

## **J.T. Errington PAC Agenda**

**Dec.12, 2025, Friday, 9:00 AM** at Ms. Hamilton's classroom (primary wing) Div.10 classroom

### **Attendees**

#### **School:**

Principal: Nicole Widdess

#### **Parents:**

Tim Cardenas, Will Wang, Jennie Sebastian

**Adoption of the Minutes:** Nov. 20, 2025 - Any issue

### **School Report (Presented by Mrs. Widdess)**

1. Suggested to PAC that we have a 3-year plan in which we address all projectors in our school since all are now end-of-life.
  - a. Suggested execution of the plan:
  - b. 2025 – 2026 (Year 1) ~5 projectors purchased 60% paid for by PAC/40% paid for by school
  - c. 2026 – 2027 (Year 2) ~5 projectors purchased 60% paid for by PAC/40% paid for by school
  - d. 2027 – 2028 (Year 3) ~6 projectors purchased 60% paid for by PAC/40% paid for by school

**Motion 25.12.1:** allocate the shared budget plan between PAC and School fund for 5 project replacements for 2025-26 school year. PAC pays for 60% percent of 5 \* approximately \$2050 = \$6150, school fund pays for 40%.

(see attached quote for items to purchase under Appendix)

2. Earthquake Preparedness Training UPdate
3. Extracurriculars: Gr. 6/7 Basketball will begin mid. January / working with possible SLSS senior student coaches
4. Questions –
  - a. Any interest in support to take on Spirit Wear? Ongoing conversation
5. **PAC meeting dates for 2026:**
  - a. Friday, Jan 16 at 9-10:15am in the Library
  - b. Friday, Feb 20 at 9-10:15am in the Library

- c. No March (shortened month due to Spring Break)
- d. Friday, April 10 at 9-10:15am in the Library
- e. Friday, May 22 at 9-10:15am in the Library (PAC AGM)
- f. Typically, there's no PAC meeting in June

## PAC Committee Reports

### 1. PAC Co-Chair report.

#### ■ Motion execution:

##### 1. In-Progress:

- a. **Motion 25.10.5:** Register Errington PAC as a Nonprofit Society (General Account) , need to update bylaw.

#### ■ **Motion Motion 25.12.2:** update our bylaws 8.1 to have five executives: one chairperson, two co-chairpersons, one secretary and one treasurer.

- 1. Bylaw 8.1 A Chairperson, Vice-Chairperson, Secretary and Treasurer shall be elected as officers from amongst the voting members. Together these four officers shall form the PAC Executive.
- 2. This bylaw has a flaw to have an even number of executives. We'd better make it odd so that any decision can produce majority votes.
- 3. We have two co-chairpersons now. Adding one more co-chair has benefits to encourage engagement and prepare more co-operations for PAC's responsibilities.

##### 4. **Mover:**

##### 5. **Secunder:**

#### ■ **Motion Motion 25.12.3:** update our bylaws 8.3 to increase the exceptional expenditures to be \$300 to cover one event expenses:

- 1. Bylaw 8.3: Three of the executive officers together, may approve exceptional expenditures not exceeding \$100 between regular meetings of the Council.

##### 2. **Mover:**

##### 3. **Secunder:**

2025-26 wishlist follow up. **Motion 25.11.1** Allocate \$2900 maximum from the **gaming** account for 2025-26 wish list for non-educational, outdoor equipment expenses.

Did we buy sandwich boards for the parking lot - \$165?

### 2. Treasurer Report – Joey Zhou, Lynn Chen

- General account. Balance as of NOV 30: \$22298.07

|                                  |          |            |           |
|----------------------------------|----------|------------|-----------|
| munchalunch deposit              | 3,194.05 |            |           |
| Payment to Briteminds Lab        |          | (1,431.00) |           |
| Payment to Sushi lover           |          | (1,429.95) |           |
| Payment to Yummy Slice           |          | (837.40)   |           |
| Payment to LilyChen(Donut Sales) |          | (694.20)   |           |
| e-transfer fee                   |          | (6.00)     |           |
| <b>2025-11-30</b>                |          |            | 22,298.07 |

■ Gaming account. Balance as of NOV 30: \$20166.48

|   |       |        |           |
|---|-------|--------|-----------|
| Movie night Pizza & Snack Sale(cash\$217.48-Chips\$62.48-pizza\$78, paid to Lily) | 77.00 |        |           |
| E-transfer fee  |       | (1.50) |           |
| <b>2025-11-30</b>   |       |        | 20,166.48 |

3. Fundraising Report – Doris Du and Lily Chen

- Carnival Planning - See Appendix 2

4. Food Day Report – Alina Shang, Lily Chen and Evadne Cardenas.

- Hot lunch
- Regular food subscription: Libby's Kitchen, Subway contact?

5. RDPA Report – Will Wang

- Childcare - Maryam Naser, Assistant Superintendent
- Every Child Can Learn(IEP explanation) - Izabela Piekut, Learning Specialist
- **Proposed Motion:** Drug Use Prevention Education Advisory Committee
- **Proposed Motion:** Establish a WhatsApp Group

6. **Next Meeting:**

- PAC meeting agenda in 25-26
- Friday, Jan 16 at 9-10:15am in the Library

c. **1<sup>st</sup> approved name:**

d. **2<sup>nd</sup> approved name:**

7. **Motion to end meeting on**

- **1<sup>st</sup> approved name:**
- **2<sup>nd</sup> approved name:**

**Adjournment**

**Appendix 1: Replacement Quote for Projectors**

Quote as of October 23, 2025

Below is the quote for the new system. It includes an Apple TV and speakers, if the classroom already has a current Apple

TV and speakers they will not need to be purchased again.

Please purchase the following:

From TLD:

Epson PowerLite 685W WXGA Projector

Model: V11H744520

\$1489.00 ea.

Epson Ultra-Short Throw Wall Mount (ELPMB62)

Model: V12HA06A05

\$148.00 ea.

Epson Active Speakers (ELPSP02)

Model: V12H467020

\$167.23 ea. Set

CDW:

APPLE TV 4K WI-FI + ETHERNET 128GB (does not include HDMI cable)

MN893VC/A

\$199.00 ea.

No Apple Care needed.

Lin Haw:

3' ULTRA-SLIM HDMI 1.4 M/M CABLE

Part # VC558S

\$ 4.93 ea.

10' 3.5MM-STEREO M/M AUDIO CABLE

Part # RC102L

\$1.92 ea.

Note there may be additional environmental fees and taxes added. Supply chain issues could cause deliver times to be

delayed significantly. Prices may fluctuate due to a change in the exchange rate.

Please include a copy of this authorization with a scan when submitting to purchasing in Atrieve or along with your

Supplies/Equipment Requisition Form when you send it into purchasing. (RSB 4/33 Form)

## **Appendix 2: Carnival Fundraiser**

**Prepared by:** Lily and Doris, PAC Fundraising Executive

**Date:** 2026-

## **Objective**

To host a **Carnival Party** on the school playground that provides a fun and festive experience for students while raising funds for PAC initiatives.

# Event Overview

- **Event Name:** Carnival Party
- **Date:** Apr 17 or 24, 2026 (tentative) ?
- **Time: 10:00 am - 2:00 pm** (with dedicated school time for students to attend, subject to Principal's approval)
- **Location:** School playground
- **Participants:** All students (Kindergarten to Grade 7), teachers, parents, and PAC volunteers

## Structure of the Event

### Stalls (Approx. 10 total)

- **Food Stall (1):** hot dog, Pizza, Chips, popcorn, lemonade,
- **Game Stalls (9):** Fun, age-appropriate carnival games suitable for K–7 students . Each stall run by  
**two parent volunteers**
  - Games designed to be quick, engaging, and accessible for all ages
  - Bean Bag Target Toss, Axe Throwing, Bowling, Catch the Stick, Cola Ring Toss, Guess Game etc
  - Prizes: cute balloons, stickers, chocolate, glow sticks, headband

### Ticket System

- **Advance Sales:** Tickets sold by PAC in bundles prior to the event
- **Price:** 20 tickets-\$15; 30 tickets-\$20
- **Total Tickets Available:** 8,000
- **On-site Sales:** Remaining tickets available for purchase during the event (\$0.8 / ticket) • **Game Costs:**  
Each game requires a set number of tickets (varies depending on activity)

## Benefits

- **Fundraising:** Generate funds for PAC to support school programs and initiatives • **Community Building:** Strengthen the bond between parents, students, and staff

- **Student Engagement:** Provide a safe, festive, and inclusive celebration for all grade levels
- **School Spirit:** Encourage creativity, fun, and participation on Halloween

## **Request for Principal's Support**

We propose that the school consider dedicating **the afternoon of Apr. 17** for the Halloween Carnival so that the entire student body has the opportunity to participate. This would maximize attendance and school spirit while maintaining safety and supervision.