



Mrs. Natalee Bartlett
Superintendent

Dr. Alexis A. Piombino
Director of Special Services

Dear parents and guardians,

My name is Alexis Piombino and I am the Director of Special Services in East Hanover. Having a child with an Individualized Education Program (IEP) can feel very overwhelming and I want you to know that we are here to help. The East Hanover Special Services Department offers a full range of related services and programming available on the special education continuum of need. Please understand that no two IEPs are alike. Each program has been individualized to meet the needs of your child and not all students require the same level of programming or related services. Below I would like to introduce you to some key individuals on the Child Study Team and also share some resources that may be helpful as you navigate the special education component of your child's schooling. I am here to support you, so please feel free to contact me at apiombino@easthanoverschools.org or 973-887-2112 ext. 127.

Key Staff

Case Manager: Your child will be assigned a case manager to oversee their special education programming and evaluations. Most likely, you have been working with this individual throughout the evaluation process. While your child's case manager can change from year to year, we try to keep the same case manager with your child during their time in a specific building. Case managers are your contact for any issues you or your child may experience related to your child's IEP or programming.

Special Education Teachers: This teacher is responsible for providing specialized instruction and implementing the IEP goals and objectives, unless otherwise noted. Special education teachers are your contact for any issues you or your child may experience as it relates to day-to-day classroom instruction.

General Education Teachers: This teacher may or may not be part of your child's program. However, this teacher is responsible for implementing district-approved curriculum. If your child does have a general education teacher, this individual can be contacted for any issues you or your child may experience as it relates to day to day classroom instruction.

Related Service Providers: Related service providers are identified as part of your child's program if your child qualifies for school-based services. This can include occupational, speech and physical therapy in addition to counseling, behavioral support, and other supports as deemed necessary by your child's IEP team. Please refer to the district website for more



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information: <https://www.easthanoverschools.org/page/sped-program-overview>. These individuals are your contact for any issues you or your child may experience as it relates to their specific service.

Key Programs

East Hanover Public Schools offer a full continuum of special education programs to meet the needs of our diverse learners. Please visit our website for additional information regarding specific IEP programming: <https://www.easthanoverschools.org/page/sped-program-overview>

Special Education Parent Advisory Group

Each district board of education shall ensure that a special education parent advisory group is in place in the school district to provide input to the school district on issues concerning students with disabilities.

For more information on the East Hanover Township Parent-Led Special Education Parent Advisory Group, please check out their website at www.EastHanoverSEPAG.com

In order to contact the SEPAG or receive mailing from this group, please email: EastHanoverSEPAG@gmail.com Please note this is a parent-led group and this email address is not monitored by East Hanover Township School Staff.

For any questions related to district programming or special services questions or concerns please contact me at apiombino@easthanoverschools.org or 973-887-2112 ext.127.

Checking Progress Reports Online

Your child will have progress reporting on goals three times per year at FJS and CES and four times per year at EHMS. Please click on the link to access the instructions on how to review your child's progress report online:

<https://drive.google.com/file/d/1y6WDwcR2uwukbs3Bdn4cxaeMurbx1q7o/view?usp=sharing>

Setting up an IEP Binder



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Although this is not mandated, it is helpful to remain organized with an IEP binder. Please check out the link with some additional information on how to set up an IEP binder to keep track of your child's records:

<https://www.understood.org/en/articles/how-to-organize-your-childs-iep-binder>

Extracurricular Activities

Case managers of students can work with parents to discuss activities that may be of interest. For a list of all the extracurricular activities available for grade levels/building, please click on the links below or check out the "For Parents" section on the website.

[Frank J. Smith School Extracurricular Activities](#)

[Central Elementary School Extracurricular Activities](#)

[East Hanover Middle School Extracurricular Activities](#)

Additional Supports

While I am always happy to assist you in any way necessary, for other supports please check out the links below:

Parental Rights in Special Education:

<https://www.nj.gov/education/specialed/parents/>

New Jersey Special Education Administrative Code:

<https://www.state.nj.us/education/code/current/title6a/chap14.pdf>

For help in understanding your rights, you may contact any of the following:

Alexis Piombino, Director of Special Services 973-887-2112, x127

Morris County Office of Education, Teresa Quigley 973-829-8556

Statewide Parent Advocacy Network (SPAN) at (800) 654-7726

Protection and Advocacy, Inc., at (800) 922-7233

With gratitude,

Alexis A. Piombino

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