

Dear Nium,

I am writing to request the issuance of a card to the individual(s) detailed in this letter. I confirm that they are a current employee(s) of **COMPANY NAME**.

| Employee name | Employee start date | ID document number (pasnummer) | Nationality | Date of birth | Employment type | Employment end date (if applicable) |
|---------------|---------------------|--------------------------------|-------------|---------------|-----------------|-------------------------------------|
|               |                     |                                |             |               | Permanent       | N/A                                 |
|               |                     |                                |             |               | Permanent       | N/A                                 |
|               |                     |                                |             |               | Permanent       | N/A                                 |
|               |                     |                                |             |               | Permanent       | N/A                                 |
|               |                     |                                |             |               | Permanent       | N/A                                 |

I confirm that this information is true to the best of my knowledge, and that I am authorised to act on behalf of **COMPANYNAME**.

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Best wishes,

**NAME OF APPLICANT/DIRECTOR**