

10/18/2016

HRPA General Meeting Minutes

In attendance: Jen Muller, Jenn Duerr, Heidi Holmes, Cynthia Askew, Gayle Olmstead, Renee Busalacchi, Jill Godtland, Thea Allen

1. **Welcome/call to order:** Meeting called to order at 3:15 pm by Jen Muller.
2. **Old Business:** Jen makes motion to approve meeting minutes from 10/4/16, Cindy seconds. All in favor, none opposed.
3. **Spirit Wear update**-Gayle: Some items are on backorder that should arrive by the end of this week, some arrived this week and were distributed. The mock-ups for hoodies/zip-ups will be here soon.
4. **Fall Festival update**-Jenn: Planning is going well, many events and special guests are confirmed. Mike will be the DJ. One of the food vendors is now unavailable, so the committee is looking for a replacement. There will be candy at each booth rather than a prize booth. Book-fair will be in the lobby area. Costumes are encouraged. Pumpkin decorating contest will be used for decorations at the event.
5. **Budget update**- Jenn: Jenn provides current budget spreadsheets and discusses current activity. She explains that \$2200 has been pre-paid to hold the Art Show facility.
6. **5K update**-Brooke: Switching management companies this year & Brooke met with Total Body Fitness this morning as an option. Board asks for prices without lunch, to help bring entry fee prices down. Committee is meeting next week. Brooke expects to have bid prices by the end of the week. She provided a flyer mockup, potential timeline of events and preliminary budget. Goal will be to have 650 runners. Dates were discussed with April 29th being the first choice, April 22, the second.
7. **Art Show update**-Renee: Held first committee meeting last week. Event will be held on March 24th at Whitney Ranch clubhouse. Donations for silent and live auctions will be accepted soon. Asian flare food-looking for connections for food.
8. **Barnes & Noble update**-Jen: Percentage of the entire day's purchases will be given back to HRP. Proceeds from cafe, Cheesecake Factory cheesecakes (full sized & mixed flavors available), entertainment (music and movement, choir), gift wrap stations and Day of Giving will also be incorporated in the event.
9. **Staff Appreciation**-Heidi: Committee had its first meeting, good turnout with many new faces. A general plan for the school year was mapped out. First dates on the calendar are 2 meals during the first week of conferences (Nov. 14-17) and a school wide sign-up

genius will go out for food donations. Another lunch will be held on Dec. 14th, before Christmas break. They have a potential coffee pod donation pending. Teacher/Staff Favorites Binder has been updated and is located in the front office for parents.

10. **New Business-** Jen and Jenn suggest we consider providing a special lunch for the teachers in light of the recent flooding. Jen makes motion to approve up to \$300 to provide lunch for the staff, Renee seconds. All in favor, none-opposed.

Kyle-President of student council: Student Council has created new committees to help the younger grades be able to be more involved. Web-site & you-tube projects are in the works. Claire-Secretary: student council has raised over \$500 this year, they will be choosing a non-profit soon and are looking forward to a good year. Summer-Treasurer & Emma-Sargent at Arms: Emma is a event committee co-chair and had a proposal. She is requesting a loan/donation for \$20 for a booth at the harvest festival, mountain meets the moon theme with characters dressed from the book, money would cover rice, candy, poster board. They are asking for a loan because they want to keep their money directed towards the non-profit. They will be paying for their shirts this year and replenish student store with own funds. Discussed having a \$1 donation/tip jar at the event. Jenn states that they may consider the \$20 under the fall festival budget so it does not need to be repaid.

11. **Next Meeting Dates:** Next Executive meeting is 11/8. Next General meeting is 11/29.

12. **Adjournment:** Meeting adjourned at 4:05 pm by Jen Muller.