

**MINUTES OF THE REGULAR SESSION  
OF THE JAY SCHOOL CORPORATION  
BOARD OF TRUSTEES  
JAY COUNTY, INDIANA**

The Board of Trustees of the Jay School Corporation, Jay County, Indiana met in regular session at 5:00 p.m. on Monday, September 15, 2025, at the Jay Schools Central Office, 414 Floral Ave, Portland, IN. All Board members and news media had been duly notified and the agenda properly posted.

**PLEDGE OF ALLEGIANCE** Prior to the convening of the meeting there was a moment of silence and the recital of the Pledge of Allegiance.

**CALL TO ORDER** The meeting was called to order by President, Ron Laux, with Board members, Donna Geesaman, Marcie Vormohr, Chip Phillips, Aaron Clark, Jon Eads and Chad Towell present. Also attending were Superintendent, Jeremy Gulley; Assistant Superintendent, Trent Paxson; Business Manager, Shannon Current and Corporation Attorney, Josh Atkinson.

**APPROVAL OF AGENDA** Mr. Phillips made the motion to approve the agenda as presented and Mr. Eads seconded. The motion passed 7-0.

**COMMENTS FROM PATRONS** There were no comments from patrons.

**APPROVAL OF MINUTES** Ms. Vormohr made the motion to approve the August 18, 2025, Regular Session minutes. Mr. Clark seconded and the motion passed 7-0.

**“PATRIOT PRIDE” MOMENT** Mrs. Tammy Krieg, 5th Grade Teacher at East Jay Elementary, along with six students reported on their Care & Share project from last year. Kara Fennig, Easton Steed, Aubrie Overla, Alylah Garringer, Evie Cook, and Delanie Curtis reported that they donated \$1,362 to the Jay County Cancer Society. They raised this money with a startup stipend from the Portland Foundation and a student and staff “Pie in the Face” fundraiser at East Jay Elementary. Great job students!

**SUPERINTENDENT COMMENTS**

***Enrollment Update***

Mr. Gulley updated the Board on enrollment. As of September 2, 2025, Jay Schools are up 77 students from last September. He attributes this in part to the addition of the Jay Virtual Academy. We currently have 53 students enrolled in our virtual academy.

### ***Policies for Second and Final Reading***

Mr. Gulley proposed the adoption, amendment or repeal of the following policies, with the request that they remain on the agenda of each succeeding Board meeting until approved or rejected:

#### **Volume 37 Number 2 for First Reading**

Bylaw 0166.1 – Consent Agenda (Revised)  
Bylaw 0167.2 – Executive Session (Revised)  
Policy 1216 - Dress and Appearance (Revised)  
Policy 3216 – Dress and Appearance (Revised)  
Policy 4216 – Dress and Appearance (Revised)  
Policy 5511 – Dress and Appearance (Revised)  
Policy 1220 – Employment of the Superintendent (Revised)  
Policy 2131 V1 – Educational Outcomes for Students (Rescinded)  
Policy 2131 V2 - Educational Outcomes for Students (Revised), now known as Policy 2131 – Educational Outcomes for Students  
Policy 2210 - Curriculum Development (Technical Correction)  
Policy 2340 - Field and Other Corporation-Sponsored Trips (Replacement)  
Policy 2370 - Educational Options (Revised)  
Policy 2370.02 – Flex Program (Revised)  
Policy 2411 - Guidance and Counseling (Revised)  
Policy 2421 - Career and Technical Education Program (Revised)  
PO 2700 – Annual Performance Report (Rescinded)  
Policy 3120 - Employment of Professional Staff (Revised)  
Policy 4120 – Employment of Support Staff (Revised)  
Policy 3120.02 – Adjunct Teachers (Revised)  
Policy 3120.11 – Public Hearing Before Commencement of Collective Bargaining and Public Meeting Before Ratification of Tentative Agreement (Revised)  
Policy 3142 – Cancellation of a Teaching Contract (Revised)  
Policy 4213.01 - Staff-Student Relations (Technical Correction)  
PO 5310 – Health Services (Technical Correction)  
Policy 5330 - Use of Medication (Revised)  
Policy 5410 - Promotion, Placement, and Retention (Revised)  
Policy 5460 – Graduation Requirements (Revised)  
Policy 5462 – Retaking a Class (Revised)  
Policy 6111 – Internal Control Standards and Procedures (Revised)  
Policy 6116 - Time and Effort Reporting (Revised)  
Policy 6151 – Bad Checks and Uncollectable Debts (Revised)  
Policy 6230 – Budget Hearing (Revised)  
Policy 7300 – Disposition of Real Property (Revised)  
Policy 7310 – Disposition of Surplus Property (Technical Correction)  
Policy 7430 – Safety Standards (Revised)  
Policy 7440.01 – Electronic Monitoring and Recording (Revised)  
Policy 7455 – Accounting System for Capital Assets (Revised)  
Policy 8120 – Volunteers (Revised)  
Policy 8121 – Personal Background Check – Contracted Services (Revised)

Policy 8330 - Student Records (Revised)  
 Policy 8400 – School Safety Information (Technical Correction)  
 Policy 8405 – Environmental Health and Safety Issues – Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property (Revised)  
 Policy 8451 – Parasitic Infestation (Head Lice, Bed Bugs) (Revised)  
 Policy 8500 – Food Service Program (Revised)  
 Policy 8510 – Wellness (Revised)  
 Policy 8540 – Vending Machines (Rescinded)  
 Policy 8640 – Transportation for Field and Other Corporation-Sponsored Trips (Rescinded)  
 Policy 9150 - School Visitors (Revised)  
 Policy 9160 – Public Attendance at School Events (Revised)  
**July 2025 Update for Second and Final Reading**  
 Policy 2221 - Mandatory Curriculum (Revised)  
 Policy 2410 - Audio, Video, and Digital Recording of Meetings (Revised)  
 Policy 2414 - Reproductive Health and Family Planning and Human Sexuality Instruction (Revised)  
 Policy 2416 - Student Privacy and Parental Access to Information (Revised)  
 Policy 2461 – Recording of IEP Team Meetings/Case Conferences (Revised)  
 Policy 2623 - Student Assessment (Revised)  
 Policy 3220.02 - Supplemental Payments for Teachers (Revised)  
 Policy 5111 - Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation; Proof of Indiana Residency (Revised)  
 Policy 5200 - Attendance (Revised)  
 Policy 5223 - Released Time for Religious Instruction (Revised)  
 Policy 5517 - Anti-Harassment (Revised)  
 Policy 5517.01 - Bullying (Revised)  
 Policy 5600 - Student Discipline (Revised)  
 Policy 5605 - Suspensions and Expulsion of Students with Disabilities (Revised)  
 Policy 5610 - Suspension and Expulsion of Students (Revised)  
 Policy 5611 - Due Process Rights (Technical Correction)  
 Policy 5771 - Search and Seizure (Revised)  
 Mr. Towell made the motion to approve the policies and Mr. Clark seconded. The motion passed 7-0.

## Consent Agenda

### New Hire

Carey Filomeno	Lifeskills Instructional Assistant	West Jay Elementary School	Beginning September 16, 2025
Ronica Shaneyfelt	Resource Instructional Assistant	Jay County Jr-Sr High School	Beginning September 16, 2025
Ashley Bonifas	Instructional Assistant	Redkey Elementary School	Beginning September 16, 2025
Tyler Diek	Second Shift Custodian	Jay County Jr-Sr High School	Beginning September 22, 2025

**Resignation**

Lilly Keihn	Resource Instructional Assistant	Jay County Jr-Sr High School	Effective August 26, 2025
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**Leave of Absence**

Allie Homan	Speech/Language Pathologist	Redkey Elementary School	Beginning February 6, 2026, through the end of the 2025-2026 School Year
Sadie Schulze	3rd Grade Teacher	Redkey Elementary School	Beginning approximately January 11, 2026, for approximately six weeks

**ECA**

McKenzie Garringer	Yearbook Sponsor	Redkey Elementary School	Effective the 2025-2026 School Year
Tom Leonhard	High School Boys' Varsity Assistant Wrestling Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Doug Arbuckle	High School Varsity Softball Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Tom Jacobs	Jr High Archery Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Sofia Wiggins	Jr High Girls' Tennis Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Noah Arbuckle	Jr High Assistant Baseball Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Caliandra Elking	Student Council Sponsor	East Jay Elementary School	Effective the 2025-2026 School Year
Lori DeRome	Yearbook Sponsor	East Jay Elementary School	Effective the 2025-2026 School Year
Patrick Rowles	High School Assistant Girls' Wrestling Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Griffin Byrum	Jr High Assistant Boys' Wrestling Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Chelsea Guggenbiller	Jr High Assistant Swim Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Kelly Strausburg	High School Assistant Swim Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year

Abby Champ	Jr High Swim Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Brandy Foster	Junior Class Sponsor	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
Ryan Smitley	Jr High Boys' Wrestling Coach and Jr High Girls' Wrestling Coach	Jay County Jr-Sr High School	Effective the 2025-2026 School Year

#### **ECA Resignation**

Amy McNelis	Just Say No Sponsor	East Jay Elementary School	Effective the end of the 2024-2025 School Year
Ryan Smitley	Jr High Boys' Assistant Wrestling Coach and Jr High Girls' Assistant Wrestling Coach	Jay County Jr-Sr High School	Effective Immediately

#### **ECA Volunteer**

Kaelyn Weaver	Jr High Volleyball Volunteer	Jay County Jr-Sr High School	Effective the 2025-2026 School Year
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#### **Field Trip**

Katie Loy	Jay County Jr-Sr High School FFA Students	National FFA Convention in Indianapolis, IN	October 29, 2025, through November 1, 2025
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#### **Contracted Service**

Anointed Hands	Sign Language Interpreter to Deaf/Hard of Hearing	Jay School Corporation	Effective the 2025-2026 School Year
Ball State University	Psychologist Intern	Jay School Corporation	Effective the 2025-2026 School Year

#### **Contract**

Jay Community Center	Facility License Agreement	Jay School Corporation	Effective August 1, 2025, through July 31, 2026
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#### **Special Consent Agenda Item**

Gwen Caldwell	Second Shift Custodian	East Elementary School	Effective August 4, 2025
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Mr. Eads made the motion to approve the consent agenda as presented. Ms. Geesaman seconded and the motion passed 7-0.

#### **BUSINESS MANAGER REPORT *Claims and Receipts***

The claims and receipts were presented to the Board for approval. Ms. Geesaman made the motion to approve the

claims and receipts as presented and Mr. Phillips seconded. The motion passed 7-0.

### ***2026 Budget***

Mr. Eads made the motion to approve the resolution for the 2026 Budget Appropriations and Tax Rates. Mr. Phillips seconded and the motion passed 7-0. Mr. Clark made the resolution to adopt the 2026-2028 Capital Projects Plan and Mr. Towell seconded. The motion passed 7-0. Ms. Geesman then made the motion to approve the resolution to adopt the 2026-2030 Bus Replacement Plan. Ms. Vormohr seconded and the motion passed 7-0.

### ***Donations***

The Jay County Jr-Sr High School Choir received a donation of \$1,000 from Patriot Fitness LLC for show choir expenses. The Jay County Jr-Sr High School Soccer team received a donation of \$1,000 from DNA Family Farms, LLC for uniforms, officials, and other miscellaneous expenses. The non-profit Kids in Need Foundation has partnered with 3M Corporate to provide 25 Teacher Support Boxes to West Jay Elementary teachers. Mr. Clark made the motion to approve the generous donations and Ms. Vormohr seconded. The motion passed 7-0.

## **ASSISTANT SUPERINTENDENT'S REPORT**

### ***Title II and IV Grants***

Mr. Phillips made the motion to approve the Title II, Part A: Supporting Effective Instruction in the amount of \$163,401.49 and the Title IV, Part A, which is a federal funding source broken up into three main focus areas under Every Student Succeeds Act (ESSA) in the amount of \$77,005.11. Ms. Geesaman seconded and the motion passed 7-0.

### ***ILEARN and IREAD 3 Results 2024-2025***

Mr. Paxson reported to the Board the 2024-2025 ILEARN and IREAD 3 results.

### **Items for Future Agenda**

Next Meeting Monday, October 20, 2025

ADM Count

Bargaining

## **ADJOURNMENT**

The meeting adjourned at 5:30 PM

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Ronald Laux, Board President

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