James Lick High School
School Site Council 23-24
Meeting Agenda and Minutes - November 14, 2023 - 6pm to 7:15pm
Location: In-Person - Room 1303 - and Zoom
Zoom Link: https://esuhsd.zoom.us/j/5546126749

Chairperson: Evalyn Rodriguez
Vice Chairperson: Patrick Launspach
Secretary: Masah Kikhia
Recording Secretary: Mark Adams

Principal: Honey Gubuan
Associate Principals: David Boostani, Carla Hernandez, Joel Villasenor

Other Voting Members: Mike Gatenby, John Daniels, Sheri Bonaccorso, Jade Gomez, Guadalupe Arciga, Gina Gutierrez, Jeannette Godinez, Michele Martinez;
Alternate Voting Members: Daniel Camarena Rodriguez, Alex Vasquez, Pablo Fraga, Cristina Zamora Rodriguez, Victor Valentin, Ruben Santillan Cordova, Livier Hernandez, Rosa Sepulveda, Elena Northrup, Melissa Bowles

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Agenda Items

Item	Facilitator	Time	Notes/Minutes
Call to Order	Chairperson	2 min.	Called to order at 6:07 p.m.
Introductions	Principal	5 min.	Who is in attendance: Honey Gubuan, David Boostani, Mark Adams, Patrick Launspach, Mike Gatenby, John Daniels, Gina Gutierrez, Sheri Bonaccorso, Guadalupe Arciga, Jeannette Godinez, Evalyn Rodriguez, Olivia Hernandez Orozco, Maria Bettencourt, Jade Gomez Goubon - on council per code Rodriguez - on council to represent student voice and perspective Bonaccorso - on council as classified, has served for many years Launspach - on council as teacher Daniels - on council to represent what community wants Gatenby - on council as he is concerned about direction of school and to make necessary improvements on school Godinez - on council to make recommendations for student success and safety Gutierrez - on council to be involved as a parent to improve students' education and safety Arciaga - on council for concern for student wellbeing
Approve of Agenda Items	Chairperson	2 min	First: Gutierrez Second: Gatenby
Review By-Laws and	Principal	5 min.	CLICK HERE for cheat sheet

Roberts Rules			Reviewed Roberts Rules of Order
Review of October meeting minutes	Recording Secretary	5 min	CLICK HERE for minutes First: Guitierrez Second:Godinez
SPSA Review Questions	Principal	10 min	**Daniels** asked how much the group could change SPSA; **Gubuan** related that SPSA has to align with LCAP, which are dictated by needs data, including grad rate, decreasing suspension rate, helping EL and homeless students; not much deviation allowed from district's LCAP, unless there is some need that is an anomaly; LCAP was reviewed earlier in year with Teresa Marquez, associate superintendent; group can amend parts of the plan. Gatenby asked when the cycle begins (Gubuan: every year); **Daniels**: seems there is some latitude as long as plan corresponds to LCAP goals; **Adams** mentioned that as the group proposes new ideas, we can examine how these ideas aligns with LCAP; **Launspach** - what's the location of SSPA and LCAP (Gubuan: district website); **Adams** asked what collaboration for Goal 6 look like (Gubuan: through work with SST and SST meetings); **Gubuan**: 2nd strategy for Goal 6 handled by various school groups. Gubuan: in January we will schedule our steps for outreach with parents, staff, students.
Exploring a school-wide cell phone policy and funding to purchase cell phone cubbies (or the equivalent) for every teacher.	Voting Member: Gatenby	10 min	**Gatenby**: a case can be made that goals 1, 2, 4, and 6 would be supported by a cell phone policy; cell phone use in classroom is an obstacle for student success; mentioned that staff didn't feel there was much support from administration; some students frustrated by the many diverse policies; mentioned that districts are allowed to have cell phone policies (Ed Code - AB 272); presented an example of a cell phone policy from El Rancho Unified School District; policy does not have to be punitive; stated that it is vital for school to have a cell phone policy. **Gubuan**: admin has communicated that what is communicated on syllabus that admin will back them up, stated that cell phone management is a classroom issue (Tier 1) in UBR; issue with school-wide policy is whether the district has the policy, which it does not; if all teachers agreed on how to handle cell phones. **Gatenby**: not councils job to decide policy, but the need for policy. **Adams**: whatever the authority of this group, it is imperative to explore solutions as this is "low hanging fruit," i.e. students would be more successful. **Gutierrez**: how much of the staff would be on board? School failing students. **Rodriguez**: students should have cell phones; students are more successful without phones. **Godinez**: there are some students that have special needs. **Arciga**: there are exceptional cases; in general if students don't need it. Jade: appreciates that each teacher is able to provide their own policy. **Adams**: on a whole, according

			to research, cell phones cause more harm than good. **Gatenby**: any policy would have flexibility as determined by teachers. **Gubaun**: presented cell phone policy in student handbook; mentioned that some teachers are more effective and principal could provide support for teachers. **Launspach**: without phones, students are less stressed, and behavior improves with school-wide policies. **Gubaun**: suggested starting with a staff survey on school-wide cell phone policy; 1035 units of Yonder magnetic pouches is $37,000. **Adams**: the financial benefit of any expense on cell phone mitigation would be a positive gain elsewhere. **Gubuan**: we can send out a survey for teachers asking about having a policy.
Reviewing suspension data for the last two-plus years.	Voting Member: Adams	10 min	**Adams**: Stated that motivation for review is to see if strategies to lower suspensions actually address the reasons for which students are being suspended. **Gubuan**: presented data, explained suspension process, interviews, parent contacts (e.g. suspensions for fights), sometimes students flee, affecting the process system; discussed also reentry plan. Explained also history of suspension policy and adjustments. **Gatenby**: the danger of the goal is that we have not seen a reduction in fights/drug use, but suspensions have fallen. **Gubuan**: reviewed strategies for Goal 4. **Gatenby**: strategies may appear to be working. **Adams**: SPSA doesn't directly address goal for reducing suspensions. **Gubuan**: what are plans for helping reducing suspensions. **Arciga**: EL students are frustrated because they don't understand the material; mentioned that her student has to translate. **Gubuan**: tutors are being hired, and these could be placed in classes with student needs. Other contracted parties will be in classes with high needs. **Launspach**: strategies 3 and 4 are opt-in? (***Gubuan***: for students on probation, these services can be worked into plan)
Review existing measures to address students out of class when they shouldn't be and the plan to address this safety concern moving forward.	Voting Member: Gatenby	10 min	**Gubuan**: school has hired 1.0 social worker dedicated to working with those students; advisors/social workers rotating in areas where students are roaming; staff are collecting data on why students are out of class; Comet Academy - seven students enrolled, four showing up regularly - will interview for English TOSA; tutoring program being established; New Hope/Safe Schools meeting with students; home visitations are being conducted; transfers to alternate programs are pursued; students with special needs/IEPs, are another consideration (Foothill is an option, but openings are few); teacher counted students in quad (unique students), principal presented data on slide; the HUB is open to roamers with supervision with staff (e.g. social worker). **Launspach**: is the Hub at the student's discretion? (***Gubuan***: students are directed there if they are not going to class; many of the students have been out of class for so long that it is difficult for them to return, and it is tough to encourage them.) **Launspach**:

			drops of students at learning center; has seen many students just hanging out in stairway, and showing disrespect to staff asking them to go to class. **Gatenby**: thanked admin for documenting roamers; mentioned that *about* 10 percent of students are out of class; the first step was acknowledging the problem (that behavior was normalized). **Gubuan**: students need a place to go, i.e. the classroom; programs are designed to help students re-enter, but some students still feel lost; spoke about creating ways to engage these students in the learning process. Mentioned that with engaging learning environments and supports, the numbers will change. **Guiterez**: why can't we create something like Foothill here? (***Gubuan***: mentioned that school is trying to create that with Comet Academy, which only started this year, and is not yet fully staffed.). **Godinez**: students dont' understand the material and feel they have to be out of class; school should make it work that they get the help they need in the Hub. These students might have other needs (e.g. learning disabilities). **Gubuan**: emphasized that support for students in class would take staff support
Freshman Cohort	Recording Secretary: Adams	5 min	**Adams**: presented plan for freshmen cohort as information to group. **Gomez**: mentioned that transition from 8th grade to high school a challenge and such a program would help.
Call for next month's agenda items	Chairperson	5 min	**Gubuan**: present community grants **Arciaga**: AP classes **Gatenby**: results of staff cell phone policy
Good of the Order	Chairperson	5 min	Arciga - participating in DELAC and board meeting participation, helping with behavior responses, another event with Huerta in February Adams - grateful for all people in this room Gatenby - enjoyed hearing student voice
Meeting ajdourned			8:05pm