Log in and Navigate Your Panopto Account

1. To access all content you have recorded or uploaded via Panopto, go to smith.hosted.panopto.com.

2. If you have not logged into Panopto in your chosen browser before, you may be prompted to sign in. Smith College Login should default in the drop-down menu. Select **Sign In**, then enter your Smith credentials.

3. The default homepage you see will display videos that you may not recognize. These have been uploaded by other Smith Panopto users as public-facing content.

4. The main navigation options are in the top left corner, beside the Panopto logo. If you do not see these options**,** select the **menu button** (three horizontal lines) to expand the menu.
   ○ **Home**: will display shared files and new uploads
   ○ **My Folder:** your personal folder that is not associated with any specific Moodle Course. A Meetings Recorded Folder will appear here after the first Zoom meeting is recorded. This is the default location for all Zoom class recordings.
   ○ **Shared with Me:** Files that have been shared to you or groups you belong to.
   ○ **Everything:** All files on Smith Panopto

5. Select **Browse**. Select the **My Folders** tab to display folders associated with your Moodle courses. Navigating into these folders will display videos uploaded or recorded to those folders.