



CLUB CONSTITUTION

SPIKEOPATHS VOLLEYBALL CLUB

1 Name

The club will be called Spikeopaths Volleyball Club and will be affiliated to Volleyball England

2 Aims and objectives

The aims and objectives of the club will be:

- to offer coaching and competitive opportunities in Volleyball
- to promote Volleyball within the local community
- to ensure a duty of care to all members of the club
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future members receive fair and equal treatment

3 Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Full (playing) member
- Associate (training) member

4 Membership fees

Membership fees will be set annually and agreed by the Executive/Management Committee.
Fees will be paid by monthly or annual subscription.

5 Officers of the club

The officers of the club will be:

- Chair
- Club Secretary
- Treasurer
- Equipment Secretary
- Members Secretary
- Webmaster
- Training Co-ordinator
- Social Secretary
- Head Ladies Coach
- Head Men Coach
- Team Secretaries (Opt in to be an officer of the club)

Officers (excluding team secretaries) will be elected annually at the Annual General Meeting.
All officers will retire each year but will be eligible for re-appointment.

Team secretaries will be volunteers taken from each team at the start of each season.

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6 Committee

The club will be managed through the Management Committee. All Officers of the club will be eligible to vote.

The Management Committee will be convened by the Secretary of the club and held no less than four times per year.

The quorum required for business to be agreed at Management Committee meetings will be 50% of the number of officers of the club.

Committee members must be present at committee members to be able to vote on any matters arising in that meeting. Proxy voting is not permitted. This is to encourage attendance at meetings and to discourage debate e.g. by email.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7 Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 31st of May

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be over 50% of members present. In-person voting is preferred, however if the AGM turnout is below a third of active club members as of the last month of the indoor season, an online poll should be sent out shortly after the AGM instead. In such a case, members should be given a week to vote at which point a simple majority should be counted from all votes submitted by the deadline.

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The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9 Discipline and Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within seven days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within three days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within seven days of the Secretary receiving the appeal.

9.1 Vote of no confidence

A vote of no confidence may be initiated for any member of the committee at any point during the season by collecting signatures from at least a **third** of active club members. Once the vote is initiated, the committee must send out a poll for all club members and if the vote passes by a simple majority - conduct a re-election of the role in question as soon as possible. A vote of no confidence can only be initiated once per each role in a 4 month period.

10 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

11 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

12 Declaration

Spikeopaths Volleyball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Club Chair

SIGNED:

DATE:

Name:

Club Secretary

SIGNED:

DATE:

Name:

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