

Cuyamaca College Classified Senate Meeting Agenda

Date: **February 25, 2025**

Time: **9:00-11:00am**

Location: **E-106 and Zoom (<https://gcccd-edu.zoom.us/j/87059984099>)**

Name	Role	Attendance
Rana Al-Shaikh	President	<input type="checkbox"/>
Stephanie Gutierrez	Vice President	<i>Excused</i>
Taylor Fiehler	Treasurer	<input type="checkbox"/>
Katie Cabral	Executive Board Assistant	<input type="checkbox"/>
Michael Allen	Senator	<input type="checkbox"/>
Belle Ayala	Senator	<input type="checkbox"/>
Martha Galvan	Senator	<input type="checkbox"/>
Anmar Kakos	Senator	<input type="checkbox"/>
Dalea Kanno	Senator	<input type="checkbox"/>
Dana Mints	Senator	<input type="checkbox"/>
Veronica Nieves	Senator	<input type="checkbox"/>
Amber Toland Perry	Senator	<input type="checkbox"/>
<i>Vacant</i>	Senator	<i>Vacant</i>

Quorum: 9/13

Decisions: 2/3 of officers present

A quorum for purposes of voting during regular Classified Senate meetings shall consist of 66% of those regularly attending Classified Senate members. Decisions will require a two thirds (2/3) majority vote for those Classified Senate members present. ([Article 5.1.4](#))

Guests: Tammi Marshall (in person, 9:15am)

Note-Taker: Katie Cabral

Call to Order: *Meeting called to order at ____ [time]*

1. **Roll call:** Welcome back, Stephanie!
2. **Additions/deletions/revisions to the agenda**
3. **Approval of December minutes** ([link](#))
4. **Call for Recommended Action**
 - a. Vote: ROC Resource Request List ([link](#)) (Anmar)

Classified Employee Recognition

1. **Above & Beyond Departmental Award** (Rana & Tammi)
 - a. Jessica would like one campus-wide award instead of separate awards for each unit (Instruction, Student Services, and Administrative Support)
2. **Cuyamaca Employee Recognition Messages in Winter 2024** (Community Care Workgroup Members)
 - a. Community Care Workgroup members (Dalea, Taylor, Katie, and Anmar) are coordinating a winter-themed employee recognition effort; Classified Senate approved to expand this recognition effort to all employee groups, not just classified professionals, via email ([link to flyer](#); [link to form](#));
3. **Classified "You're Pawsome" Messages** (Community Care Workgroup Members) ([link](#))
 - a. This effort is ongoing to celebrate/recognize/thank classified professionals and help Classified Senate continue to raise funds; we have a few pins left to distribute

Participatory Governance

1. **Classified Senate President Nominations for 2025-2027 Term** (Rana)
 - a. 12 nominees; will hold elections once nominees accept
2. **Classified Senate Logo Update** ([link](#)) (Rana)
3. **Classified Senate workgroups** (all workgroup members)
 - a. Classified Community Care (Anmar, Dalea, Katie, Taylor & Stephanie): Still have a few “You’re Pawsome” pins available for distribution ([link to form](#)); offering winter-themed Cuyamaca College employee recognition in November, December, January, and February ([link to flyer](#); [link to form](#))
4. **Roundtable: Participatory Governance council and committee updates** (all)
 - a. Reminder: notes form ([link](#)); notes submitted ([link](#))
5. **Committee and council vacancies and term renewals** ([link](#)) (Rana)
 - a. 1 Classified rep. needed for ROC, FHPC, CHPC, and FSPC for the Spring 2025-Fall 2026 term
 - b. 1 Instructional rep. needed for SSEC and PRSC for Spring 2025-Fall 2026 term
6. **Spring 2025 Convocation Slides** ([link](#)) (Rana)
7. **Current GCCCD Personnel Commission Updates** (Rana)
 - a. Eligibility list ([link](#))
 - b. Recruitments ([link](#))
8. **Search and Interview Committee Appointments** (Rana)
 - a. AHSS Dean: Veronica Nieves and Dalea Kanno
 - b. Biology Faculty: Susan Fisher
9. **Updates from Classified Senate President’s meetings with District and Campus Leaders (Chancellor, President, VPs)** (Rana)
 - a. Rana and Michele Martens are meeting with the Chancellor and College Presidents on February 28th

Professional Development

1. **2025 Classified Leadership Institute (CLI) June 25-27 in Sacramento** (Rana)
 - a. Funding from President Robinson to send up to three (3) Cuyamaca classified professionals to attend; Veronica Nieves is interested in attending
 - b. Registration opened February 24th
2. **GCCCD Webinar Held on 2/7: Immigration Enforcement Issues on Campus** ([link](#)) (Rana)
3. **2025 Classified Professionals Day Planning** (Rana)
 - a. Reminder: 2024 CPD Survey Results ([link](#))
 - b. Save the date: 2025 Classified Professionals Day on Thursday, June 12 at Cuyamaca College
4. **Professional Development for Classified in January/February 2025** (Rana)
 - a. During our October Classified Senate meeting, members voted to prioritize training to help classified employees respond to hate crimes on campus
 - b. Other Classified Senate members would like a workshop focused on updating their resumes and cover letters
5. **Upcoming events** ([link](#)) (Rana)
 - a. CSEA events/trainings:
 - i. 2025 CSEA Chapter 707 meetings ([link](#))
 - ii. CSEA Chapter 707 Open Office Hours every third Thursday at Cuyamaca, room F-615 from 11:00am-1:00pm ([link to schedule 20-minute session](#))
 - b. Spring 2025 THRIVE Events ([link](#)):
 - i. Burnout & “Laziness” event postponed (date TBD)
 - ii. Welcoming Wellness on 4/17 from 4-5pm

- iii. Game Night on 5/8 from 4-6pm
- c. CCCCCO System webinars (typically held the first Wednesday of the month from 9:00-10:00am; [link](#))
- d. Equity Starts Today webinar series on advancing racial equity from 11:00am-1:00pm on select Wednesdays (3/19, 5/14, 6/11; [link](#))
- e. CCCCCO 3-part series: "From Insight to Impact: Strengthening DEIA for Classified Professionals"
 - i. 12-1pm on select Thursdays/Fridays (2/21, 3/20, 4/17) ([registration link](#))
- f. LIFT Webinars
 - i. 12-1pm on select Fridays (2/7, 3/14, 4/18, 5/16) (see VRC)
- g. Upcoming conferences:
 - i. 2025 CCC LGBTQ+ Summit, April 15-16 via Zoom ([link](#))
 - ii. 2025 National Conference on Race & Ethnicity (NCORE), May 27-31 in New York, NY ([link](#))
 - iii. 2025 Inaugural Caring Campus Conference, November 12-14 in San Diego ([link](#))
- 6. **Classified Senate's calendar of events** ([link](#))
 - a. Submit events to add to calendar ([link](#))

Parking Lot/Tabled Items:

1. **Classified Senate T-Shirts** (Rana) - *tabled until Classified Senate logo/graphic finalized*
 - a. Using funds raised to purchase \$15-20 t-shirts for Classified Senate members to increase visibility of Classified Senate (purchase previously approved via email)
2. **Accreditation** (Rana) - *tabled; Kim Dudzik and Bri Hays to potentially join a future meeting*
3. **Caring Campus** - *tabled*
 - a. Vision for Success ([link](#))
 - b. Behavioral Commitments ([link](#))
 - c. Student Engagement Campaign draft presentation ([link](#))
 - d. How have you supported student success this semester? ([link](#))
4. **Classified Orientation** ([link](#)) - *tabled until we receive an update from the Teaching & Learning Team*
5. **Recognizing Classified Employees' Birthdays and Service Anniversaries** (Katie) - *tabled*
 - a. Form for classified employees to opt into being recognized
6. **CCCCCO 2018-19 Professional Development for Classified Community College Employees Funds** (Stephanie, Katie, & Taylor) - *Tabled; discussion with CSEA on hiatus*
 - a. [CCCCCO Guidance Memorandum](#)
 - b. [Professional Development MOU Between the District and CSEA](#) - not fully executed in 2019; working on updating the MOU language
7. **Classified Senate Group Photo** - *tabled; pending logo and t-shirts*
8. **Classified Senate workgroups** (all workgroup members)
 - a. 9+1 (Rana): Both Classified Senates approved adding the statewide 9+1 to BP/AP 2510; [redlined version of AP 2510](#); [presentation to Academic Senates and ASGs](#); awaiting clarification of "operational" and "governance" matters from Chancellor/Barbara/Kerry; *No update*
 - b. Constitution and Bylaws update (Michael, Katie, & Rana): *No update*

Next Meeting

1. **Regular meeting:** March 25, 2025, at 9:00am, HyFlex in E-106

Adjournment: *Meeting adjourned at ____ [time]*

The role of classified staff members in making decisions at the District level is to participate in the development of recommendations to the Chancellor on issues that have or will have a significant effect on staff (California Code of Regulations and BP 2510 Participation in Local Decision-Making).

The following specific matters are identified as having a significant effect on staff and calling for staff contributions to decision-making:

1. Standards or policies regarding student support and success;
2. Districtwide governance structures, as related to classified roles;
3. Classified roles and involvement in accreditation process, including self-study and annual reports;
4. Policies for classified professional development activities;
5. Processes for program review, including area and unit reviews;
6. Processes for institutional planning and budget development;
7. Curriculum systems integrations and implementation;
8. Processes related to awarding degrees and certificates;
9. Institutional program development and implementation, as related to classified roles; and
- +1 Any other district policy, procedure, or related matters that will have a significant effect on Classified Professionals