ACES Graduate Student Research Award
Call for Proposals
Online Submission
Fall 2022

Purpose: The purpose for this call for proposals is to fund research studies led by graduate students. Grants not to exceed $1000 are awarded to those who meet the criteria below and whose research is on the topic of Counselor Education or Supervision, specifically focusing on areas of advocacy, social justice, diversity and inclusion and anti-racist counseling practices in counselor education and clinical practice. Other topics will not be considered.

Who May Apply: The competition is open to ACES student members. Student researchers, who are in dissertation are especially encouraged to apply. Individuals may submit (or be part of a submission team) for only one proposal. Multiple submissions by any researcher (individually or as part of multiple research teams) will not be accepted.

Award Tax Responsibility: If selected, awardees can choose one of two methods to receive funds. First, they can receive a check written directly to them personally and will be required by federal law to pay taxes on the amount. This method will require awardees to complete a W-9 form in order to receive the award. Second, they can have the award sent to their institution and dispersed by the institution, thus avoiding personal income taxes on the award. Awardees should explore with their Grants office whether or not the college or university would charge indirect costs against the award if they were to administer it. Indirect costs are not allowed as part of the grant budget.

Proposal Format: Proposals must be submitted using this application link: https://docs.google.com/forms/d/e/1FAIpQLSeWvFGE_MtQ6t11BmdEFD3s3uGeQpaxv4lnkenCeYAvOelLiQ/viewform?usp=sf_link

Please make sure to also upload the Proposal Outline (see below) in a PDF document that adheres to the following:

- Typed in 12 point font, double spaced, with one-inch margins.
- The Proposal document may be a *maximum* of four pages.
  -References may be added in addition to the 4 page limit.
  - Attachments submitted as part of the proposal beyond the 4 page limit will not be reviewed by the committee.
  -The Application Form must be completed online.
- The online submission of the Proposal Outline must be in PDF format.
- Upload one deidentified copy of the proposal, and;
- Upload one copy of the proposal with author identification must be submitted.
- The online Application Form must be completed by **November 15, 2022**.
- Grant winners will be announced by January 2023.

Proposal Outline:

Rationale
Methodology
Ethical considerations
Budget
Plan for Distribution or Publication
References

Application Evaluation

Evaluation Criteria: Research proposals will be evaluated by a panel of reviewers using the following criteria:

a. **Quality of the Proposed Research**:
- Proposed topic is within the specified scope of Counselor Education and Supervision (20 points possible)
- Relevance of research to Counselor Education & Supervision as evidenced by the literature review (30 points possible)
- Research Methodology (i.e. the methodology proposed follows accepted practice for research of that kind) (30 points possible)
- Applicable ethical standards for research with human subjects (5 points possible)

c. **Financial Need**:
- Clear, itemized, and research-focused budget (10 points possible): The budget for the research project seems sound given the nature and scope of the proposed project (only the expenses budgeted for the actual conducting of the study will be considered; travel, presentation expenses, and indirect costs will not be considered), and the project is not substantially supported by any other funding source.
- **Funds <u>may not be used</u>** for time compensation. The budget may include payment for time *<u>if</u>* the recipient's (e.g., transcription company, statistical consultant) accounts for the self-employment or business income and provides a receipt. Receipts must be maintained by the Primary Researcher and made available should ACES request the records.

d. **Plan for Distribution or Publication**: A clear, feasible, and appropriate plan for distribution or publication of research findings such as conference presentations and journal manuscripts (5 points possible). *As a condition of the acceptance of the grant award, the researcher is required to complete **one** of the following by December 1st of the year subsequent to receiving your award:*
- Provide a copy of the proposal to present the research results as a poster or education session at the 2023 ACES National Conference or a 2024 ACES Regional Conference;
- Provide to the GSR Committee Chair a copy of the manuscript of the research results that has been submitted to a refereed journal for publication consideration.

e. **"Acknowledgement of Support" Agreement**: The researcher will include an acknowledgment of ACES financial support of the project in all reports, presentations, or

publications related to the supported project.

Deadline Reminder

Deadline for Submission: The deadline for submission is **November 15, 2022**. Your online application must include:

- One deidentified copy of the proposal** (uploaded)
- One copy of the proposal with author identification (uploaded)
- One application form

Please use the link below to submit your proposal
https://docs.google.com/forms/d/e/1FAIpQLSeWvFGE_MtQ6t11BmdEFD3s3uGeQpaxv4lnkenCeYAvOelLiQ/viewform?usp=sf_link

Grants will be announced on the ACES website, newsletter and listserv. Recipients will be notified by January 2023.

Requests for further information should be directed to:
Fatma Salem, LCMHC, NCC
Chair, ACES Graduate Student Committee
Email: Acesgsr@acesonline.net

Proposals must be submitted online. Neither faxed, mailed "hard" copies, or emails of proposals will be considered.

NOTE: A "blind" copy contains not only no name, but no identifying information about the author(s) or their location in the title pages, page headers, or text of the proposal. Proposals containing any identifying information or submissions that do not include one "blind" copy will be disqualified.