



Linscott Charter School  
 Site Management Team Meeting  
 August 17, 2021@ 5:30pm  
 Via Zoom

Time:	Item:		
<b>Call to order @ 5:33pm</b> <b>Roll Call</b>	<input checked="" type="checkbox"/> Tom West <input checked="" type="checkbox"/> Erik Jordan <input checked="" type="checkbox"/> Josie Montes <input checked="" type="checkbox"/> Gina Galvan <input checked="" type="checkbox"/> Felipe Gamboa <input checked="" type="checkbox"/> Mirella Gonzalez		
<b>Approval of Agenda</b>		<b>Motion:</b> Motion to approve the agenda with the correction of item #4 from Action to Discussion.	<b>Moved:</b> Erik <b>Seconded:</b> Felipe <b>Yes:</b> 6 <b>No:</b> 0 <b>Absent:</b> 0
<b>Read Mission Statement.</b>			
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>● None</li> </ul>		
<b>Announcements &amp; Appreciations</b>	<ul style="list-style-type: none"> <li>● Alicia-huge appreciation to the families for being patient in the pickup line</li> <li>● Alicia-students are doing great learning new transitions/schedules</li> </ul>		
<b>Student Council Report</b>	<ul style="list-style-type: none"> <li>● None</li> </ul>		
<b>Director's Report</b>	<ul style="list-style-type: none"> <li>● First day of school               <ul style="list-style-type: none"> <li>○ 4 students absent on the 1st of school</li> <li>○ Lots of smiling faces, great to see students back on campus</li> </ul> </li> <li>● Linscott new hires               <ul style="list-style-type: none"> <li>○ 4 new hires                   <ul style="list-style-type: none"> <li>■ Aide for RR and 3rd</li> </ul> </li> </ul> </li> </ul>		



- Aide for 2nd and 4th
- Aide for 1st and After School Program Lead
- After School Program Aide
- Potential change to renewal dates
  - AB130 extends the term of all charter schools-
    - Previous Charter Expiration Date: Jun 30, 2023
    - New Charter Expiration Date: June 30, 2025
- Brown Act Meetings
  - This is the last Zoom meeting for SMT due to Brown Act meeting flexibilities expiring
- Family Volunteering
  - Essential Volunteer Duties List will be created
  - Duties will be broken up by category and campus
  - Any on-site volunteers must be vaccinated and agree to rapid testing in the event of exposure
  - New opportunities will be created for those who aren't on-site
- Health and Safety Precautions and Expectations
  - Cleaning and Disinfecting
  - Food Services
    - New lunch space has been created, 5 classes eat lunch at a time
  - Masking
    - 100% masking in all indoor settings
  - Testing
    - All staff is participating in bi-weekly surveillance testing
    - All symptomatic students or students who are exposed to a positive COVID-19 case will be offered on-site rapid testing with parental permission. Students quarantined and still attending class must undergo at least twice weekly testing during the 10-day quarantine.
  - Ventilation
    - Linscott has maximized ventilation with outdoor air
  - Fall Forum
    - Topic: The future of Linscott... Are we Independent or Dependent?
    - Fall Forum will be virtual
    - Suggestion; distribute information before the forum to educate the community and participants can come prepared
- Sports teams update
- After-school clubs update and after-school program update
  - Both programs start August 30th



<b>Public Comment</b>	<ul style="list-style-type: none"> <li>● Misty Jordan, parent -             <ul style="list-style-type: none"> <li>○ Appreciation to the SMT for their service and commitment</li> <li>○ There is a need for increased outdoor learning</li> <li>○ Young readers need to see mouths moving when learning to read</li> <li>○ Linscott was founded on volunteerism, there was a time when volunteerism was over 90%</li> <li>○ Volunteers are essential to support the Linscott Mission Statement</li> <li>○ Requiring vaccinations could/will limit volunteers</li> <li>○ Linscott volunteer vaccination requirements do not align with other guidelines/requirements</li> <li>○ Linscott SMT and Director should reconsider the requirement that all on-site volunteers are vaccinated</li> </ul> </li> <li>● Katie Fikes, parent             <ul style="list-style-type: none"> <li>○ Supports that Linscott volunteers should not require vaccination</li> </ul> </li> </ul>		
<b>LFKF Report</b>	<ul style="list-style-type: none"> <li>● No report</li> </ul>		
<b>PVFT Report</b>	<ul style="list-style-type: none"> <li>● No report</li> </ul>		
<b>PUBLIC COMMENT:</b> <i>The public may comment on closed session agenda items listed. The Board may not respond except to ask clarifying questions. The length of comments shall be limited to 3 minutes.</i>			
<ul style="list-style-type: none"> <li>●</li> </ul>			
<b>3. Consent Agenda</b>		Motion: Motion to approve SMT minutes from 6/22/21 as written.	Moved: Erik Seconded: Felipe Yes: 6 No: 0 Absent: 0
<b>4. Action/Discussion Items:</b>			
1. Discussion: Independent Study	<ul style="list-style-type: none"> <li>- Discussion regarding revising Linscott Policy #6158 to reflect new law, AB 130, which requires all districts, for the 2021-22 school year, to offer independent study to meet the educational needs of students unless a waiver is obtained and to adopt policy with specified components.</li> <li>- Any independent study 15 days or longer triggers the following requirements:             <ul style="list-style-type: none"> <li>- Meeting with Parent, Teacher, Admin to develop a plan</li> <li>- K-3 Daily synchronous instruction by the teacher of record</li> </ul> </li> </ul>		



	<ul style="list-style-type: none"> <li>- 4-8 Daily live interaction and weekly synchronous instruction by the teacher of record</li> <li>- Tiered reengagement plan for students who are falling behind or do not attend</li> <li>- Rapid return within 5 days of request</li> <li>- AD recommends that Linscott only offers Independent Study for a maximum of 14 days. Extension could be up to six weeks at the discretion of the AD. AD will draft a new independent study policy and share it at next SMT meeting.</li> </ul>		
<p>2. Action: Authorization for AD to sign MOU with CDPH</p>	<ul style="list-style-type: none"> <li>- To promote safer in-person learning environments, the California Department of Public Health (CDPH), in partnership with the California COVID-19 Testing Task Force, is providing free rapid COVID-19 tests for teachers, staff and students at participating schools. An MOU will need to be signed with the CDPH in order to receive testing equipment and support.</li> </ul>	<p>Motion:</p> <p>Motion to give the Administrative Director authorization to to sign the Memorandum of Understanding with the California Department of Public Health for COVID-19 testing.</p>	<p>Moved: Erik Seconded: Josie Yes: 6 No: 0 Absent: 0</p>
<p>3. Action: SMT Calendar</p>	<ul style="list-style-type: none"> <li>- Set the SMT calendar for 2021-22</li> <li>- In-person, on-campus @ 5:30 pm</li> </ul>	<p>Motion:</p> <p>Approve the SMT calendar for 21-22</p>	<p>Moved: Josie Seconded: Felipe Yes: 5 Abstain: 1 No: 0 Absent: 0</p>
<p>4. Discussion: Filling SMT positions</p>	<p>-Review Policy #9100 and determine timeline and strategies for filling SMT vacancies.</p> <ul style="list-style-type: none"> <li>● Two open vacancies for 21/22 school year</li> <li>● Alicia will announce vacancies in next Linscott newsletter</li> <li>● Interest forms will be submitted via GoogleDocs</li> <li>● Possible ad-hoc SMT meeting to vote new members in before next SMT meeting</li> <li>● Per policy, SMT size can increase to 9 members</li> <li>● Idea: student and parent rep for each grade</li> </ul>		

**Meeting adjourned: 7:14 pm**

**Next Meeting: September 21st 2021 @ 5:30pm @ Linscott**



Linscott Charter School  
Home of the Sea Otters