Cooper ES Car Rider Guidelines

The following guidelines are for the safety and security of students as car riders. We encourage our families to utilize the district provided transportation option (bus); however, we also realize many different circumstances/reasons exist that make car riding a good option. Please read and follow them carefully. These guidelines will be strictly enforced. Thank you for your cooperation.

Morning 8:20-8:47

- In order to maximize instructional time at Cooper, **we would ideally have all students in their classroom before 8:45.**
- Follow the Parent Drop Off path navigating the parking lot. Do not drive around the barrier poles or cones located in the parking lot. Enter at the traffic light on Ozora Road.
- Students may not leave your car until the 8:20 bell rings and staff are present to direct students..
- Students must be dropped off under the Car Rider awning near the school or at the second teacher-monitored drop-off zone. Do not drive through the bus lane to drop students off at the front of the school between 8:20-9am.
- If you wish to park and walk your child, you must park in a car rider parking spot and escort them through the front entrance.
- If possible, students should exit from the right side of the car.
- **Parents need to stay in their car**. Staff and Safety Patrols will be there to assist students.
- **If staff is not present after 8:47**, you must park and escort your child to the front office and sign in. The side doors are locked for security purposes.

Afternoon 3:20-3:45

- Students are expected to know their car rider number to help the dismissal system run smoothly.
- A staff member will open the car rider lane at 3:15.
- Children will not be permitted to get in a car without a current, school-issued car rider number. Homemade cards will not be accepted. If you do not have an authorized tag, a parent/guardian may get a new tag in the front office after showing proper picture identification. Parents are also permitted to check out children through the front office.
- **Post/hang car rider tag from rearview mirror facing forward** and without objects obstructing number. Tags presented must be from the current school year.
- Do not enter the gym with your car rider number to pick up your child.
- Stay in your vehicle during the car rider loading process.
- **After 3:45**, you must park and walk into the front office to sign out your child. Photo identification will be required. *If students are picked up late more than 3 times, we may request that you look for alternative after school options such as day care pick-up. A list of after care programs can be found in the front office.*

Additional information:

- A voluntary contribution can be made to the Car Rider operation by visiting the website www.mypaymentsplus.com These funds are used to purchase materials to support car riders. Materials could include items such as rain gear for teachers, ponchos, umbrellas, replacement tags, safety cones, etc.
- Please note that Cooper Elementary's goal with Car Rider is to have students arrive and dismiss safely in a timely manner. Safety is our number one priority. Procedures may be adjusted if the need arises as our school continues to grow.