculty Professional Development (Flex) Requirement/Eligibility

Faculty, please review [Article 10 of the PFF contract](#) for contractual information about PD requirement/eligibility.

Full-Time Faculty Professional Development Requirement

Full-Time Faculty are required to complete 42 hours/year and must have all hours officially completed in the *P³D* Portal by 2 weeks before the end of the spring semester. All hours completed after the annual due date are included in the following years total hours.

Part-Time Faculty Professional Development Eligibility

Part-Time Faculty are eligible to be compensated extra pay for officially completing PD hours by the due date. The amount of hours each part-time faculty member is eligible to be compensated for is based on their workload.

PD Eligibility Calculation: Workload x 21 = eligible hours

- To calculate eligible hours for PT Faculty multiply the percentage workload by 21 hours (21 hours represents what a FT Faculty would receive on 100% load per semester).
- Example for a PT Faculty member with 60% load: $0.6 \times 21 = 12.6$ hours
- Part-Time Faculty can see their workload and eligible hours on their welcome screen in the *P³D* Portal.
 - NOTE: If the workload does not look correct, PT Faculty need to contact their Academic Department Assistant to make sure it is correct in PeopleSoft. The workload in the *P³D* Portal is pulled directly from our system of record, PeopleSoft (the PD Office cannot adjust workload in the *P³D* Portal, it must be corrected in PeopleSoft).

Due Dates for Part-Time Faculty PD:

- In the Fall semester PD hours must be officially recorded and completed in the *P³D* Portal between August 1st and December 1st.
- In the Spring semester PD hours must be officially recorded and completed in the *P³D* Portal between January 1st and May 1st.
- NOTE: Completed hours are not accepted after the due date, it is very important to check your Completed Hours Dashboard to ensure all of your hours are reported and counted.

How do you know when your PD hours have been officially completed and counted in your total?

- Check your Completed Hours Dashboard! Your Completed Hours Dashboard will show you exactly what is reported to payroll.
- How to access your Completed Hours Dashboard:
 - Log in to the *P³D* Portal
 - Click on REPORTS
 - Select DASHBOARD
 - REFRESH the graph
- If you are missing hours on your Completed Hours Dashboard, please check these 2 things:
 - 1.) REFRESH your Completed Hours graph. The graph does not automatically refresh.
 - 2.) Make sure you don't have any training that is still Active on your Transcript as "Pending Evaluation" or "Pending Signature". If you have training that is still in a pending status they won't be included on your Completed Hours Dashboard.

How to Join the Plenary Workshops/Meetings Using Palomar Zoom

Steps:

- Step 1: Go to our Palomar Single Sign On to access your Zoom account (it is very important to be logged in to your Zoom account before attending a Zoom workshop/meeting. This ensures you get credit for attending).
- Step 2: Sign in through SSO using your network username and password.
- Step 3: Select the Zoom tile from our SSO
- Step 4: To access the meeting you have two options, 1.) copy and paste the Zoom URL into your browser, or 2.) click on "Join a Meeting" and enter in the Zoom Meeting ID.

Are you using the Zoom App (mobile or desktop)?

- If you are using the app, to log-in click on "Sign in with SSO." You will be asked to enter our company domain name which is "palomar-edu." You will then enter your SSO username and password.

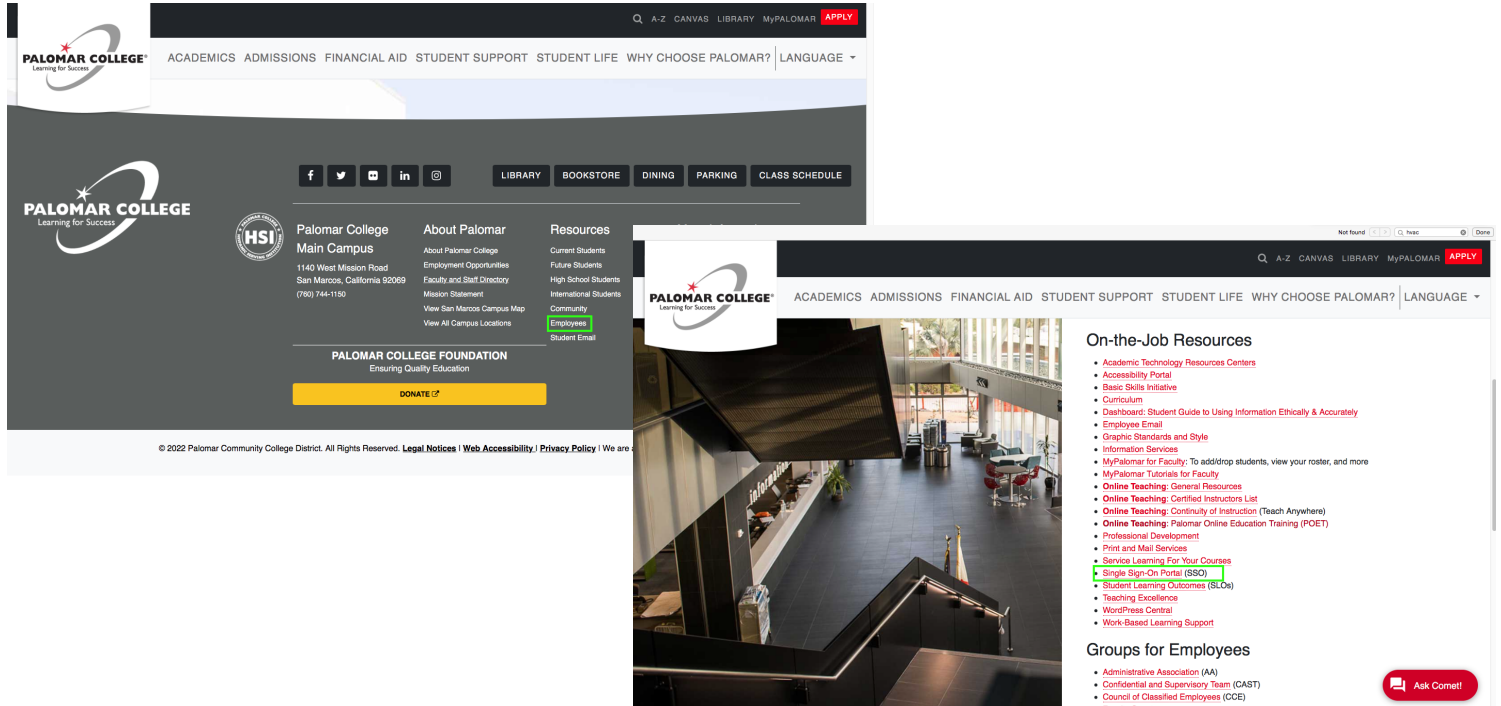
Need help with Zoom?

- If you need help joining a Zoom meeting, please review the Zoom instructions on [How to Join a Zoom Meeting](#)
- If you are having any difficulty with your Palomar Zoom account please contact: support-zoom@palomar.edu
- If you are new to using Zoom, please review the [online self-paced Zoom training available in the P^3D Portal](#)

Palomar College Zoom

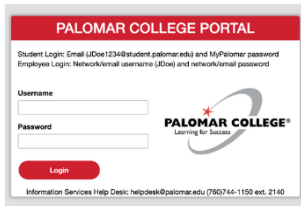
Step 1: Log in to your Zoom account through SSO

Located via “Resources -> Employees” - you can find this first link by scrolling to the bottom of our website



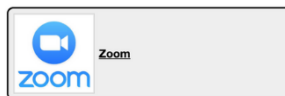
The screenshot shows the Palomar College website. The top navigation bar includes links for ACADEMICS, ADMISSIONS, FINANCIAL AID, STUDENT SUPPORT, STUDENT LIFE, WHY CHOOSE PALOMAR?, and LANGUAGE. The main content area features a sidebar with 'About Palomar' and 'Resources'. In the 'Resources' section, the 'Employees' link is highlighted. The right sidebar lists 'On-the-Job Resources' and 'Groups for Employees'.

Step 2: Use your network username and password (same as accessing email)

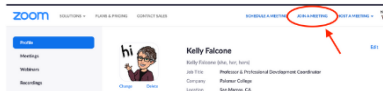


The screenshot shows the Palomar College Portal login page. It includes fields for Username and Password, a Login button, and a link for Information Services Help Desk.

Step 3: Select the Zoom tile to launch your Zoom account



Step 4: Either paste the meeting link into your URL, OR click on "Join a Meeting"



Need help with your Palomar Zoom account?
Contact:
support-zoom@palomar.edu

If you are using the Zoom mobile app or desktop client choose "Sign In with SSO". You will need our domain name.
Palomar Zoom Domain Name: Palomar-edu

The Nuts and Bolts of Teaching at Palomar

January 17th, 5-7:30pm

- ★ Facilitator(s): Professional Development Coordinators: Luis Guerrero and Matt Grills.
 - Description: Everything you need to know to have a successful semester! Please join us for this special workshop facilitated by several Palomar Administrators & the Professional Development Coordinators. This workshop will provide an overview of the basic mechanics of instructor responsibilities, including information about your class syllabus, class rosters, important dates, grading, Instructional and Counseling support services, and more. If you need a refresher or are new to Palomar College, this session will address any questions you might have. By offering this workshop prior to the start of the new semester, we hope to provide you with the information you need to start the semester off on the right foot.
 - Intended Audience: All Faculty and ADA's
 - P³D registration link: [Nuts and Bolts Spring 2023](#)

Did you miss this wonderful presentation? We will be posting a link of this training shortly after its conclusion. Check back for this fantastic resource.

You can also [download a copy of the presentation PPT in PDF format \(Click Here\)](#) as it is chocked full of fantastic information and links to help navigate the world of Palomar, whether you are a new instructor or have been with the College for a bit of time. *Note: Updated Version will be available January 18th.*



**FLEX
WEEK**

Flex Week: Monday, January 23rd

Note: Most sessions will be held via zoom unless specified as HyFlex with physical room written above registration link.

Day/Time	Workshop/Description	Facilitator	P ³ D Registration Link
Mon 1/23 9:00-10:30 am	• <i>Better Ways to Test Your Students Online</i> With all of the issues with online test security, let's explore other ways to assess your online, asynchronous students. This workshop will talk about the theory of authentic assessment and show you examples of ways you can test your students and skip the hassle of proctoring. We also encourage faculty to come share their assessment best practices.	Erin Hiro	Hyflex H-105 Register Here
Mon 1/23 9:00-10:00 am	• <i>Zoom in Canvas</i> Learn about using the Zoom interface within your Canvas course to create and manage Zoom meetings.	Shay Phillips	Register Here
Mon 1/23 9:00-10:30 am	• <i>Dialogues about Racism and Other Forms of Marginalization</i> America's racial reckoning has catapulted racial dialogue to the forefront. It's ripe for class discussion, and unavoidable in staff development conversations. Dominant people are known to make well-intentioned yet demeaning comments, and even marginalized people can step on other marginalized groups. It's important to develop a basic sense of etiquette in these dialogues.	Andrew Hoe	Register Here

Mon 1/23 10:15-11:15 pm	• <i>What the HECK is POCR?</i> Are you interested in making your online courses the best they can be? Now you can have your courses approved by the CVC and offered on the CVC Exchange where any currently enrolled California Community College student can enroll in courses offered throughout California.	Amy Caterina Linda Morrow	Register Here
Mon 1/23 10:15-11:15 pm	• <i>Join an Open, Unscripted Workshop for TechConnect Zoom and TechConnect Cloud</i> All faculty and staff are welcome to join our open online workshop! We are here to answer faculty and staff 'How Can I' questions when using TechConnect Zoom meetings and TechConnect Cloud for storing videos and other content. Bring your questions...all of them!	Donna Gustafson Lucy Lidot	Register Here
Mon 1/23 10:15-11:15 pm	• <i>CalSTRS - My Retirement System</i> This webinar provides an overview of the CalSTRS hybrid retirement system, your survivor and disability benefits, how your benefit will be calculated, ways you can increase your benefit and other CalSTRS resources available to you. While this webinar is ideal for new and early educators, members in all career stage can benefit from attending, especially if this is your first CalSTRS webinar.	Christina Portugal, CalSTRS	Register Here
Mon 1/23 11:30-12:30 pm	• <i>What's new in the Library</i> An overview of services available for faculty, staff, and students at all four library locations throughout the Palomar College District.	Alexandra Doyle Bauer Marlene Forney	Register Here

Mon 1/23 11:30-12:30 pm	• <i>Canvas Advanced Module Management</i> Explore options in the Modules tool including the Prerequisite and Requirement functions that will allow students to progress through modules at their own pace.	David Gray	Register Here
Mon 1/23 11:30-12:30 pm	• <i>Using Google Forms and MTurk to Gather Live Data</i> Using online tools such as Google Forms and Amazon's Mechanical Turk (MTurk) has become a way that social science researchers have been able to gather live, real-time data to use for research projects in course like Research Methods, Statistics and other social sciences. Come learn how to use these two tools, and the implications for the future of research (and publishing, if that's your thing).	Betsi Little	Hyflex MD-205 Register Here
Mon 1/23 1:00-2:00 pm	• <i>Canvas Studio</i> In this workshop we will cover the basics of Canvas Studio including uploading a video, requesting captions, screen recording, webcam recording and adding YouTube videos.	Shay Phillips	Register Here
Mon 1/23 1:00-2:00 pm	• <i>Microsoft Word Essentials</i> Maximize your efforts in Microsoft Word while achieving good design and accessibility! You will learn how to: tap into Microsoft's built-in themes, styles, and layouts; create your own themes for later use in not only Word but across the MS Office Suite; add content to the header and footer area; best practices for using images; check and pass accessibility requirements; and more.	Kelly Helming	Register Here

Mon 1/23 1:00-2:00 pm	• <i>Ten Ways to Improve Your Canvas Course</i> Whether you use Canvas a little or a lot, there are simple things you can do to improve your Canvas course. We will look at simple tricks and tips you can implement now to improve the user experience for your students this Spring semester. We will also save time at the end for attendees to share their favorite Canvas advice.	Erin Hiro	Hyflex H-105 Register Here
Mon 1/23 2:15-3:15 pm	• <i>What is new in Distance Education</i> This workshop will provide details on what is happening in the world of online education, both at Palomar and across the state. This information can help you plan for your online classes, give input into changes coming for Palomar's online education, and learn about new programs that are designed to help faculty.	Erin Hiro	Hyflex H-105 Register Here
Mon 1/23 2:30-3:30 pm	• <i>Flyers in a Flash with Adobe Express</i> Learn how to make flyers (and more) quickly with Adobe Express Premium, included with Palomar's Enterprise plan. From Adobe, "Adobe Express is our commitment to helping you make content in a way that's simple, intuitive, and fast. You can make social posts and stories, ads, banners, logos, flyers and more in minutes." We will also check our flyer for accessibility with Adobe Acrobat Pro.	Kelly Helming	Register Here

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Flex Week: Tuesday, January 24th

Note: Most sessions will be held via zoom unless specified as HyFlex with physical room written above registration link.

Day/Time	Workshop/Description	Facilitator	P ³ D Registration Link
Tue 1/24 9:00-10:30 am	• <i>Better Ways to Test Your Students Online</i> With all of the issues with online test security, let's explore other ways to assess your online, asynchronous students. This workshop will talk about the theory of authentic assessment and show you examples of ways you can test your students and skip the hassle of proctoring. We also encourage faculty to come share their assessment best practices.	Erin Hiro	Hyflex H-105 Register Here
Tue 1/24 9:00-10:00 am	• <i>Canvas Overview</i> In this workshop we will cover the basics of Canvas including setting a homepage, adding files, creating assignments and publishing a course.	Shay Phillips	Register Here
Tue 1/24 9:00-10:00 am	• <i>WordPress Overview</i> This workshop explains what WordPress is and how it is used at Palomar College for creating and managing websites. Attendees will gain a basic understanding of WordPress that will prepare them for more advanced training.	Chris Norcross	Register Here

Tue 1/24 9:00-10:00 am	• <i>CalSTRS - My Retirement System</i> This webinar provides an overview of the CalSTRS hybrid retirement system, your survivor and disability benefits, how your benefit will be calculated, ways you can increase your benefit and other CalSTRS resources available to you. While this webinar is ideal for new and early educators, members in all career stage can benefit from attending, especially if this is your first CalSTRS webinar.	Christina Portugal, CalSTRS	Register Here
Tue 1/24 10:15-11:15 am	• <i>Power Automate</i> Save your mouse clicks and automate the boring parts of your job. This workshop will introduce you to the world of Power Automate, how to connect services like Office365 and Adobe Sign and how to automate workflows to save time. After this workshop, you will be able to grab a cup of coffee while the computer does the work!	Justin Smiley	Register Here
Tue 1/24 10:15-11:15 am	• <i>Highpoint (MyPalomar Overview)</i> During this session you will get an overview and tour of the Highpoint Campus Experience student dashboard currently under construction. For FAQ and more information visit https://www.palomar.edu/studentservices/mypalomar-highpoint/	Joseph Allen	Register Here
Tue 1/24 10:15-11:15 am	• <i>Census and Positive Attendance</i> Training and discussion on census and positive attendance. Real time presentation of the products in use.	Kendyl Magnuson	Hyflex MD-205 Register Here

Tue 1/24 11:30-12:30 pm	• <i>Positive Attendance</i> Review Positive attendance and daily attendance process and updates.	Kendyl Magnuson	Hyflex MD-205 Register Here
Tue 1/24 11:30-12:30 pm	• <i>Canvas File Accessibility Analysis using Ally</i> In this session faculty will be exposed to the Instructor Feedback and Course Accessibility Report functions available from the Blackboard Ally tool in Canvas. Faculty should leave this session armed with next steps to improve the accessibility of their course content.	David Gray	Register Here
Tue 1/24 11:30-12:30 pm	• <i>Video Interactivity With CCC TechConnect PlayPosit</i> Learn how to create an active learning experience with your instructional videos using CCC TechConnect's PlayPosit platform. This session will cover the basics of what PlayPosit is and how to create bulbs (interactive videos). We will also touch on bulb analytics that can be used to improve instruction and student success.	Lucy Lidot Mirla Garcia	Register Here
Tue 1/24 1:00-2:00 pm	• <i>What's New in WordPress?</i> Find out about new WordPress features and updates. This workshop will help existing users learn what has changed and how to make the most of the new features. Updated for Spring 2023.	Chris Norcross	Register Here

Tue 1/24 1:00-2:30 pm	• <i>Suicide Prevention Training with Veterans Affairs</i> Suicide Prevention Training with the San Diego VA Suicide Prevention Coordinator. Learn warning signs, how to respond, and resources available to you and our students.	Jessica Horn & Veteran Affairs	Register Here
Tue 1/24 1:00-2:00 pm	• <i>Ten Ways to Improve Your Canvas Course</i> Whether you use Canvas a little or a lot, there are simple things you can do to improve your Canvas course. We will look at simple tricks and tips you can implement now to improve the user experience for your students this Spring semester. We will also save time at the end for attendees to share their favorite Canvas advice.	Erin Hiro	Hyflex H-105 Register Here
Tue 1/24 1:00-2:00 pm	• <i>Chem Demo - Using a Chem Online Calculator</i> This meeting will demonstrate an online program developed by one of our Palomar students. We will highlight key functions of this program and explore how it can be implemented in a homework or lab type setting.	Mark Raymundo	Register Here
Tue 1/24 2:00-3:00 pm	• <i>Flyers in a Flash with Adobe Express</i> Learn how to make flyers (and more) quickly with Adobe Express Premium, included with Palomar's Enterprise plan. From Adobe, "Adobe Express is our commitment to helping you make content in a way that's simple, intuitive, and fast. You can make social posts and stories, ads, banners, logos, flyers and more in minutes." We will also check our flyer for accessibility with Adobe Acrobat Pro.	Kelly Helming	Register Here

Tue 1/24 2:15-3:15 pm	• Math 101 SLO and Pedagogy Discussion Math faculty discussion of Math 101 Quantitative Reasoning SLO evaluation plans and pedagogy ideas.	Mark Clark Shelbi Hathaway	Register Here
Tue 1/24 2:15-3:15 pm	• Accessibility in Zoom Meetings Review Zoom accessibility features that allow you to customize your viewing preferences, closed captioning, spotlighting, sign language interpreters, focus mode, text enlargement and keyboard & screen reading alerts.	Patricia James-Boatner	Register Here
Tue 1/24 2:15-3:15 pm	• Using the WordPress Block Editor Learn how to use WordPress Block Editor. This workshop will help site admins switch from the Classic Editor to the Block Editor and demonstrate how to use it when crafting pages and posts.	Chris Norcross	Register Here
Tue 1/24 2:15-3:15 pm	• What is new in Distance Education This workshop will provide details on what is happening in the world of online education, both at Palomar and across the state. This information can help you plan for your online classes, give input into changes coming for Palomar's online education, and learn about new programs that are designed to help faculty.	Erin Hiro	Hyflex H-105 Register Here

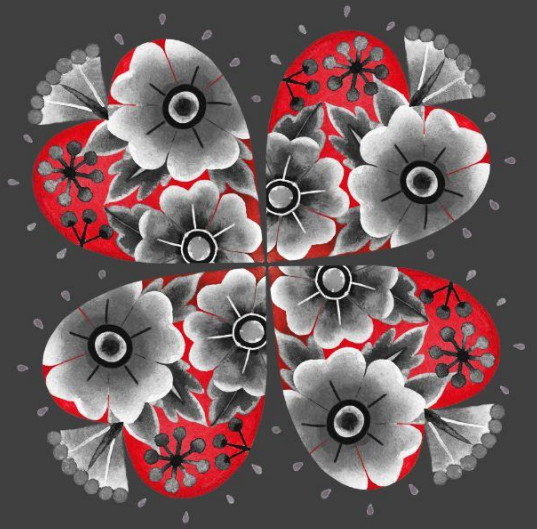
Tue 1/24 3:30-4:30 pm	• <i>Microsoft PowerPoint Essentials</i> PowerPoint's tools adapt to your design needs, enhance your presentations with an artful flair, and guide you toward producing more streamlined presentations. We will touch on aspects of PowerPoint: use and customize built-in themes; choose which master slide layout to use; best practices for using images and consistent and hassle-free font/color use; checking for accessibility; and more.	Kelly Helming	Register Here
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HyFlex Event at all Centers

Transforming Hispanic-Serving Institutions for Equity and Justice



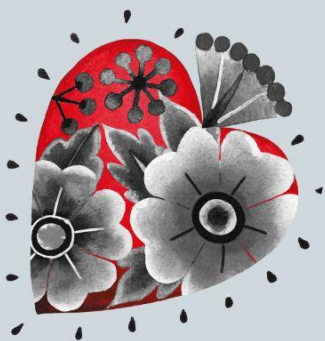
Wed. 01/25/23 | 9 AM



Special Guest Speaker

Dr. Gina Garcia

What makes Hispanic-Serving Institutions (HSIs) uniquely Latinx? And how can university leaders, faculty, and staff transform these institutions into spaces that promote racial equity, social justice, and collective liberation?



Register now

<https://bit.ly/PalomarHSI2023>

Flex Week: Wednesday, January 25th

Note: Most sessions will be held via zoom unless specified as HyFlex with physical room written above registration link.

Day/Time	Workshop/Description	Facilitator	P ³ D Registration Link
Wed 1/25 9:00-1:00pm	• <i>Transforming Hispanic-Serving Institutions for Equity and Justice</i> What makes Hispanic-Serving Institutions (HSIs) uniquely Latinx? And how can college leaders, faculty, and staff transform these institutions into spaces that promote racial equity, social justice, and collective? Join Dr. Gina Garcia as we explore these very questions. This will be an event held in HyFlex across all Centers (San Marcos, Escondido, Fallbrook, and Rancho Bernardo).	Dr. Gina Garcia	HyFlex San Marcos Campus LRC-438 MD-157 Escondido Center ESC-202 Fallbrook Center FEC-G01 Rancho Bernardo Center SEC-119 Register Here
Wed 1/25 1:00-2:00 pm	• <i>Bringing Learning to Life with Service Learning</i> Come discover unique opportunities for students to critically engage in course concepts through meaningful community service. We'll share the Service Learning community partner list, our new Service Learning Experience Canvas Course, syllabus blurbs, assignments, and student sign-up packets to help you get started. Get ready to increase student success and retention in your courses!	Angela Kong Gina Wilson	Register Here

Wed 1/25 1:00-2:00 pm	• <i>Securing Your TechConnect Zoom Meetings</i> Join us for a presentation on how to secure your TechConnect Zoom meetings. You will learn ways to set up your meetings in order to prevent disruptions.	Bryan Hilton Lucy Lidot	Register Here
Wed 1/25 1:00-2:00 pm	• <i>Microsoft Word Essentials</i> Maximize your efforts in Microsoft Word while achieving good design and accessibility! You will learn how to: tap into Microsoft's built-in themes, styles, and layouts; create your own themes for later use in not only Word but across the MS Office Suite; add content to the header and footer area; best practices for using images; check and pass accessibility requirements; and more.	Kelly Helming	Register Here
Wed 1/25 2:00-3:00 pm	• <i>Math Co-requisite Courses: Getting Started on the Right Foot</i> Discussion of ways to incorporate affective domain and study skills into the co-requisite math courses. Come get ideas on how you can engage students and share your own ideas with others.	Mark Clark Shelbi Hathaway	Register Here
Wed 1/25 2:15-3:15 pm	• <i>Handshake at Palomar College: Helping Students Connect with Employers</i> The Career Center, Cooperative Education, and Service Learning will share information about Handshake, the nation's number one college to career network. Students can find job, internship, and volunteer opportunities that align with their major or career interests. Come learn how to access the platform. You will have an opportunity to create an account and profile if interested.	Rosie Antonecchia Angela Kong Jason Jarvinen	Register Here

Wed 1/25 2:15-3:15 pm	• Advanced WordPress: Block Editor Tips and Tricks Learn about some of the often overlooked, but useful blocks that are available in the WordPress Block Editor.	Chris Norcross	Register Here
Wed 1/25 3:00-4:00 pm	• Flyers in a Flash with Adobe Express Learn how to make flyers (and more) quickly with Adobe Express Premium, included with Palomar's Enterprise plan. From Adobe, "Adobe Express is our commitment to helping you make content in a way that's simple, intuitive, and fast. You can make social posts and stories, ads, banners, logos, flyers and more in minutes." We will also check our flyer for accessibility with Adobe Acrobat Pro.	Kelly Helming	Register Here
Wed 1/25 3:30-4:30 pm	• Highpoint (MyPalomar Overview) During this session you will get an overview and tour of the Highpoint Campus Experience student dashboard currently under construction. For FAQ and more information visit https://www.palomar.edu/studentservices/mypalomar-highpoint/	Joseph Allen	Register Here
Wed 1/25 4:30-5:30 pm	• PFF Part-time Faculty Updates and Parity Project A meeting for PT faculty run by the faculty union that describes changes to the contract, new information relevant to teaching for adjuncts, and updates from the Senate Equity Workgroup and PFF Parity Project. Union membership is NOT required for attendance.	Barbara Baer	Register Here

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Plenary: Thursday, January 26

9:00 am - 11:50 pm: All-College Session: College Leadership & DEIAA Updates

- ★ Facilitator(s): College Leadership
- ★ Description: Important updates from our Superintendent/President, Dr. Star Rivera-Lacey and college leadership.
- ★ Intended Audience: All Employees
- ★ P³D registration link:
 - [Register for the Morning Session • HyFlex Zoom](#)
 - [Register for the Morning Session • HyFlex Brubeck](#)

1:15-2:15 pm: PFF/Senate and CCE Meetings

★ Faculty Senate/PFF Meeting: Palomar Faculty Federation and Faculty Senate Updates

- Facilitator(s): Wendy Nelson, Jenny Fererro, Barbara Baer, Lawrence Hamilton Lawson
- Description: Faculty Senate/PFF Meeting: Palomar Faculty Federation and Faculty Senate Updates
- Intended Audience: Faculty
- Modality Note - HyFlex (LRC-438 and Zoom - provided in Registration)
- P³D registration link: [Faculty Senate/PFF Meeting: Palomar Faculty Federation and Faculty Senate Updates](#)

★ CCE General Meeting

- Facilitator(s): Anel Gonzalez, Cheryl Kearse, Tricia Frady,
- Description: Please attend to hear the latest CCE updates, including events and full contract negotiations.
- Intended Audience: Staff
- Modality Note - HyFlex (MD-157 and Zoom - provided in Registration)
- P³D registration link: [CCE General Meeting](#)

2:30-3:45 pm: Division Meetings

Important updates for each division. All Employees within each discipline are invited to attend.

★ Arts, Media, and Business Administration (AMBA)

- Facilitator(s): Dean Justin Smiley
- Modality Note - HyFlex (MD-104 and Zoom)
- P³D registration link: [Arts, Media, and Business Administration \(AMBA\)](#)

★ Career Technical and Extended Education (CTEE)

- Facilitator(s): Dean Susan Wyche and Division Assistant Melissa Adan
- P³D registration link: [Career Technical and Extended Education \(CTEE\)](#)

★ Social Behavioral Sciences (SBS)

- Facilitator(s): Dean Teresa Laughlin and Division Assistant Anel Gonzalez
- Modality Note - HyFlex (MD-157 and Zoom)
- P³D registration link: [Social Behavioral Sciences \(SBS\)](#)

★ Languages and Literature (LL)

- Facilitator(s): Dean Fabienne-Sophie Chauderlot
- P³D registration link: [Languages and Literature \(LL\)](#)

★ Math, Science, and Engineering (MSE)

- Facilitator(s): Dean Patricia Menchaca
- P³D registration link: [Math, Science, and Engineering \(MSE\) Division Meeting](#)

4:00-5:00 pm: Department Meetings

★ ESL All-Faculty Workshop

- Facilitator(s): Tina-Marie Parker & Nicole Siminski
- Intended Audience: All faculty and staff of the ESL Department
- Modality Note - HyFlex (LRC-208 and via Zoom)
- P³D registration link: [ESL All-Faculty Workshop](#)

★ Biology Department Meeting

- Facilitator(s): Kimberly Velazquez
- Intended Audience: All faculty and staff of the Biology Department
- Modality - HyFlex (MD-205 and via Zoom)
- P³D registration link: [Biology Department Meeting](#)

★ Art Department Meeting

- Facilitator(s): Mark Hudelson
- Intended Audience: Art Department Faculty and Staff
- P³D registration link: [Art Department Meeting](#)

★ Child Development & Education Department Meeting

- Facilitator(s): Laurel Anderson
- Intended Audience: All faculty for the Child Development & Education Department are encouraged to attend this meeting to connect and receive important information for our courses and our practices
- Modality Note - HyFlex (MD-105 and via Zoom)
- P³D registration link: [Child Development & Education Department Meeting](#)

★ Chemistry Department Meeting

- Facilitator(s): Jennifer Zabzdyr
- Intended Audience: All full-time faculty, part-time faculty, and classified staff from the chemistry department
- Modality Note - HyFlex (NS-358 and via Zoom)
- P³D registration link: [Chemistry Department Meeting](#)

★ Graphics Communications Department Meeting

- Facilitator(s): Lilian Payn
- Intended Audience: Graphics Department Faculty and Staff
- P³D registration link: [Graphic Communications Department Meeting](#)

★ Design and Manufacturing Department Meeting

- Facilitator(s): Rita Campo Griggs
- Intended Audience: Design and Manufacturing Department Faculty and Staff
- P³D registration link: [Design and Manufacturing Department Meeting](#)

★ Business Administration Department Meeting

- Facilitator(s): Mary Cassoni and Meei-chun Gau
- Intended Audience: Business full-time and part-time faculty and staff
- P³D registration link: [Business Administration Department Meeting](#)

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Social Justice Community Festival: Friday, January 27

Social Justice Community Festival

SCHEDULE

9:30 AM - 10:00 AM REGISTRATION
10:00 AM - 10:30 AM WELCOME

HALL OF MIRRORS
Participate in an interactive space to actively and collaboratively reflect on our personal and institutional opportunities to foster DEI/AA.

SESSION 1
10:45 AM - 12:00 PM

SESSION 2
12:30 PM - 2:00 PM

DEMOGRAPHIC GAMES
Play games to learn the statistics, demographics, and trends that shape the student experience at Palomar College.

SESSION 1
11:15 AM - 11:45 PM

SESSION 2
1:00 PM - 1:30 PM

FATE OF 8
Are you doomed for life? Does your 8 determine your fate? Find out in this magical interactive event that can change you forever. Only you can change your fate!

10:30 AM - 12:00 PM
1:00 PM - 2:00 PM
*THIS EVENT IS ONGOING AND CONTINUES. COME AND GO AS YOU PLEASE!

HUMAN LIBRARY
Listen as a Reader to Human Books share their DEI/AA stories of adversity and triumph.

LUNCH & DANCE PERFORMANCES
Enjoy lunch, beverages, and snacks while watching performative dance!

12:00 PM - 12:45 PM

Social Justice Community Festival

SCHEDULE

CHALK WALK MURAL
Add your creativity to our Collaborative DEI/AA Mural with images or words that express your response to the day's activities or anything else you want to express about our DEI/AA journey at Palomar. Check out the Mural as it grows throughout the day!

10:30 AM - 12:00 PM
1:00 PM - 2:15 PM
*THIS EVENT IS ONGOING AND CONTINUES. COME AND GO AS YOU PLEASE

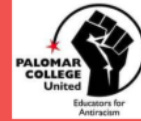
INFORMATION TABLES
Gather resources from clubs, offices, and organizations at Palomar college to help in your DEI/AA journey.

COURTYARD
Enjoy some unstructured time in our community courtyard! Beverages and Music all day long! Meet new people and connect with some you already know! Share your experiences, thoughts, and ideas! Spontaneous Drum Circles may happen any time!

2:15 PM - 3:00 PM CLOSING
A time to reflect and process the day's experiences and collectively brainstorm our actions moving forward.

[Click here to register for the Social Justice Community Festival](#)

EEDCC
(Educators for equity, diversity, & cultural
consciousness) presents



SOCIAL JUSTICE COMMUNITY FESTIVAL 2023

Friday
January 27th
10 am - 3pm
San Marcos Campus
Performing Arts Complex

COME ONE, COME ALL!
**PALOMAR EMPLOYEES, STUDENTS, AND
COMMUNITY!**

Join us for an inclusive, engaging, and joyous
exploration that cultivates the possibilities
for transforming our college by prioritizing
Diversity, Equity, Inclusion, Accessibility and
Antiracism in our practices, mindset, and
community building.

WORKSHOPS • GAMES • MUSIC • DANCE • FOOD

Please Register with QR Code By:



For questions or more information, contact Michael Mufson at
mmufson@palomar.edu

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Thank you for your commitment to your own lifelong learning and your contributions to the success of our students!

