SCHOOL BOARD WORK SESSION – November 5, 2018 – 5:30 P.M.

CALL MEETING TO ORDER - Gartzke called the meeting to order at 5:30 p.m.

ROLL CALL - Present: Lear, Bernard, Van Der Geest, Propst, Kellicut, Gartzke, Bunton. Also present: Carron, Howe, Villalobos, David, Laird, Tomich

AGENDA VERIFICATION - Motion by Van Der Geest/Propst to approve the agenda as presented. Motion approved 7-0.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was recited by all present.

CONVENE INTO EXECUTIVE SESSION, PURSUANT TO WISCONSIN STATE STATUTE 19.85 TO DISCUSS AND TAKE POSSIBLE ACTION ON: Review and possible action of Personnel/Administrative - 19.85(1)(c)
Pupil 120.13(1)(b)(2) - Motion by Bunton/Bernard to adjourn into Executive Session at 5:32p.m. Motion approved 7-0.

RECONVENE INTO OPEN SESSION - Motion by Bunton/Van Der Geest to reconvene into open session at 5:50 p.m. Motion approved 7-0.

REPORTS
Board President Report - Gartke noted the culture of school, witnessed the championship game of Intramural volleyball, and that it was fun to see the 5th-8th grade students cheering on each other. Gartzke also commented on the Jack O' Lantern Jog participation and the HUHS students' involvement. The REA was notified of negotiations. Villalobos provided background information on the REA and the Board negotiation members. Gartzke stated there has been questions and concerns on the cell phone policy. Villalobos will review the policy language and come back with recommendations.

Administrative Report
DPI Alternative Assessment - Villalobos stated that the report card was embargo will end before the next board meeting, a letter will be going home to parents, and the district is proud of the data we have.
Real Estate Update Villalobos met with the insurance agent at Plat School and there should be increase in premium to keep the building vacant. The district's realtor has taken a potential buyer through the building recently. Propst questioned how often the building is checked. Howe discussed winterizing the building, discussed risk scenarios, and spoke to insurance exclusions. Van Der Geest noted the district's responsibility to advise potential buyers to approach the village as part of our due diligence.
Outdoor Classroom Update -Villalobos stated that she and Carron met with Paul Sebo, planning and parks commission about the outdoor classroom and the usable space at RMS. Carron met with the science teachers on the outdoor classroom on the potential of the area and program.
School Events - Villalobos noted the upcoming school events.
Parent-Teacher Conferences - Villalobos informed all that the Skyward program is available to login and register for conferences.
Professional Learning - Villalobos reported that teaching staff had professional development with Hartford Joint 1 delivering information assessment information and practicing ALICE training.
Time Capsule Opening and FLES Construction update - Villalobos stated the time capsule opening was enjoyed by all and updated all on the Friess Lake School construction.
Fuel Up to Play 60 Kick Off Event at RMS - Villalobos stated that this was a great event; 100 families attended, HUHS students and HHASD staff helped at the event, and this provided an opportunity for parent involvement.
Mindset and Tools for Improvement professional learning update - Villalobos mentioned how Ted Neitzke did a nice job with teacher leaders, brought the district advisory group together, and provided tools for a high performing school board
DISCUSSION
RtI Handbook. Ms. Tomich reviewed the final version of the RtI Handbook. Tomich noted a few corrections were made, the communication and dissemination of information to families, Lear questioned how students are informed, what the measurements were for students, what subjects were considered, and how symptoms are identified in students. Carron remarked that the district had a process in place for many years. Villalobos stated that the district reviews data regularly to investigate and get things in place for students. Propst questioned the new math club. This will be an action item on the November 19th agenda.
High Impact School Board Development. Mr. Ted Neitzke, CESA 6 CEO, was present to facilitate a discussion with the board regarding high impact Board development. Presentation objectives included: reviewing the purpose of a School Board, developing a mission, exploring the role of a Board in a high functioning school system, looking at behaviors of high functioning

boards,and discussed the role of the Board and staff. Mr. Neitzke's presentation links to Habit Four from the Board book study. Following the presentation, Ms. Villalobos introduced the Annual Board Development Tool Survey. Ted met each board member and gave an overview on the program presented.

Discussion regarding Board Representative for the WASB for Delegate Assembly. - Villalobos stated there were two resolutions going to the delegate assembly on January 23rd and asked for nominations for the representative. Propst informed all of his experience of being the representative and the process involved. Lear volunteered to be the district's representative at the delegate assembly. Bunton will be the alternate.

Discussion regarding Policy 6320. - Villalobos cited the policy criteria for purchasing, how the policy is reviewed yearly, and recommends approval to adopt. Propst inquired on Friess Lake's policy, the bidding component, and conveying information on the rationale for large purchases. Gartzke questioned the presence of a statute on purchases. Bunton asked what the process would be for board review of the proposed purchases and appreciated a high-level summary.

FUTURE AGENDA ITEMS

Approve of the October 22, 2018 Board Meeting Minutes, September 17, 2018 Board Meeting Minutes, September 17, 2018 Executive Session Minutes, October 22, 2018 Special Meeting Minutes, October 15, 2018 Executive Session Minutes

Approve of new hires
Spotlight on Learning: Jen Shattuck (Assessment), Angie Hose & Heather D'Alessio (MS Science)

Approve of RtI Handbook

Resolution to approve the HHASD Health Reimbursement Account (HRA) Plan

Approve of update to Policy 6320

Select Board Representative for the WASB for Delegate Assembly

Approve of the HHASD Child Care Agreement.

Budget Update

Pupil Nondiscrimination and Educational Equity Report

Update staff/administrative contracts

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be approved by the Board annually

ADJOURN:. Motion by Gartzke to adjourn at 8:10 p.m. Motion approved 7-0.

Respectfully Submitted
Hope David