

CTIE ADMINISTRATIVE SERVICES LLC

8735 DUNWOODY PL #4482
ATLANTA, GA 30350
4702988812

Service Brochure

April 30, 2026

Service Overview

CTIE Administrative Services LLC offers professional wedding officiant services designed to create a smooth, meaningful, and stress-free ceremony experience. Whether you prefer a simple ceremony or something more personalized, we work closely with couples to ensure their special moment reflects their vision.



We provide guidance throughout the ceremony process, from confirming details to delivering a polished and heartfelt officiating experience on your wedding day

Ceremony Package

Simple Ceremony Package

\$150

Perfect for couples seeking a short, intimate ceremony.

Includes:

- Pre-ceremony consultation (phone or virtual)

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- Basic ceremony script
- Officiating the wedding ceremony
- Signing of marriage license
- One Premarital Counseling Session (40 minutes)

Optional Add-Ons

Travel Fee (outside local area-Fulton County, GA & surrounding areas within 30 miles): \$.80 per mile round trip

Ceremony Rehearsal (in-person): **\$50 (1hour)**

Rush Booking (within 7 days): **\$25**

Keepsake Ceremony Script: **\$15**

Payment Terms

50% deposit required to secure date

Remaining balance due 3–5 days before ceremony

Travel fees may apply depending on location

Why Choose CTIE Administrative Services LLC

Professional and dependable officiant services

Simple and stress-free process

Flexible ceremony options

Personalized approach for every couple

LET'S WORK TOGETHER

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