Active Healthy Kids Global Alliance (AHKGA)

President-Elect Position Description

Position: AHKGA President-Elect

Overview:

- Term: 1 year, aligning with the final year of the President's term
- Time commitment: Approximately 12 hours per month, subject to vary based on organisational needs
- Compensation: Unpaid (volunteer position)
- Appointment: Candidates submit a self-nomination, with a list of at least five supporters (at least three of which must be current or former Report Card Leaders), reviewed by the AHKGA Nominations Committee, and appointed by the AHKGA Board of Directors

Roles:

The AHKGA President-Elect serves in a transitional leadership role, shadowing the AHKGA President to gain comprehensive knowledge of the AHKGA's governance, operations, and strategic priorities in preparation for assuming the AHKGA President role at the conclusion of the current term. The President-Elect contributes to the planning and delivery of AHKGA activities and organisational management, serves as a voting member on the AHKGA Board of Directors, and plays a key role in ensuring leadership continuity.

Responsibilities:

- Serve as a voting member of the AHKGA Board of Directors.
- Attend bi-monthly, two-hour meetings of the AHKGA Board of Directors held via Zoom (or equivalent), including preparation, active participation in discussions, and decision-making.
- Serve as a voting member of the Partnerships & Fundraising, Nominations, and Executive Committees.

- Contribute to the planning, development, and advancement of all activities of the AHKGA including the Global Matrix initiative.
- Undertake additional duties aligned with AHKGA's mission as assigned by the AHKGA President and/or the Board of Directors.

Requirements:

- Deep commitment and allegiance to the AHKGA.
- Strong interest in science, knowledge mobilization, and innovative approaches to advancing child and adolescent physical activity and health.
- Demonstrated experience working effectively with internal and external stakeholders.
- Ability to develop and maintain strong relationships with partner organisations and sponsors.
- Excellent leadership and communications skills.
- Strong commitment to advancing the AHKGA vision and mission (https://www.activehealthykids.org/about/).
- Willingness and capacity to actively engage with AHKGA across a 6-year leadership pathway *(President-Elect: 1 year; President: 4 years; Past President: 1 year).*
- Capacity within employment circumstance to oversee the management, operation and fiscal responsibilities of the AHKGA.
- Working proficiency in English.

How to Apply:

Interested candidates should submit their current CV and a Letter of Intent via email to the AHKGA administrative support (info@activehealthykids.org) one year and one month before the end of the out-going President's term. In the Letter of Intent, applicants should:

- Indicate their name, affiliation(s), current country of residence, and contact email.
- Explicitly explain why they think they are well-suited for the President-Elect role.
- Describe their prior experience with AHKGA-related activities (e.g., Board and/or Committee experience, Global Matrices, Report Cards).
- Outline their vision for advancing AHKGA's mission.
- Provide contact information for 5 supportive professional references. At least 3 of the supporters must be current or former Report Card Leaders.

Shortlisted candidates may be invited for an interview with the AHKGA Nominations Committee and/or the Board of Directors. For any administrative inquiries, please contact AHKGA administrative support (info@activehealthykids.org). If interested candidates have any questions related to the roles and responsibilities of this position, they are welcome to contact the current AHKGA President or administrative staff.