

CERTIFICATION INFORMATION

You may choose to take your Certification Examination through one of the following bodies:

American Nurses Credentialing Center (ANCC)

Step 1: Apply to take the certification exam through ANCC at <https://www.nursingworld.org/our-certifications/>

Step 2: Complete and Submit the Validation of APRN Education (VOE) Form

- In your **Core ELMS document library**, scroll down to the “Student Forms” section and click on “View” next to **ANCC Validation form**. The form will open in a new tab.
- Purdue Global has pre-filled institutional details. Review our [How-To Guide](#) for help filling out the remaining sections.
- Sign the form at the bottom and submit it directly to ANCC according to their instructions on the first page of the form.

IMPORTANT NOTES:

- **Wait until your status is “Graduate” before requesting transcripts.**
- Transcripts sent before your status updates to “Graduate” will **not** include your degree conferred date (which is the same as your graduation date) and will be marked as unofficial.
- Students with unpaid balances at the end of their program will **not** be placed in “Graduate” status until the balance is paid. **If you owe a balance, you will be unable to be credentialed for testing.**

Step 3: Request your transcript to be sent to ANCC.

You may request your official transcript directly by following these steps:

- Log in to your Purdue Global Campus portal at **Campus.PurdueGlobal.edu**.
- After logging into the portal:
 - Select the “University Info” tab at the top of the page
 - Click on “Office of the Registrar”
 - Scroll down to the “Order Official Transcripts” section and select “Parchment Exchange”
- Follow the instructions listed on that page to complete your transcript request.

American Association of Nurse Practitioners (AANP)

Step 1: Apply to take the certification exam through AANP at <https://www.aanp.org/education/aanp-certification-program>.

Step 2: Request your transcript to be sent to AANP.

You may request your official transcript directly by following these steps:

- Log in to your Purdue Global Campus portal at **Campus.PurdueGlobal.edu**.
- After logging into the portal:
 - Select the “University Info” tab at the top of the page
 - Click on “Office of the Registrar”
 - Scroll down to the “Order Official Transcripts” section and select “Parchment Exchange”

Follow the instructions listed on that page to complete your transcript request.

Licensing and Other Credentialing Information

The next step after applying for the certification exam and passing the exam is working with the board of nursing in the state where you will be licensed to ensure that you have met all of their requirements. You should be able to access those requirements and the processes for applying for licensure through the board of nursing website in your state of licensure. You will need to plan for the following as well:

To register for a DEA number, visit this link:
http://www.dea diversion.usdoj.gov/drugreg/reg_apps/

You will also want to apply for a NPI Number, which can be done here:
<https://nppes.cms.hhs.gov/NPPES/StaticForward.do?forward=static.instructions>