

July 16, 2025
OFFICIAL MINUTES
of the
DOUGLAS COUNTY BOARD

*Members of the Douglas County Board convened in regular session at 9:00 A.M., County Board Room, Courthouse, Tuscola, Illinois. Chairman of the Board, Tom Hettinger called the meeting to order and led the members in the Pledge of Allegiance to the Flag.

ROLL CALL

*Members answering roll call: Tom Hettinger, Phil Morris, Bibby Appleby, Ed Carleton, Dan Henry, Gary Luth and Travis Wilson.

APPROVAL OF JUNE 18, 2025, REGULAR BOARD MINUTES

***Motion by Wilson/Luth:** To approve the June 18, 2025, Regular Board Minutes.

YEAS: 7

Motion Passes.

APPROVAL OF MONTHLY FINANCIAL OBLIGATIONS

***Motion by Morris/Luth:** To approve the monthly financial obligations for the County as reviewed by the Budget and Finance Sub-committee.

YEAS: 7

Motion Passes.

APPROVAL OF MONTHLY REPORTS OF FEES

***Motion by Appleby/Morris:** To approve the monthly reports of fees of the County offices as prepared.

YEAS: 7

Motion Passes.

APPROVAL FOR HIRING ADDITIONAL CORRECTIONS DEPUTY

***Motion by Appleby/Wilson:** To approve at the recommendation of the Budget & Finance sub-committee to the Douglas County Board to approve the hiring of an additional corrections officer for the Dougals County Jail retroactive to June 13, 2025.

Luth stated hiring an additional Corrections Deputy will help create workflows to make their work more efficient. A review of jail procedures determined our jail was short staffed.

YEAS: 7

Motion Passes.

APPROVAL OF RESOLUTION 25-R-14 CANCELLATION OF CERTIFICATE OF PURCHASE

***Motion by Carleton/Henry:** To approve Resolution **25-R-14** authorizing the Chairman of the County Board to approve the cancellation of the appropriate Certificate of Purchase for parcel # 04-03-35-303-014.

YEAS: 7

Motion Passes.

APPROVAL OF RESOLUTION 25-R-15 CANCELLATION OF CERTIFICATE OF PURCHASE

***Motion by Morris/Henry:** To approve Resolution **25-R-15** authorizing the Chairman of the County Board to approve the cancellation of the appropriate Certificate of Purchase for parcel # 04-03-35-302-002.

YEAS: 7

Motion Passes.

**APPROVAL OF LOCAL PUBLIC AGENCY ENGINEERING SERVICES AGREEMENT FOR
MOTOR FUEL TAX SECTION: 25-00153-00-EG**

***Motion by Luth/Wilson:** To approve the LPA Engineering Services Agreement, for the Construction Guidance and Material Testing, be approved as submitted by Midwest Engineering and Testing, Inc., and that the County Board Chairman be authorized to sign the agreement.

YEAS: 7

Motion Passes.

**APPROVAL OF RESOLUTION 25-R-16 APPROVING APPROPRIATION OF FUNDS FROM
M.F.T. FOR SECTION 25-00153-00-EG**

***Motion by Henry/Wilson:** To approve Resolution 25-R-16 to appropriate \$29,225.00 of Motor Fuel Tax Funds for the Engineering Services Agreement, Midwest Engineering and Testing, Inc. for Material and Density testing, designated as Section 25-00153-00-EG, be approved and that the Chairman of the Board be authorized to sign the Resolution.

YEAS: 7

Motion Passes.

APPROVAL TO REAPPOINT ARCOLA FIRE DISTRICT TRUSTEES

***Motion by Wilson/Morris:** To approve the reappointment of Bradley Pullen and Eric Headrick to the Arcola Fire Protection District Board for a term beginning July 1, 2025, and ending June 30, 2029.

YEAS: 7

Motion Passes.

**APPROVAL OF RESOLUTION 25-R-17 ADOPTING THE MULTI-JURISDICTIONAL ALL
HAZARD MITIGATION PLAN**

***Motion by Luth/Wilson:** To approve Resolution 25-R-17, stating the Douglas County Board adopts the 2024 Douglas County Multi-Jurisdictional All Hazard Mitigation Plan and agrees to participate in the annual maintenance and evaluation of the Plan.

YEAS: 7

Motion Passes.

APPROVAL OF DEPUTY ADMINISTRATOR OF DOUGLAS COUNTY ANIMAL CONTROL

***Motion by Appleby/Wilson:** To approve the appointment of Dr. Kate Brucker as Deputy Administrator of Douglas County Animal Control.

Appleby publicly thanks Staci Frantz, Deputy Animal Control Administrator, for her service to Douglas County. Staci is retiring effective August 2025, then she said with the hire of Dr. Brucker we hope to add a surgery center for spay/neuter.

YEAS: 7

Motion Passes.

Questions and comments

Appleby thanked highway Engineer, Jim Crane, for his help at the Animal Control Facility with drains and sewers. Other Animal Control Sub-committee members updated the Board on plans to add an additional building for the proposed surgery center.

Public Comment:

ADJOURNMENT

***Motion by Luth/Morris:** At 9:22 A.M., there being no further business to come before the County Board at this time, to adjourn until August 20, 2025, at 9:00 A.M.

YEAS: 7

Motion Passes.

Judi Pollock, Ex-Officio Clerk