

FFA Chapter Meeting Minutes



Date: Tuesday, March 3, 2025



Time: 3:00 PM – 4:00 PM



Location: Ms. Hebenstreit's Classroom (Room 130)



Attendees: Whole FFA Chapter

Agenda

Sentinel:

- Lead a chapter activity to engage members in a fun experience.

Old Business

- **FFA Contests** – Evelynnn

New Business



3:00 PM – Welcome – Ms. Hebenstreit



Teacher Appreciation – Olivia

- **Parent-Teacher Conferences:** Friday, March 14, 2025
- **Materials Needed:** Coffee trays, baby's breath flowers, thank-you notes
- **Activity:** Whole group will write thank-you notes during AEP on Wednesday, March 12, 2025



Electing Officers – Samuel & Ms. Hebenstreit

- Fill out the interest form for 2025-2026 FFA officer positions (Deadline: March 14th)
- Voting will take place on **March 25, 2025, after school**
- Ms. Hebenstreit will send an email with details and timelines for interested candidates



FFA Bylaws and Constitution - Ms. Hebenstreit

- Need a $\frac{2}{3}$ vote to pass changes



FFA Banquet – Audrie

-  **Date:** Saturday, May 3, 2025 3:00 p.m. to 6:00 p.m.
-  **Location:** High School Auditorium
-  **Dress Code:** Officers & FFA members in Official Dress (OD)
-  **RSVP:** Ms. Hebenstreit will send an email with RSVP details in April



Banquet Planning – Vice President Evelynnn

- Decorations
- Invitations & flyers (quantity & design)
- Guest list – Who are we inviting?
- Committee:

 3:15 PM – Social Media & Banquet Slideshow – Olivia

- Report on FFA social media activity (posts, engagement, new ideas)
- Plan teacher appreciation gifts
- Create a slideshow of FFA events for the banquet
- Collect pictures for the **FFA scrapbook**

 3:30 PM – Budget Update – Treasurer Harper

- Present the budget for Teacher Appreciation & Banquet expenses

 3:40 PM – Greenhand Ceremony Project – Evelyn

- Plan and create Greenhand T-shirts
- Committee:

 3:50 PM – Open Discussion & Questions