



Queen Creek Junior High

(480) 987-5940 | www.qcjh.s.qcjd.org | 20435 S. Old Ellsworth Road, Queen Creek, AZ

Sports Registration

1. Go to www.RegisterMyAthlete.com and select "Login".
2. First time users:
 - a. Click **Create Account**.
 - b. Enter parent information. Email address will be your login. Make sure to mark **PARENT**.
 - c. Agree to terms and submit.
 - d. From this main page you can register for a sport, complete an existing registration, or go to **Show Navigation**.
3. Returning users:
 - a. Enter your email address and password. Be sure to login as a parent.
 - b. You may need to update information.

Registering for a Sport

1. From the Register My Athlete home page, to register for a sport, under "What would you like to do?", press **Start/Complete Registrations**.
2. You can start a new registration, complete a registration previously started but not finished, or view a complete registration.
3. Click **Click Here to Start a New Registration** to begin a new registration.
4. Answer the required questions asked.
5. After reading and agreeing to documents and answering any document questions, the parent and athlete will need to e-sign.
6. Next you will upload the following completed forms: *Physical Exam and Brainbook Concussion and Opioid Education completion certificate*.
7. After the school administration approves all uploads, you are ready for tryouts!
8. Once your student makes their respective team and pays the athletic fee through *InTouch Payment Portal*, their registration will show as "Complete".