

IEEE at UCLA Code of Conduct

Adapted from <https://deanofstudents.ucla.edu/group-student-code>

Examples of unacceptable behavior include:

- Vandalism and theft of lab property and other students' property
- Disorderly behavior: engaging in disruptive or lewd conduct
- Public or private harassment
 - Harassment means conduct that is sufficiently severe, pervasive or persistent so as to interfere with or limit an individual's ability to participate in or benefit from the services, activities or opportunities offered by IEEE at UCLA or creates a work environment that is intimidating, hostile or abusive
- **Other conduct which could reasonably be considered inappropriate in a professional setting**

Scope

- Applies in all community spaces, including on all social media, such as Discord or Instagram, and when an individual is officially representing the community in public spaces
 - Examples of representing our community include using an official e-mail address, posting via an official social media account, acting as an appointed representative at an online or in-person event, or participating in a club event or online community

Enforcement

- Instances of abusive, harassing, or otherwise unacceptable behavior may be reported to the Equality, Diversity, and Inclusivity Chair through the [official anonymous reporting form](#)
- All complaints will be reviewed and investigated promptly and fairly on a case-by-case basis by the EDI Chair and consequences will be voted on by the Officer Board

Enforcement Guidelines

- All members who receive any of these warnings or consequences will have a chance to contest it by contacting the EDI Chair. The Officer Board will vote and weigh in on any contested decisions.
1. Verbal Warning
 - Community Impact: Use of inappropriate language or other behavior deemed unprofessional or unwelcome in the community as outlined above.

- Consequence: A private, verbal warning from an officer, providing clarity around the nature of the violation and an explanation of why the behavior was inappropriate.
2. Written Warning
- Community Impact: A violation through a single incident, series of actions, or repeat verbal warnings.
 - Consequence: A written warning with consequences for continued behavior issued by the President or the member's General Board lead or project lead.
3. Official Report to UCLA Administration and Removal from General Board and/or Project
- Community Impact: A serious violation of the Code of Conduct, including sustained inappropriate behavior.
 - Consequence: An official report to the UCLA Administration through the UCLA EDI report (<https://equity.ucla.edu/report-an-incident/>) will be made and appropriate steps will be taken based on administrative standards. Depending on the discretion of the General Board Lead and/or Project Lead, member may be removed from their current General Board and/or Project.
4. Permanent Ban
- Community Impact: Demonstrating a pattern of violation of community standards, including sustained inappropriate behavior, harassment of an individual, or aggression toward or disparagement of classes of individuals. A permanent ban will not be issued unless authorized by UCLA Administration
 - Consequence: A permanent ban from any sort of public interaction within the community.
5. **UCLA's Resources:** UCLA [official reporting form](#) (Civil Rights Office) - "If any member of the community has observed or experienced sexual violence, sexual harassment, or discrimination based upon any protected category, they can report the incident to the Civil Rights Office." [Title IX Reporting Information](#) - "If you've experienced sexual violence (e.g., sexual assault, dating/domestic violence, stalking), sexual harassment, sex discrimination, or other prohibited Title IX conduct, confidential and non confidential support and guidance is available to you." Mental health services:
- [CAPS](#) - Counseling and Psychological Services (CAPS) offers a variety of on campus wellness resources, including individual and group therapy, psychiatric evaluation and treatment, and 24/7 crisis counseling.
 - [RISE](#) - The Resilience In Your Student Experience (RISE) Center is an extension of CAPS. It is a wellness hub where you can find mental health experts, student ambassadors, and free programs and trainings on meditation, yoga, and more.