

Reopening Plan



ACHIEVEMENT

begins at ccisd.us

First day of school is
Thursday, August 13, 2020



Follow us on



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Welcome to CCISD!

We are looking forward to welcoming everyone to the 2020-2021 school year. While our students and teachers may be gathering remotely, we are committed to creating a sense of excitement that accompanies a new year of learning. Considering the abrupt end to our campus activities in March, we are especially excited to welcome students and staff back to the classroom as soon as we are able to do so. Understandably, many of us may feel anxious. I want to assure you that we are taking measures to create a safe, productive learning environment. I know you join me in appreciating how very important it is that our children's education continues. We are prepared to offer high-quality PreK-12 education in a setting that will provide the extra support and encouragement we will all welcome this year.

We continue to encourage your questions and feedback. Please visit with your home campus or click "Contact us" at ccisd.us.



Sincerely,

Dr. Roland Hernandez
Superintendent of Schools

CCISD Board of Trustees

The Board of Trustees consists of seven members elected by voters to serve four-year terms. Trustees are volunteers who reside within the district's boundaries. The Board votes on matters including school policy, curriculum, expenditures, and building programs. Board authority is defined by federal and state law and by regulations set by the State Board of Education.

Trustees hold regular meetings on the second and fourth Monday of each month, either virtually or in the Board Room of the Administration Building, 801 Leopard Street. Meeting agendas are posted on the district's website at www.ccisd.us. Meetings are live streamed and archived, and may be viewed on the [Board Meetings](#) website.



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Introduction and District Priorities

Corpus Christi ISD looks forward to welcoming students back to school on Thursday, August 13. Despite the challenges with COVID-19, our district remains committed to providing high-quality education while ensuring the safety of our students and staff. With that in mind, all students will begin school via virtual/remote instruction through Sept. 7.

When we can safely reopen our buildings, our offerings will include 1) face-to-face and 2) virtual/remote learning environments through synchronous or asynchronous learning options. Throughout this public health crisis, we have been planning for the 2020-21 school year to focus on the health, safety, and well-being of our staff, students, and community.

We want to assure you that every decision we make considers the safety of our students and staff as our top priority. As such, CCISD is committed to following recommendations for school opening and operations, as provided by the Centers for Disease Control and Prevention (CDC), the Texas Education Agency (TEA), and state and local health officials.


The situation with COVID-19 is continuously changing, as are the protocols and measures needed to keep students and staff safe. Plans will remain flexible to accommodate potential changes, and these guidelines may be modified as required. As adjustments may be necessary throughout the coming school year, it will be our priority to keep the community informed of those changes and updates. The Corpus Christi ISD website (www.ccisd.us) will provide you with the most up-to-date information.

The following reopening plan outlines instruction and health and safety protocols for our district. Our planning process evolves as we continue to receive new information and guidance from state and local officials. In collaboration with various staff personnel and advisory groups, our Reopening Task Force worked diligently planning the school year with the following key priorities and focus areas in mind:

KEY PRIORITIES AND FOCUS AREAS



- ▶ **Public Health and Safety**
- ▶ **Continuity of Quality Instruction**
- ▶ **Maintaining the Workforce /Student/Staff Support**
- ▶ **Parent Choice**
- ▶ **Equity**
- ▶ **Innovation/Technology**
- ▶ **Communication**




Education Rights & Responsibilities During COVID-19

As a result of COVID-19, many families must make decisions about their children's education that factor in student and family safety as well as student learning. This flyer is intended to outline some of the options parents have when returning to school and to share some information regarding those options.

Reducing the risk of COVID-19 spread on campus:

COVID-19 is a risk to staff, students, and families. Your school will take steps to reduce that risk to the extent possible, including:


- ▶ **Keeping individuals who have the virus or were recently exposed to the virus off campus.** This means that you are required to keep your child off campus if they have any symptoms of COVID-19.
- ▶ **Restricting access to learning on campus, in three cases:**
 - ① Many schools will phase in the start of school on campus. During this phase-in period, your child may be required to participate in school remotely, even if you want your child to be educated on campus.
 - ② At some point in the year, your child may be required to temporarily switch to remote instruction to prevent the spread of the virus, even if you want your child to be educated on campus.
 - ③ Families of high school students should be aware that some schools will allow high school students on campus only on certain days or at certain times.
- ▶ **Requiring students, staff, and visitors, including students' families, to adopt some new practices to reduce COVID-19 spread, including, in most cases, wearing masks.** This may mean that your child will be required to wear a mask to attend school on campus.



On-Campus and Remote Instruction:

Other than the exceptions listed above, every student should have access to on-campus instruction if the family chooses on-campus instruction. **Every student also has the option to stay home** and receive remote instruction if the family chooses that option, although this may require the family to change schools or school systems.


- ▶ If families choose the remote instruction option, a school may limit the ability for them to switch back to on-campus instruction to specific times during the year. Schools may also choose to prevent remote-only students from participating in extra-curricular activities.




Choices for Families:


Most – but not all – public schools in Texas offer remote instruction this year. **Many schools accept student transfers for remote instruction.** Some accept transfers for on-campus instruction. You can typically change schools for any reason, as long as the school you would like your child to attend is accepting transfers.

Attendance Requirements:



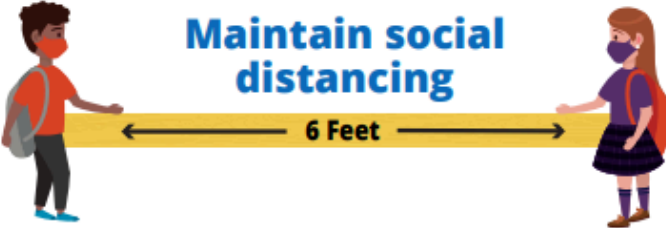
With some exceptions, **your student must attend at least 90% of their daily classes** in order to get credit for the class and/or be promoted to the next grade. This is true whether your child attends school on campus or whether your child receives instruction remotely.






What we do outside of school will affect whether we can go to school:

Maintain social distancing




6 Feet

Wear a face mask



You may have to stay home...


- ▶ **If you have symptoms, stay home.**
- ▶ **If you were recently exposed, stay home.**
- ▶ **If you're waiting for test results, stay home.**



If you have concerns about any on-campus or remote instruction procedures for this school year, we encourage you to talk to your child's school.

It will be a very different school year for all of us. You and your child may run into new challenges. If you do run into difficulties during the year, please talk to your child's school. Complaints can be filed with the Texas Education Agency (TEA), but, in most cases, parents must first attempt to resolve any problems they have by working with the school and/or district before TEA will review a complaint.

We are hopeful that the upcoming school year, despite challenges, will be a positive learning experience for your child.





Feedback & Input: Surveys, Task Force & Advisory Groups

Corpus Christi ISD actively sought feedback from our families and staff regarding...Corpus Christi ISD actively sought feedback from our families and staff regarding their experiences during the school closure in the spring as well as input regarding concerns and needs as we planned for the 2020-2021 school year while navigating the ongoing COVID-19 pandemic.

Families and staff were surveyed May 25 through June 5, 2020:

- ▶ **Parent/Guardian feedback - 3,814 participants**
- ▶ **School-level staff - 2,515 participants**
- ▶ **District-level staff - 427 participants**

Family Survey - focused on seeking feedback on their overall learning experience, connectivity/technology, student engagement, social-emotional well being, and input on what improvements could be made for the fall, and what are the most significant concerns with returning to school for the 2020-2021 school year.

Districtwide Staff Survey - focused on seeking feedback on instructional barriers and obstacles faced during the closure, student engagement, student instructional support, communication with students, staff and leadership, and overall well being, along with considerations for the 2020-2021 school year.

ADVISORY GROUPS

DISTRICT ADVISORY TEAM

The District Advisory Team (DAT), which includes district and faculty staff, parents, and community and business representatives, met on several occasions during school closures in the spring and summer. The DAT provided feedback and suggestions which were instrumental in planning for the 2020-2021 school year.

SUPERINTENDENT'S ADVISORY COUNCIL

The Superintendent's Advisory Council (SAC), which includes three representatives from each of the four employee organizations that partner with the district, as well as additional representatives of the district's teaching and administrative staff, met several times since school closures in the spring and summer, providing feedback and suggestions regarding the spring response and plans for the 2020-2021 school year. Members of this group have been in regular communication with Superintendent Dr. Roland Hernandez throughout the spring and

summer to provide additional feedback and suggestions.

Campus Health & Safety Protocols

Training

School districts must provide instruction to students on appropriate hygiene practices and other mitigation practices adopted in the local school system. CCISD will include the proper practice of covering coughs and sneezes. Handwashing should include soap and water for at least 20 seconds, or hand sanitizer should be used.

Safety Training for Protocols & Procedures

Student	<ul style="list-style-type: none">▶ Students will participate in training specific to newly adopted health and safety protocols.▶ All students will be trained on information about COVID-19 screening, identification of symptoms, prevention of spread, and sanitation of work areas.▶ If a student is experiencing symptoms, they need to immediately notify a teacher.
Parent	<ul style="list-style-type: none">▶ Parents are asked to talk to their students about COVID-19 symptoms and prevention strategies.▶ Parents are asked to read all campus▶ and District communication about health and safety protocols and to reinforce with their children.
Teacher/Staff	<ul style="list-style-type: none">▶ Teachers and staff shall complete SafeSchools COVID-19 training and develop classroom procedures consistent with TEA, District, and CDC guidance before the first day of school.▶ All staff will be trained on COVID-19 screening, identification of symptoms, prevention of spread, and sanitation of work areas.▶ All staff will monitor students who exhibit symptoms, and will be required to immediately notify the nurse.

Cleaning/Sanitizing/Disinfecting Agents

Cleaning-Sanitizing-Disinfecting Agents (and links to Safety Data Sheets - SDS) used by Corpus Christi ISD Custodial Services

- ▶ [**Alpha HP Multi-Surface Cleaner \(COVID-19 Rated\)**](#): (Hospital grade disinfectant)
Primary use is for cleaning and disinfecting horizontal and vertical surfaces:
 - ▷ Student desks, classroom/office work areas
 - ▷ Cafeteria tables
 - ▷ Handrails
 - ▷ Countertops
 - ▷ Floors
 - ▷ Glass
 - ▷ Restrooms
 - ▷ Push-bars on doors
 - ▷ High-touch items

- ▶ [**VITAL OXIDE Disinfectant \(COVID-19 Rated\)**](#): (Hospital-grade disinfectant)
Primary use is for disinfecting horizontal and vertical surfaces:
 - ▷ Student desks, classroom/office work areas
 - ▷ Cafeteria tables (food surface safe)
 - ▷ Handrails
 - ▷ Countertops
 - ▷ Restrooms
 - ▷ Push-bars on doors
 - ▷ High-touch items

- ▶ [**TRIAD III Disinfectant \(COVID-19 Rated\)**](#): (Heavy-duty disinfectant cleaner)
Primary use is for cleaning and disinfecting heavily soiled horizontal and vertical surfaces:
 - ▷ Student desks, classroom/office work areas
 - ▷ Cafeteria tables
 - ▷ Handrails
 - ▷ Countertops
 - ▷ Restrooms
 - ▷ Push-bars on doors
 - ▷ High-touch items

School Arrival & Dismissal

Arrival: Separate entrances will be utilized to minimize crowding and maximize social distancing. All staff will be utilized for duty to maintain a line of sight in hallways and

Corpus Christi ISD Return to School Plan, released July 30, 2020. Contents subject to change based on local COVID-19 status and/or guidance from district administration, local authorities or state authorities.

distancing of hallway cohorts. Students will go straight to the designated areas set by each campus. Parents will not be allowed to walk students to classrooms.

Dismissal: Campus will designate staggered dismissal groups. Staggering the groups of walkers, car riders, bus riders or grade level will help manage student movement in the building and decrease the risk of potential crowding outside at dismissal time. Sanitizer stations will be placed at each exit, and students will be encouraged to sanitize hands before exiting. Sibling connections at Elementary campuses will be done outside the building. Separate exits will be utilized for car riders, bus riders, walkers, and daycares. Parents picking up students during the day will be required to call ahead so that students can be sent or accompanied to parent vehicles upon arrival. Office staff will sign the student out, documenting both the time the student left the building, as well as the time the parent requested for early dismissal.

Bus Transportation

As schools reopen, students using school bus transportation services will follow revised protocols. Starting at the time when students arrive at their designated bus stop and board the school bus, the new safety and sanitizing protocols will need to be followed. For more resources and information, please visit

<https://drive.google.com/drive/folders/0B8OodYw2rCYDbkd3c1RFMEc4d3c>

Transportation COVID-19 Protocol: Parent Information

CCISD Transportation Department offers the following guidelines to parents and caregivers regarding school bus transportation for daily bus routes as well as field trips. Bus routes will run with one student per seat. The first row of seats behind the driver shall remain vacant to provide social distancing between driver and passengers. Siblings are allowed to ride together. Bus windows will be opened during transport to allow for fresh air circulation. Although the district is implementing the safety protocols and disinfecting efforts described below, families are encouraged to drop students off or walk with their students to school to reduce possible exposure on buses.

All drivers, monitors and students must wear face coverings while on the school bus.

General Education/Special Needs/Shuttle Loading and Unloading Procedures

Bus Stop Expectations

- ▶ Students shall practice social distancing while waiting for and approaching the school bus.

Morning Boarding Bus Procedures

- ▶ Students shall practice social distancing as they approach and board the bus.
- ▶ Use hand sanitizer (provided near the bus stairwell).
- ▶ Students will be seated starting from the back seats, then toward the front.
 - ▷ Considerations for students from the same household will be allowed to sit together.
- ▶ Standard CCISD bus rules apply.

Unloading at Campus

- ▶ Unloading will start from the front to the back.
- ▶ Students shall practice social distancing and follow campus guidelines.

Afternoon Campus Boarding Bus Procedures

- ▶ Students shall practice social distancing as they approach and board the bus.
- ▶ Use hand sanitizer (provided near stairwells).
- ▶ Students will be seated starting from the back seats then toward the front.
 - ▷ Considerations for students from the same household and younger students mixed with older students.
- ▶ Standard CCISD bus rules apply.

Unloading at Bus Stop

- ▶ Unloading will start from the front to the back.
- ▶ Students shall practice social distancing and avoid gathering in groups of 10 or more.

Disinfecting Protocol

Between each AM & PM Campus drop-off

- ▶ School bus drivers, bus assistants and staff, will be spraying and wiping down seats and high-touch items with disinfecting spray.
- ▶ Bus seating areas will be disinfected after each bus route, particularly high-touch surfaces such as bus seats, steering wheels, knobs and stairway handrails.
- ▶ Weather conditions permitting, various bus windows and the roof hatch will be opened to allow outside air to circulate in the bus.

Weekly Deep Disinfecting Process

- ▶ Deep cleaning: Electrostatic spraying of bus interiors will occur twice weekly.

Bus Arrival & Dismissal

Arrival

- ▶ Students will load and unload the bus at staggered times at the direction of the bus driver.
- ▶ As students depart from the bus, they shall immediately walk into the building and designated area for morning arrival.
- ▶ Students will not congregate with other students after exiting the bus.
- ▶ Students shall maintain appropriate social distance guidelines as they enter the building and report to designated waiting areas.

Dismissal

- ▶ Students will wait in a designated "pre-loading" area for each bus to arrive while maintaining social distancing.
- ▶ Students will load onto the bus at staggered times at the direction of the bus driver.
- ▶ Students will maintain current social distance guidelines as they load and are seated for the duration of the bus ride home.

Parent

- ▶ When possible, parents should help with student supervision at the bus stop.

Teacher/Staff

- ▶ Assigned staff will supervise student arrival and dismissal, ensure that students are wearing face coverings and direct students to waiting areas.
- ▶ Staff will ensure social distancing during arrival and dismissal.
- ▶ During dismissal, staff will supervise designated pre-loading areas for students waiting for the bus to arrive.

Walkers**Student**

- ▶ It is recommended that walkers keep social distance and use a face covering while walking to and from school.
- ▶ Students shall avoid large groups or gatherings with other students on the campus before or after school.
- ▶ Students will be required to immediately leave campus and begin walking home at the end of the school day.

Parent

- ▶ Parents are encouraged to talk with their child about the health benefits of social distancing.
- ▶ Parents should follow campus guidance on how to pick up their child.
- ▶ Parents are asked to not congregate in large groups with other parents as they wait for their child to be dismissed from campus.

Teacher/Staff

- ▶ Assigned staff supervises student arrival and dismissal, ensures that students are wearing face coverings, directs students to waiting areas and encourages students to maintain social distance.
- ▶ Teachers/Staff will assist in monitoring students to discourage large groups from congregating.

Parent/Student Transportation**Student**

- ▶ As students exit their car, they shall maintain social distance when walking toward the building entry. Students shall not congregate with other students on the campus when walking into school.

	<ul style="list-style-type: none"> ▶ Students and volunteers will be allowed to open doors or assist with arrival if wearing face covering and gloves. ▶ Students will remain at a social distance while waiting to be picked up in the carpool area. Students will not congregate in large groups with other students on the campus when dismissed from school at the end of the day.
Parent	<ul style="list-style-type: none"> ▶ Parents should not exit the vehicle to assist their own child with exiting the vehicle. ▶ Parents should follow protocols regarding how to pick up their child. ▶ Parents are asked to not congregate in large groups with other parents as they wait for their child to be dismissed from campus.
Teacher/Staff	<ul style="list-style-type: none"> ▶ Assigned staff supervises student arrival, ensures that students are wearing face coverings, directs students to waiting areas and reminds students to maintain social distance between students. ▶ Assigned staff supervises student dismissal, directs students to waiting areas and reminds students to maintain social distance between students.

Bike Rack

Student	<ul style="list-style-type: none"> ▶ Students will use every other space in the bike rack to keep distance when arriving at school. ▶ Students will immediately leave campus and begin riding their bike home at the end of the school day. ▶ Students are not to congregate in large groups with other students on the campus when dismissed from school at the end of the day. ▶ It is recommended that students keep social distance and use a face covering while riding their bike home.
Parent	<ul style="list-style-type: none"> ▶ Parents are encouraged to talk with their child about the health benefits of social distancing. ▶ Parents are asked to not congregate in large groups with other parents as they wait for their child to be dismissed from school.
Teacher/Staff	<ul style="list-style-type: none"> ▶ Teachers/Staff assigned to supervise this area will ensure students use every other space in the bike rack and do not congregate in the area.


General Building Arrival

Student	<ul style="list-style-type: none"> ▶ Wash hands or use hand sanitizer upon arrival. ▶ Campuses must plan for entry, exit, and transition procedures that reduce large group gatherings (of students and/or adults) in close proximity.
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	<ul style="list-style-type: none"> ▶ Students will be assigned to report to a specific area and will be expected to adhere to schedules for morning arrival. ▶ It is required that students and staff wear face coverings when entering the building and waiting in the designated waiting area. ▶ Students will have access to use the restroom while they are in the cafeteria, gym or any other area as they wait to go to their classroom. Students and staff will follow the campus procedures developed to maintain proper social distancing.
Parent	<ul style="list-style-type: none"> ▶ Parents are encouraged to talk with their child about the health benefits of wearing a face covering at school. ▶ Parents are encouraged to talk with their child about the health benefits of social distancing at school, as well as the health benefits of washing their hands, and/or using hand sanitizer.
Teacher/Staff	<ul style="list-style-type: none"> ▶ Campus staff is required to self-screen prior to each workday. ▶ Staff members will be assigned to supervise students who report to multiple areas for morning arrival (gym, cafeteria, library, large spaces). ▶ Staff are required to have face coverings on when entering the building and monitor to ensure that students are wearing face coverings in the hallways and in classrooms. ▶ Staff will dismiss student cohorts using staggered student release into halls from these areas. ▶ Staff will monitor students during restroom breaks before, after and between classes. ▶ Teachers will schedule restroom breaks to minimize transitions in the hallway.


Standard Classroom Procedures

Classroom protocols and procedures will include expectations regarding not sharing school

supplies, social distancing, group work, and hand washing or sanitizing, etc.  When the recommended social distance of six feet cannot be maintained, then the use of a physical barrier, such as a desk shield, will be utilized. Teachers will ensure high-touch areas in the classroom are sanitized throughout the day. All classrooms will be outfitted with:

- ▶ Visual reminders of distancing requirements in all classrooms, marking off areas for common spaces and reviewing distancing best practices.
- ▶ Refillable alcohol-based hand sanitizer stations.
- ▶ Access to disinfectant to sanitize work surfaces.
- ▶ Staff and students shall wear face coverings.


In addition to the above, the following measures will be taken in every classroom:

- ▶ Whenever possible, students and staff will maintain consistent groupings of people to minimize the spread of the virus.
- ▶ Technology should be utilized when students are involved in collaborative work.
- ▶ Group or pair work can be implemented while maintaining physical distancing.
- ▶  Student desks will be spaced six feet apart. When the recommended distance of six feet cannot be maintained, then the use of a physical barrier, such as desk shields, will be utilized.
- ▶ In classrooms where students are regularly within six feet of one another, schools should plan for more frequent hand washing and/or hand sanitizing and should consider whether increased airflow from the outdoors is possible.
- ▶ The use of outdoor space for learning may be considered when possible. Classroom groups working outside will maintain social distancing from other classroom groups.

Classroom Training

- | | |
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| Student | ▶ Students will participate in training specific to newly adopted health and safety protocols. |
| Parent | ▶ Parents are asked to read all school communication regarding health and safety protocols. |
| Teacher/Staff | ▶ Teachers will receive training to deliver classroom lessons on health protocols. |

Classroom Setup

- | | |
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| Student | <ul style="list-style-type: none"> ▶ Students will be expected to adhere to class and school-wide protocols that are consistent with CDC guidelines. ▶ Students will avoid sharing school supplies and will sanitize shared items after each use. ▶  Student desks will be spaced six feet apart. When the recommended distance of six feet cannot be maintained, then the use of a physical barrier, such as desk shields, will be utilized. ▶ Students will use hand sanitizer at the beginning of class, or, if a sink is available in the classroom, students should wash their hands at the beginning of class. |
| Teacher/Staff | ▶ Multiple locations of hand sanitizer and trash cans will be available in several locations throughout classrooms and common areas to limit student and staff movement. |

- ▶ Teachers will post signs with clear class protocols that are consistent with CDC guidelines.
- ▶ Teachers will limit student movement within the classroom such as turning in assignments, materials being passed out, etc.
- ▶ Teachers will create assigned seating arrangements to ensure social distancing.



Student desks will be spaced six feet apart. When the recommended distance of six feet cannot be maintained, then the use of a physical barrier, such as desk shields, will be utilized. Consistent with TEA guidance, all student desks should face the same direction.

- ▶ Teachers will create systems to limit the sharing of items such as school supplies, instruments, and manipulatives.
- ▶ Teachers shall clean supplies after each use by a student.

Classroom Arrival

- | | |
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| Students | <ul style="list-style-type: none"> ▶ After washing hands or using hand sanitizer, students are asked to immediately sit down in their assigned seat. ▶ Students should avoid touching high-touch areas if possible. |
| Teacher/Staff | <ul style="list-style-type: none"> ▶ Teachers shall prop doors open in between classes to allow for additional ventilation and so students don't touch doors or handles. Due to variances in campus/building design, decisions on keeping doors open for the duration of class can be made after considering variables like HVAC efficacy and security concerns. |

Cafeteria - Breakfast and Lunch

Breakfast and lunch menu items will be prepackaged and complete for distribution. All Corpus Christi ISD students will receive a complimentary breakfast and lunch at no cost to the student. Distribution of meals are dependent on the instructional model in place.

Meal Information: The Corpus Christi ISD Food and Nutritional Services Department will follow all Texas Department of Agriculture (TDA) regulations.

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| Virtual & Remote Learning | <ul style="list-style-type: none"> ▶ Students must be enrolled in Corpus Christi ISD. ▶ Breakfast and lunch grab-and-go meals will be provided on scheduled school days at designated campus sites throughout the district. ▶ Grab-and-go meals will be available during scheduled meal pickup times. ▶ Based on TDA regulations and guidance, parents/guardians will need to pre-order meals. |
|--------------------------------------|--|

- ▶ Official district verification of enrollment documentation must be shown for students to receive meals.

Meals can be picked up without a student present if documentation is provided.

Face-to-Face Breakfast & Lunch

For Elementary campuses, breakfast and lunch menu items will be prepackaged and delivered to classrooms by cafeteria staff. Teachers will call students' names, and student will either accept or deny meal. Teachers will circle day of week on the roster for students accepting meals. All leftover food, completed roster, and lunch count will be picked up by cafeteria staff.

For Secondary campuses, breakfast and Lunch menu items will be prepackaged/plated and picked up by students in the cafeteria. Students will take meals to classrooms or designated areas.

Student

- ▶ Students will be expected to follow campus guidelines for cafeteria procedures.
- ▶ All students are expected to wash hands or use hand sanitizer prior to entering the cafeteria.
- ▶ Students are encouraged to read and adhere to the expectations and posted directional prompts/signs to ensure proper social distancing.

Parent


- ▶ At this time, due to COVID-19, mealtime visitors will not be permitted in the school cafeterias.
- ▶ Parents are encouraged to speak to their children about safety protocols and social distancing.
- ▶ Parents are asked to read and be familiar with all school communication regarding health and safety protocols.
- ▶ When sending a lunch to school with students, include only items that students will not need assistance opening.

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| Teacher/Staff | <ul style="list-style-type: none"> ▶ Signs will be posted on the walls and floor to ensure appropriate social distancing in cafeteria lines. ▶ Assigned staff supervises students in cafeteria lines and ensure students maintain desired social distance. ▶ Staff will ensure that students maintain social distancing as they take their lunch to their classroom/designated area. |
|----------------------|---|

Recess

Administrators provide training for staff on guidelines and procedures associated with outdoor play and student activities. Teachers will monitor students to ensure safety guidelines are followed. Campuses will limit the number of students per recess group. Staggered schedules and classroom groups will be utilized. Develop structured games that take into account social distance protocols. Teachers will be responsible for closely monitoring social distancing during recess.

Guidelines for Outdoor Play

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|  | <ul style="list-style-type: none"> ▶ Students are required to wear face coverings when heading to recess. When students engage in moderate to vigorous activity and maintain 6 feet of social distance (CDC guideline), they can remove their face coverings. Once their physical activity is over, students must put on their face covering. Students will wear their face covering heading back to their classrooms. Face coverings must be worn if the student is not engaging in physical activity during their recess time. ▶ All students and staff will be required to wash their hands or use alcohol-based hand sanitizer before recess and when returning to their classroom. |
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Water Fountains

Use water fountains only to refill water bottles.

Water Fountain Usage

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| Student | <ul style="list-style-type: none"> ▶ Students shall bring their own reusable water bottle for use throughout the day and take water bottles home to be cleaned on a daily basis. ▶ Students shall not drink directly from a water fountain. |
|----------------|---|

Parent	<ul style="list-style-type: none">▶ Parents are asked to provide a reusable water bottle for their child to bring to school on a daily basis.▶ Parents are asked to assist students, as needed, to clean water bottles on a daily basis.
Teacher/Staff	<ul style="list-style-type: none">▶ Demonstrate how students should fill water bottles from the water fountains.▶ Monitor that students take water bottles home to be cleaned.

Hallways and Lockers

Classroom Transitions, Hallways & Lockers

Elementary	<ul style="list-style-type: none">▶ Students are encouraged to observe and follow school hall traffic flow directions while maintaining social distancing guidelines.▶ Where possible, one-way traffic throughout campus corridors will be established.▶ In two-way halls, students are expected to stay to the far right of the hall when walking.▶ When possible, it is recommended that students make transitions outside of the building.▶ Students will be permitted to bring backpacks to class.▶ Students and staff <u>must</u> wear face coverings in the halls and avoid gathering in large groups.▶ Visual markers will be developed to help students maintain physical distances and adhere to established campus traffic flow in hallways.
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Secondary

- ▶ Students are expected to observe and follow school hall traffic flow directions while maintaining social distancing guidelines.
- ▶ Students and staff must wear face coverings in the halls and avoid gathering in large groups during passing periods.
- ▶ To prevent congregating during transition times, students will not be assigned an academic locker. Students will be permitted to bring backpacks to class.
- ▶ Staggered releases from each class will be organized to limit the number of students in the hallway during transitions.
- ▶ In two-way halls, students are expected to stay to the far right of the hall when walking.
- ▶ Visual markers will be developed to help students maintain physical distances and adhere to established campus traffic flow in hallways.
- ▶ Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
- ▶ Students should immediately report to their next class and not congregate in the hallway.
- ▶ Students and staff must wear face coverings in the halls and avoid gathering in large groups during passing periods.

Elementary Specialized Classrooms/Areas

Music

- ▶ Students will be required to wear face coverings during all music instructional times.
- ▶ Appropriate social distancing measures will be followed according to state and local guidelines.
- ▶ When possible, the instructor will limit shared equipment and materials and provide students with their own instruments/materials.
- ▶ Musical instruments, mallets and other equipment will be sanitized and wiped down after each use.
- ▶ If/when students travel to the music room, they should complete cleaning protocols and sanitize their areas in between use.

PE

- ▶ Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students.



- ▶ Students are required to wear face covering when walking to PE. When students engage in moderate to vigorous activity **and** maintain 6 feet of social distance (CDC guideline), they can remove their face covering. Once their physical activity is over, students must put their face covering on. If students are participating indoors, face coverings will stay on. Students will wear their face covering walking back to their classrooms. Face coverings must be worn if the student is not engaging in physical activity during their PE time.
- ▶ Any activities bringing students into close physical contact, or requiring multiple students to touch or handle the same equipment, will be avoided.
- ▶ PE equipment will be disinfected after each use.
- ▶ Visual markers will be used where PE is being held as reminders of social distancing rules.
- ▶ Students should avoid touching their face at all times.
- ▶ Sanitizing areas and access to handwashing will be provided.
- ▶ All students will be required to wash their hands or use alcohol-based hand sanitizer when returning to their classroom.

Art

- ▶ Students will be required to wear face coverings during all art instructional times.
- ▶ Appropriate social distancing measures will be followed according to state and local guidelines.
- ▶ Students will use their personal school supplies from the official district supply lists.
- ▶ Students will be responsible for their art supplies in a bag at their desks/tables (pencils, markers, colored pencils, glue, scissors, etc.).
- ▶ If/when students travel to the art room, they should complete cleaning protocols and sanitize their areas in between use.
- ▶ Art teachers will determine how student artwork will be stored until the artwork is completed.

Library

- ▶ Visual reminders will be added and furniture rearranged to help students maintain social distancing while in the library.
- ▶ Students and staff will wash/sanitize hands upon entering and after visiting the library.
- ▶ High-touch surfaces (e.g., table tops, chairs, door handles, etc.) will be disinfected regularly.
- ▶ Occupancy will be limited.

Secondary Specialized Classrooms & Extracurricular Activities

All extracurricular practices and contests will be conducted following safety protocol provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.). This will include COVID-19 screening, group sizes, sharing and sanitizing of equipment, locker room usage, weight rooms, gyms, etc.

Students opting for the virtual/remote learning environment will be permitted to participate in certain on-campus extracurricular activities that have a regular and consistent competition component (i.e. marching band & color guard, JROTC, cheerleading, drill team, music, theatre, athletics, & academic competitions) unless decisions from TEA (Texas Education Agency) or an authorized entity (e.g., CCISD, TEA, UIL, etc.) are communicated that restrict participation. It will be the responsibility of the parent to transport their student to/from practice sessions, rehearsals, and on-campus events. Athletic teams will travel to events in school buses or other modes of transportation provided by the district, depending on the distance. Athletes, coaches, etc. will wear a face covering on the bus. When safe to do so, windows will be open for circulation. Seating capacity will be determined by CCISD.

All organizational and academic eligibility requirements will continue to be in place and followed. Parents and students choosing the virtual/remote learning option will need to communicate with the appropriate campus staff (music director, theatre director, debate coach, athletic coach, cheer coach, drill team instructor, etc.) of their intention to participate.

During the school day, while virtual/remote learning is in session for all students, the athletic period will be taught virtually only by the coaches. For the sports in season, practice for a sport will be provided in person prior to the start of the school day or after the school day.

While the majority of extracurricular activities will only be offered on campus in a face-to-face environment, students may also be given the opportunity to participate in approved virtual, extra-curricular activities. These could include preparation for and attendance of auditions, speech and debate tournaments, and comparable competitions.

All students will communicate with athletic trainers, coaches, directors or instructors to notify them of any exposure or positive tests.

Secondary Specialized Classrooms and Extracurricular Programming

- | | |
|---------------------------|---|
| Physical Education | ▶ Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students. |
|---------------------------|---|



- ▶ Students are required to wear face covering when walking to PE class. When students engage in moderate to vigorous activity **and** maintain 6 feet of social distance (CDC guideline), they can remove their face covering. Once their physical activity is over, students must put their face covering on. If students are participating indoors, face coverings will stay on. Face coverings must be worn if the student is not engaging in physical activity during their PE period. Students will wear their face covering walking to their next class.
- ▶ Visual markers will be on the gym floor and bleachers as reminders of social distancing rules.
- ▶ Any activities bringing students into close physical contact will be avoided.
- ▶ Procedures will be implemented in the locker rooms to support social distancing.
- ▶ Equipment will be disinfected after each use.
- ▶ Activities requiring multiple students to touch or handle the same equipment will be avoided.
- ▶ Sanitizing areas and access to handwashing will be provided.

Athletics

- ▶ Similar to summer strength and conditioning activities, practices and contests will follow protocols established by UIL, TEA and Corpus Christi ISD. In-season and off-season activities will follow the most current guidelines available.
- ▶ Coaching staff may provide a daily health screening of all staff and students prior to practices.
- ▶ Coaches will provide an orientation of protocols and expectations for students at the beginning of their respective season(s).
- ▶ Coaches will provide an orientation of protocols, expectations and guidelines to the parents prior to the beginning of their child's respective season(s).
- ▶ Specific entrances and exits of all athletic facilities (locker rooms, weight rooms, gyms, film room, etc.) will be utilized by students for appropriate separation and distancing. Signage will serve as a visual cue and reminder for students.
- ▶ When using restrooms, student athletes are required to wash hands: utilize the "one in one out" model.
- ▶ Student-athletes will be assigned to groups for the purposes of maintaining proper distancing and capacity in locker rooms to dress before and after practice sessions.
- ▶ Athletic equipment and uniforms will be issued to athletes. Washable items will be taken home each day and not left in their athletic locker. Practice and game uniforms issued will be laundered at campus with coaching staff following proper protocols.

- ▶ Equipment used during practices will be sanitized frequently during practice sessions.
- ▶ Athletic areas (locker rooms) will be frequently disinfected throughout the week.
- ▶ Athletes will not be allowed to socially congregate before, during, or after practices/workouts.
- ▶ Attendance at scrimmages and games for spectators is yet to be determined and will be communicated as this information becomes available from the UIL and/or TEA. This may also impact ticket sales and seating configurations.
- ▶ Parents and students will be expected to provide timely notification of any health concerns to their coach and athletic trainer (if applicable). Communication, quarantine, and proper disinfecting will occur in the event of a confirmed diagnosis.
- ▶ Water breaks will occur and students for all sports are being asked to bring their own gallon jug clearly marked with their name. Coaches will organize water breaks with safety and efficiency in mind. Sharing of water or sports drinks will not be allowed at any time. Protocol for filling water jugs when needed will be provided by the sport's coach. No sharing of water bottles or towels or other personal items.
- ▶ Special event nights that usually happen at football games such as homecoming, parents' night and senior night may not happen or be modified to fit guidelines.
- ▶ Concession stands at stadiums and gyms will need to be modified and follow the distancing guidelines and hand sanitizing guidelines. No condiments should be left out on a table -- packets only.
- ▶ During the athletic event players, athletic trainers, coaches, or anyone else on the sidelines or court sidelines that are not actively on the field or court playing must wear face coverings.

**Cheer/
Dance/
Drill Team**

- ▶ Practices and performances will be conducted following safety protocol provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.) This may include COVID-19 screening, group sizes, sharing and sanitizing of equipment, locker room usage, etc.
- ▶ Students, who will be opting for remote instruction, will be able to attend in-person before/after school rehearsals. Transportation will not be provided. Students must arrive on time and get screened by the director. Students will be expected to meet all expectations.
- ▶ Students are expected to maintain social distancing in all activities and should avoid congregating in groups.
- ▶ At any site, students will not be allowed into the rehearsal area if a teacher is not present to ensure, monitor, and implement hygiene and safety procedures. Only students that are scheduled, by the teacher, to be in the practice/session will be allowed in the area.

- ▶ Students will enter the locker room to change on a staggered schedule.
- ▶ Students will be asked to wash or sanitize their hands before and after class.
- ▶ Equipment, such as ballet barres, will be disinfected/wiped down after each class period by the dance teacher.
- ▶ During center work and across the floor drills, dance students should maintain at least 6 feet apart, but preferable 8-10 ft. between each other.
- ▶ Dance, cheer, and drill team students will be encouraged to bring their own water bottle and a personal towel to wipe perspiration.
- ▶ Cheer and Drill Team students will not share equipment/props (i.e. pom poms, megaphones, etc.)
- ▶ Students will be encouraged to wear appropriate dance attire and will rotate through the dressing rooms in small groups to change before/after class. If a student isn't comfortable using the shared dressing room space, they can participate in class while wearing the clothes they wore to school.
- ▶ Practices/Rehearsals may be called on weekends.
- ▶ Football Games: Students will attend only "home games" held at Buc and Cabaniss Stadiums to promote school spirit. Students will need to provide their own transportation to each stadium. Space will be limited and may require smaller group performances.

**Fine/
Performing
Arts**

- ▶ Practices and performances will be conducted following safety protocols provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.) This may include COVID-19 screening, group sizes, sharing and sanitizing of equipment, dressing rooms, etc.
- ▶ Large group practice sessions, sectionals, and rehearsals will adhere to all safety and social distancing guidelines provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.).
- ▶ Before entry for practices/rehearsals outside of regular school hours, all students and sponsors may be screened for signs/symptoms, including a temperature check. Any persons exhibiting symptoms will be sent home
- ▶ Face coverings must be worn when not actively participating or as required by the organizational entity.
- ▶ Equipment, such as music chairs, stands, instruments, lighting, sound, and art equipment, will be disinfected/wiped down after each rehearsal by the director.
- ▶ When necessary, students will be encouraged to wear appropriate rehearsal attire and will rotate through the dressing rooms in small groups to change before/after rehearsal as needed. If a student isn't comfortable using the shared dressing room space, they can participate in class/rehearsal while wearing the clothes they wore to school.

- ▶ For performances, uniforms/costumes can be issued to the student, at the discretion of the director/instructor. Students will be responsible for the care and maintenance of the uniform/costume. Uniforms/costumes will be collected at the end of the season/show for dry cleaning.
- ▶ Students, who will be opting for remote instruction, may be able to attend in-person before/after school rehearsals. Transportation will not be provided. Students must arrive on time and be screened by the director or other authorized personnel. Students will be expected to meet all expectations.
- ▶ Students are expected to maintain social distancing in all activities and shall avoid congregating in groups.
- ▶ At any site, students will not be allowed into the rehearsal area if a teacher is not present to ensure, monitor, and implement hygiene and safety procedures. Only students that are scheduled, by the teacher, to be in the practice/session will be allowed in the area.
- ▶ Off-campus fine arts performances will only be conducted if specific guidance is provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.)
- ▶ Performances/exhibits may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.) including but not limited to the limitation of the venue, transportation procedures, number of attendees, and the orientation of performances.
- ▶ Fine arts performances will be streamed online when possible, based on available technology and copyright limitations.
- ▶ Booster club meetings shall be held virtually.
- ▶ For specific fine arts program information and procedures, contact the director/instructor of the program for additional details and instructions.

Marching Band	<ul style="list-style-type: none"> ▶ Practices and performances will be conducted following safety protocol provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.) This may include COVID-19 screening, group sizes, sharing and sanitizing of equipment, storage room usage, etc. ▶ Students who will be opting for remote instruction will be permitted to attend in-person before/after school rehearsals. Transportation will not be provided. Students must arrive on time and get screened by the director. Students will be expected to meet all expectations. ▶ At the discretion of the director/instructor, uniforms will be issued to the student. Students will be responsible for the care and maintenance of the uniform. Uniforms will be collected at the end of the season for dry cleaning. ▶ Students shall maintain social distancing in all activities and shall avoid congregating in groups.
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	<ul style="list-style-type: none"> ▶ At any site, students will not be allowed into the rehearsal area if a teacher is not present to ensure, monitor, and implement hygiene and safety procedures. Only students that are scheduled by the teacher to be in the practice/session will be allowed in the area. ▶ Students will be asked to wash or sanitize their hands before and after rehearsal. ▶ Equipment, such as music chairs, stands, instruments, percussion equipment will be disinfected/wiped down after each rehearsal by the band director. ▶ Percussion students should provide their own percussion sticks to minimize the need for sharing. ▶ During active rehearsal, all participants will maintain a minimum of 10 feet from one another, 6 feet when not rehearsing. ▶ Students will be encouraged to bring their own water bottle and a personal towel to wipe perspiration. ▶ Sharing wind instruments will not be allowed. ▶ Large percussion equipment may be used by multiple students only if the shared instrument is not being used by more than two students and not at the same time. Percussion students will have to alternate the use of the same equipment, and directors will be responsible for disinfecting shared percussion instruments. ▶ Students will be encouraged to wear appropriate attire and will rotate through the dressing rooms in small groups to change before/after rehearsal as needed. If a student is not comfortable using the shared dressing room space, they can participate in rehearsal while wearing the clothes they wore to school. ▶ Students shall bring their own face coverings. ▶ Face coverings must be worn when not actively participating. ▶ Practices/Rehearsals may be called on weekends but must follow the UIL Marching Band rehearsal guidelines. ▶ Football Games: Students will attend only “home games” held at Buc and Cabaniss Stadiums to promote school spirit. Students will need to provide their own transportation to each stadium. Space will be limited and may require smaller group performances.
NJROTC	<ul style="list-style-type: none"> ▶ Practices will be conducted following safety protocol provided by an authorized entity (e.g., CCISD, TEA, UIL, etc.) This may include COVID-19 screening, group sizes, sharing & sanitizing of equipment, storage room usage, etc.

	<ul style="list-style-type: none"> ▶ Students, who will be opting for remote instruction, will be permitted to attend in-person before/after school practices. Transportation will not be provided. Students must arrive on time and get screened by the director. Students will be expected to meet all expectations. ▶ At the discretion of the instructor, uniforms will be issued to the student. Students will be responsible for the care and maintenance of the uniform. ▶ Students shall maintain social distancing in all activities and should avoid congregating in groups. ▶ At any site, students will not be allowed into the practice area if a teacher is not present to ensure, monitor, and implement hygiene and safety procedures. Only students that are scheduled, by the teacher, to be in the practice/session will be allowed in the area. ▶ Students shall wash or sanitize their hands before and after practice. ▶ Specialty equipment, such as chairs, desks, rifles, and flags will be disinfected/wiped down after each use by the instructor. ▶ During active participation, all participants will maintain a minimum of 10 feet from one another, 6 feet when not actively participating. ▶ Students will be encouraged to bring their own water bottle and a personal towel to wipe perspiration. ▶ The sharing of equipment will not be permitted when possible. Any shared equipment must be wiped down before use by another student. Students may not share equipment during the same scheduled practice. ▶ Students will be encouraged to wear appropriate attire and will rotate through the changing areas in small groups to change before/after practice. If a student is not comfortable using the shared changing area, they can participate while wearing the clothes they wore to school. ▶ Students shall bring their own face coverings. ▶ Practices may be called on weekends. ▶ Football Games: Students will attend only “home games” held at Buc and Cabaniss Stadiums to promote school spirit. Students will need to provide their own transportation to each stadium.
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School Events and Activities

Guidelines for School Wide Events/Activities

- ▶ Campuses are prohibited from planning large attendance events such as all-school assemblies, parties, socials, pep rallies, etc. that bring large groups of students together at one time, until further notice.

- ▶ Administration will follow all CCISD, TEA, UIL and CDC guidelines in regard to games, practices, etc.
- ▶ Some athletic events may be live streamed or broadcast on radio or TV..
- ▶ To limit larger gatherings, campus PTA, sports booster clubs and club meetings shall be held virtually.
- ▶ PTA and Boosters must collaborate with and seek approval from campus/district administration prior to planning an event.

On- and Off-Campus Student Activities for the First 6 Weeks of School

(The information below will be re-evaluated and modified for the 2nd 6 week period)

On/Off-Campus Activities, Field Trips & School-Wide Events

On-Campus Activities

- ▶ PTA events and fundraising information are pending.
- ▶ All after-school club information is pending.
- ▶ No in-person assemblies will be held in the fall.
- ▶ Meet the Teacher, Open House, parent conferences, etc. will be held virtually.
- ▶ No class parties or birthday treats will be allowed at this time. Guest performances may be held virtually.

Field Trips

- ▶ Off-campus field trip information is pending.
- ▶ Virtual field trips will be considered as often as possible.

Off-Campus Activities

- ▶ Student participation in academic contests (e.g., Math and Science Team, Robotics, Academic Decathlon, Music, One Act Play, Speech & Debate, etc.) will only be attended if specific guidance is provided by an authorized entity (e.g., Host site, CCISD, TEA, the UIL, etc.).
- ▶ Once schools re-open for face-to-face instruction, special education Community Based Instruction (CBI) and Work Based Learning (WBL) opportunities will be provided per ARD/IEP recommendations. The district will follow all safety protocols that comply with the state, local, and the business establishment. Safety protocols must be followed in these learning environments.

Schoolwide Events

- ▶ To limit larger gatherings, schoolwide events (pep rallies, open house, back-to-school events, assemblies, PTA events, etc.) shall be held virtually or postponed. School events will be limited to UIL sanctioned and other District-approved activities only.



Return to School Protocols

Following are the return to onsite work protocols for CCISD campuses and administration buildings. Since this is an ever-changing situation, the district may need to change protocols at any time to address specific needs and circumstances in order to protect the health and safety of students, employees, and the community. Please note, health guidance cannot anticipate every unique situation. As a result, CCISD will continue to consult available guidance through governmental agencies, county and state leaders, and other information deemed relevant to monitor the situation. The District will comply with applicable federal and state employment and disability laws, workplace safety standards, and accessibility standards to address individual needs.

It is important to remember the virus that causes COVID-19 can be spread by infected persons who have few or no symptoms. Even if an infected person shows no symptoms or is only mildly ill, the people they spread it to may become seriously or fatally ill, especially for persons 65 years of age or older with pre-existing health conditions placing them at higher risk. Because of the hidden nature of this threat, CCISD expects all employees, students and families to responsibly follow the practices and protocols noted below.



There will almost certainly be situations that necessitate temporary closure during the 2020-2021 school year. These situations include times in which students/staff may become infected with, or come into close contact with an individual while at school who may test positive for COVID-19. Students and staff will have the opportunity to continue learning remotely and working remotely, respectively, during this closure period.

Preparation for the Opening of School

CCISD will ensure all staff, resources and supplies are prepared for opening school, including but not limited to assigning sufficient staff to carry out re-opening, ensuring proper training and stocking inventory of necessary supplies, such as personal protective equipment (PPE).

The Centers for Disease Control and Prevention (CDC) provides guidance, recommendations and resources to assist with plans and protocols for health and safety. Before schools re-open, CCISD will implement health and safety plans that include:

- ▶ Ensuring adequate supply inventory (e.g., PPE, cleaning supplies, hand sanitizer, etc.).
- ▶ Cleaning with products approved by governing authorities and per guidelines from the Environmental Protection Agency.
- ▶ Ensuring compliance with CDC, Health and Human Services, the Texas Education Agency and other jurisdictional policies.

- ▶ Providing communication of procedures and expectations upon entering facilities and throughout buildings.
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Protocols for Screening and Isolation

General

All students and staff will self-screen for COVID-19 symptoms daily, and individuals with symptoms will be isolated and sent home.

Screening Protocols

- ▶ Staff will be required to complete a self-screening process prior to entering a CCISD building. The District may require further screening of employees at any time based on current state and federal guidelines.
- ▶ All visitors with school-related business and District personnel will be required to self-screen and sign in at each campus.
- ▶ A parent or guardian will be required to screen their child(ren) for COVID-19 symptoms each day prior to sending them to school. Parents will need to take their child's temperature daily. Additional screening may be conducted during the school day.
- ▶ Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19. These students shall receive virtual/remote learning instruction until the below conditions for re-entry are met.
- ▶ Teachers will monitor students and refer them to the nurse if symptoms are present.



- ▶ Staff, students, visitors and District personnel should not enter campuses or district buildings if any of the following apply (see updated self-screener and flowchart):



Student Health Services
Administrative Offices

CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT

P.O. Box 110 • 801 Leopard Street • Corpus Christi, Texas 78403-0110
Office: 361/878-2680 Fax: 361/844-0449

Daily COVID-19 Screening for Students, Staff, Parents & Visitors

In the last 48 hours, have you had any of the following symptoms unrelated to any other medical conditions that you already have?

<input type="checkbox"/> Yes <input type="checkbox"/> No	Fever of 100.0° or above or felt feverish (could include alternating shivering & sweating)
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained chills
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained cough
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained trouble breathing, shortness of breath, or wheezing
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained fatigue
<input type="checkbox"/> Yes <input type="checkbox"/> No	Sore throat
<input type="checkbox"/> Yes <input type="checkbox"/> No	Diarrhea
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained nausea or vomiting
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained muscle aches
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained headache
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained congestion or runny nose
<input type="checkbox"/> Yes <input type="checkbox"/> No	New or unexplained loss of smell, taste, or change in taste
<input type="checkbox"/> Yes <input type="checkbox"/> No	In the past 14 days, have you been in contact with someone who has tested positive for COVID-19, or who has COVID-19, or is under evaluation for COVID-19?

If you have answered YES to any of the above, you may not come to school until all of the following criteria have been met:

- **At** least ten days have passed since symptoms first appeared
- **AND** at least 1 day (24 hours) have passed since recovery of fever without the use of fever-reducing medications
- **AND** you have improvement in symptoms such as cough and shortness of breath
- **OR** you may provide written clearance from a medical professional in order to return based on an alternative diagnosis.

You or your parent/guardian should contact your primary care provider. Your doctor will make the decision if you should get tested for COVID-19 or you may contact the Nueces County Public Health Department at (361) 826-7200.


To be considered exposed to COVID-19, you need to have close contact with a person who has the virus. Close contact includes living in the same household, caring for a sick person with the virus, being in direct contact with secretions from the sick person, or being within 6 feet of a sick person with the virus throughout the course of a day for approximately 15 minutes; however, additional factors like case/contact masking, ventilation, presence of dividers, and case symptomology may affect this determination.

Revised 9/08/20

Student/Staff Flow Chart for COVID-19



Isolation Protocols

- ▶  This [link](#) will take you to the District's Isolation Plan (referenced above)
- ▶ For students displaying symptoms of COVID-19 or who are feeling feverish, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.

- ▶ Students who are ill will be isolated from their peers, and the parent/guardian will be contacted to pick up the ill student.
- ▶ Other students will be removed from the classroom and taken to an alternate location on campus so that the classroom can be disinfected. If an individual who has been in a school is lab-confirmed to have COVID-19, the Office of Student Health Services will notify the local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- ▶ Schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected.



- ▶ The campus administrator will provide notification to all parents/guardians/staff when a person who was on the campus tests positive for COVID-19.
- ▶ Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
- ▶ Students and staff who have tested positive for COVID-19 will be permitted to return to school when:
 - ▷ They are 1 day (24 hours) fever-free without using fever-reducing medication; **and**
 - ▷ Improved symptoms (cough, difficulty breathing, etc.); **and**
 - ▷ 10 days have passed since symptoms began

Protocols for Personal Protective Equipment (PPE)

Schools are required to comply with the governor's executive order regarding the wearing of face mask coverings. Students and staff are expected to wear face coverings during school hours.



- ▶ Face coverings include non-medical grade disposable masks and multi-layered cloth masks. All face coverings must cover the wearer's nose and mouth, go past the wearer's chin, and wrap around the sides of the face. Valve masks are not allowed. Face covering requirements are subject to change based on CDC guidelines.



- ▶ The CDC currently is not recommending the use of face shields as a substitute for masks because their effectiveness is unknown. In a situation where the individual is not able to wear disposable masks or multi-layered cloth masks, the employee must request the use of a face shield in lieu of a face mask through the Human Resources Department. In the case in which the face shield is allowed, the shield should wrap around the sides of the wearer's face and extend below the chin. Considerations for face shields include: students with significant cognitive deficiencies, individuals who are deaf or hard of hearing or individuals who interpret for this group, or individuals who have underlying medical conditions whose condition would be exacerbated by wearing a cloth mask.



- ▶ Gaiters are not allowed. Exceptions may be made for students who are participating in UIL outdoor extracurricular activities.
- ▶ Staff and students will appropriately wear face coverings at all times, in classrooms, hallways, common areas and during arrival and dismissal.
- ▶ It may be impractical for students to wear face coverings or face shields while participating in some non-UIL athletic or other extracurricular activities.
- ▶ Individual needs regarding face coverings will be addressed on a case-by-case basis. Requests for accommodations should be submitted to campus administration.
- ▶ Additional protective equipment will be provided to school nurses for use in the clinic.
- ▶ Students and staff must wear face coverings. The district has a limited supply of face coverings for those in need.

Protocols for Campus Visitors

Campus staff shall utilize virtual meeting options to limit campus visitors. At this time, parents should contact the school via e-mail and phone to communicate with school personnel. Access to the campus by parents will be limited to the front office and will be subject to additional screening procedures and PPE requirements listed below.

Visitor Screening/PPE Requirements

- ▶ All visitors will be required to self-screen daily prior to entering a CCISD facility. Volunteers are not allowed to visit campuses at this time (including mentors, college representatives, guest speakers, etc.).
- ▶ Virtual tools will be used to conduct meetings such as PTA meetings, ARDs, LPAC, 504s, etc.
- ▶ If visitors have COVID-19 symptoms, or are lab confirmed with COVID-19, they must remain off campus until they meet the criteria for re-entry referenced in our CCISD Flowchart for COVID-19.
- ▶ All individuals entering the building will be required to wear face coverings.
- ▶ Visitors will stand behind the shield guard/vestibule installed at reception desks.
- ▶ Any Individuals permitted to proceed beyond the reception area must follow all safety and campus protocols.

Protocols for Disinfecting and Hand Sanitizing

Frequent cleaning, disinfecting and hand sanitization will ensure health and wellness of students and staff.

Hand Washing/Sanitizing Expectations

- ▶ Hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria, and in common areas throughout the campus.
- ▶ Staff and students will be expected to regularly wash or sanitize their hands.
- ▶ Requirement for hand washing and/or use of CCISD provided hand sanitizer:

Elementary & Secondary

- ▶ Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day.
- ▶ Frequent and thorough hand washing throughout the day (e.g. after recess, before eating, and following restroom breaks).

Disinfecting Expectations

- ▶ Custodial staff will clean and disinfect all areas daily.
 - ▶ Custodial staff will disinfect all high touch areas multiple times daily.
 - ▶ Staff will have access to disinfectant solutions to sanitize high-touch and working surfaces and frequently shared objects.
 - ▶ Staff will limit the use of shared supplies.
-

Protocols for Campus Cleaning and Disinfecting

Frequent cleaning and disinfection will support a healthy learning and work environment for students and staff.

Daily Campus Cleaning

- ▶ Custodial staff will use EPA registered disinfectants, approved for use against COVID-19.
- ▶ Each classroom and restroom will be cleaned and disinfected.
- ▶ All high-touch areas will be disinfected multiple times throughout the day.
- ▶ Custodians will be expected to wear PPE (face coverings and gloves) during work hours.
- ▶ Cafeterias will be disinfected between lunch periods.
- ▶ Staff and students will have access to disinfecting items to sanitize working surfaces, shared objects, and high-touch areas after use and during breaks in instruction.

Restrooms

- ▶ Campus staff should develop plans based on their individual campus needs to limit the number of students who enter the restroom at one time.

- ▶ Elementary campuses shall schedule whole class restroom breaks to eliminate co-mingling of students across various classes and to ensure teacher monitoring of social distancing guidelines.
 - ▶ Increased disinfecting by custodial staff will occur throughout the school day. Frequently touched surfaces will be disinfected multiple times daily.
 - ▶ Staff and students must wash hands with soap and water prior to exiting the restroom.
 - ▶ Visuals indicating proper handwashing techniques and social distancing will be displayed to consistently reinforce this practice.
-

Protocols for Common Areas and Meetings

Common areas include spaces that are used for meetings and collaboration. This includes computer labs, flexible spaces, conference rooms, and other meeting rooms.

- ▶ All students and staff will be required to use hand sanitizer when entering and exiting common areas.
 - ▶ Classes/grade levels will sign up to reserve common areas.
 - ▶ Campuses will develop schedules and follow protocols for the use of common areas, including how to sanitize the space between use. When needed, students will bring personal supplies from the classroom.
 - ▶ There will be procedures for students to sanitize their spaces before and after usage.
 - ▶ The number of students in a common area will be based upon social distancing practices.
 - ▶ Visual reminders will be displayed for social distancing throughout common areas. Informational graphics and markers will be posted to help with 6 ft. social distancing.
 - ▶ The use of virtual meetings/video-conferencing will be the means of communication for PTA meetings, ARDs, LPAC, 504s, booster club meetings, and events.
 - ▶ When authorized meetings must be held, all social distancing protocols will be followed:
 - ▷ Face coverings will be worn at all times by all attendees
 - ▷ Six-feet social distancing when possible
 - ▷ Limiting the sharing of materials/supplies
-




Protocols for Positive COVID-19 Cases on Campus

- ▶ If a classroom or facility is closed due to COVID-19 spread, EPA registered disinfectant, which is approved for use on the virus that causes COVID-19, will be used to disinfect.
- ▶ Custodial staff will clean and disinfect classrooms, restrooms, athletics, fine arts areas and all additional areas throughout the school facility.



Fall 2020: Instructional Information for Families

This fall, Corpus Christi ISD will be implementing instructional practices to provide consistency across learning environments and ensure the safety of students and staff.

 DATA COLLECTION	 LESSON DESIGN	 INTERVENTIONS AND ENRICHMENT	 STUDENT, TEACHER, AND FAMILY SUPPORT
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Regardless of the learning environment, Corpus Christi ISD is committed to ensuring that students have an equitable experience and access to high-quality instruction:

- ▶ Beginning August 13, 2020, through Labor Day, all students will participate in virtual/remote learning at home. CCISD will continue to work with state and local officials to determine the instructional environment after Labor Day.
- ▶ Students will interact with instruction in two different environments (face-to-face and virtual/remote), making it necessary for teacher teams to plan instruction that is content-consistent yet environment-specific to ensure equitable learning opportunities for all students.
- ▶ CCISD will utilize the strategies and best practices associated with blended learning to design learning activities for all students.
- ▶ Learning experiences are designed to meet the needs and environment of the learner.
- ▶ Students, regardless of the learning environment, will engage in high-quality learning experiences aligned to the CCISD curriculum and Texas Essential Knowledge and Skills (TEKS).
- ▶ Upon return to face-to-face learning, students will have the option to remain in virtual/remote learning. Students may move into virtual/remote learning for some time if needed for school closure due to student/staff illness or county or state regulations.
- ▶ Parent/Guardian may request a change from face-to-face or remote learning during a six week grading period; change in learning choice will occur the following six week grading period.
- ▶ Both the remote and face-to-face experience will utilize the Canvas learning management system, provide similar expectations around coursework, and follow District grading guidelines.



There will almost certainly be situations that necessitate temporary closure during the 2020-2021 school year. These situations include times in which students/staff may become infected with, or come into close contact with an individual while at school who may test positive for COVID-19. Students and staff will have the opportunity to continue learning remotely and working remotely, respectively, during this closure period.



FACE-TO-FACE LEARNING (pending state and local guidance)

Students and teachers will attend class in-person, five days a week, with additional safety measures in alignment with state and federal guidelines and recommendations.

- ▶ Teachers will use Canvas, the CCISD learning management system. Face-to-face instruction will provide blended learning opportunities, equitable access for all students, and utilize digital tools.
- ▶ Teachers will plan instruction that is quickly and easily transferable from face-to-face to remote in the event of temporary school closure due to COVID-19 spread.
- ▶ District-directed and campus-designed safety procedures will be implemented.
- ▶ Students in grades 6-12 will be assigned schedules based on their course selections made last spring.
- ▶ For programs and support services, such as reading interventions; math interventions; Dyslexia services; and some special education services, students may go to another room to receive instructional support in a small group setting.
- ▶ All special education settings will be reviewed on an individual basis to maximize the health and safety of all students within the classroom to meet the individual needs of the students. This may include the provision of personal protective equipment, modifications to the classroom setting, and review of the daily schedule.



- ▶ When the recommended distance of six feet cannot be maintained, then the use of a physical barrier, such as desk shields, will be utilized.



Phase-in Timeline for On-Campus Instruction

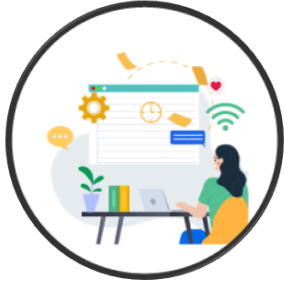


CCISD submitted a waiver to the Texas Education Agency to allow campuses to phase-in the on-campus instruction. Below is the phase-in information.

Phase 1 9/8/2020 - 9/18/2020 (9 days)	Phase 2 9/21/2020 - 9/24/2020 (4 days)	Intersession 9/28/2020 - 10/2/2020 (5 days)	Phase 3 10/5/2020
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25% of those choosing Face-to-Face	50% of those choosing Face-to-Face	Intersession - Plan for 50% of those choosing Face-to-Face	100% of those choosing Face-to-Face
Per Waiver: “required to allow all students to access on-campus instruction who come from households without internet access or appropriate remote learning devices.”	Per Waiver: “required to allow all students to access on-campus instruction who come from households without internet access or appropriate remote learning devices.”	For students identified for intervention or enrichment	Five of the comprehensive high schools (Moody, Ray, Carroll, King, Veterans Memorial) will begin on-campus instruction using a hybrid model. Miller HS will not be following the hybrid model. Additionally, Collegiate Early College High School, Harold T. Branch Academy, Solomon Coles High School and Mary Grett Transition Center will not follow the hybrid model.
Students who receive special education, homeless, migrant, ELL (LEP, ESL) and 504 services	Students who receive special education, homeless, migrant, ELL (LEP, ESL) and 504 services	Students of CCISD employees who are working the intersession	
Students of CCISD employees	Students of CCISD employees		

- ▶ Attendance is required every day, whether the student is assigned to on-campus or remote learning (as determined by your student's hybrid schedule).
- ▶ Students follow their school schedule sequence even when at home synchronously. They should complete the assignments and activities provided and connect virtually as required by the teacher.
- ▶ Teachers will need to record their formal notes/presentations and post for students to access on Canvas.
- ▶ Social distancing expectations in common areas will still be required.
- ▶ Students would follow the regular on-campus schedule, with ½ students in class and ½ students logging in to follow along remotely in real-time.
- ▶ Student's hybrid schedule will alternate days of on-campus and remote learning experiences. This structure will result in 3 days 1 week and 2 days the next week for each student.
- ▶ Students would be split according to the alphabet with consideration for families with multiple last names. Campuses will inform parents of their child's campus days.
- ▶ Participating high schools will announce through phone messenger, email, and social media who will start on-campus instruction on Monday, October 5, and who will start on Tuesday, October 6.

Virtual/Remote Learning



SYNCHRONOUS INSTRUCTION

Synchronous Instruction - Requires all participants to be present at the same time, virtually

* **Examples:** Live interactive classes with students and teachers participating real-time, teacher supported work time on video conference calls, scheduled and timed online tests.

VS

ASYNCHRONOUS INSTRUCTION

Asynchronous Instruction - Does not require all participants to be virtually present at the same time

• **Examples:** Self-paced online courses with intermittent teacher instruction, preassigned work with formative assessments on paper or in LMS, watching pre-recorded videos of instruction with guided support.

Definitions and examples acquired by TEA. Accessed July 21, 2020 - https://tea.texas.gov/sites/default/files/covid/overview_of_remote_instruction_guidance_for_sy_20-21.pdf

Remote Synchronous Learning is defined as two-way, real-time, live instruction between teachers and students, through the computer or other electronic devices. In this setting, students will be assigned a virtual class schedule and must be available for live, synchronous instruction during each school day.

Corpus Christi ISD student expectations for *synchronous* learning:

- ▶ Students attend class on time, per their class schedule.
- ▶ Students will follow the Corpus Christi ISD dress code.
- ▶ Students are ready to engage and learn.
- ▶ Students should have a designated, distraction-free workspace to engage in learning.
- ▶ Students will keep their device camera on to engage with the teacher virtually.
- ▶ Students will participate in the class activities, discussions, and assignments through Canvas.

Remote Asynchronous Learning is a curricular experience where students engage in the learning materials on their own time, interacting intermittently with the teacher via the computer or other electronic devices. In this setting, teachers will provide instruction, learning resources, and support through the use of the Canvas learning management system.

Corpus Christi ISD student expectations for *asynchronous* learning:

- ▶ Students will complete asynchronous activities assigned each day.
- ▶ Students show proof of participation in daily virtual instruction by satisfactorily completing assignments to demonstrate evidence of student learning, e.g., video, picture, or activities submitted as lessons and/or completing tasks.
- ▶ Students and parents will communicate with the teacher when needing additional assistance, tutoring, etc.

IMPORTANT: Attendance is of equal importance during Remote Asynchronous Learning (See Section: Attendance for Virtual/Remote Learning on page 37).

Bilingual/English as a Second Language Instruction in Virtual/Remote Learning

The needs of our English learners will be met with Bilingual/ESL certified teachers in required areas and with additional support as determined by the LPAC committee. The instructional needs of each student are different, and support will be determined based on the English language proficiency levels of each student. There will be a focus on language acquisition as well as content progress to support the growth of each English learner.

Gifted and Talented Services in Virtual/Remote Learning

Students who have been identified to receive gifted and talented services will continue to receive those services in both learning environments. Elementary Gifted and Talented students will engage with the GT/IB curriculum via a combination of synchronous and asynchronous components. Campus GT Specialists will continue to facilitate the campus GT program in the virtual/remote format. Secondary GT students in the virtual/remote learning remote program will be enrolled in MYP courses (grades 6-10), and AP/IB courses (grades 9-12) via a combination of synchronous and asynchronous components, following their assigned schedule. Assignments and grades will be comparable to those in the face-to-face environment.

Grading in Virtual/Remote Learning

Numerical grades will be utilized for the 2020-2021 school year. Grading policies will be the same for students in the virtual/remote learning courses as is used in the face-to-face learning platform. All grades earned in the face-to-face and virtual platforms will count towards GPA, class rank, and UIL eligibility.

Reading Language Arts, English, and Math Student Support Initiative Courses in Virtual/Remote Learning

The Reading Language Arts Language! Live, English Rewards, and RISE math classes will be available in both face-to-face and virtual/remote learning options for secondary students in grades 6, 7, 8, and 9 who have been identified for the programs. Students in Reading Language Arts, Language! Live, English Rewards, and Math RISE virtual/remote learning will participate in a combination of synchronous and asynchronous components, with enrichment and assignments comparable to those in the face-to-face model.

Intervention and Enrichment in Virtual/Remote Learning

Intervention, enrichment, and tutorial time will be scheduled regularly for students to best meet their academic needs. During this time, students may engage in assigned group activities, project-based learning activities, small group, or individual instruction. Teachers will communicate their plans for the designated time with students.

Special Education and Section 504 Support in Virtual/Remote Learning

For students with disabilities, CCISD special education and general education teachers will work with students and families to minimize barriers the student may experience in a remote

Corpus Christi ISD Return to School Plan, released July 30, 2020. Contents subject to change based on local COVID-19 status and/or guidance from district administration, local authorities or state authorities.

setting. Our goal is to create multiple means of engagement through IEPs, 504 plans, and IAPs to generate student interest and motivation for learning. CCISD also aims to represent the information and content differently by providing leveled and personalized learning and provide more affirmative and corrective feedback. During remote instruction, it is CCISD's expectation that students will attend scheduled lessons, parents will encourage and support student attendance, and teachers will set individualized expectations in regards to participation. For additional information regarding CCISD's Special Education services, visit the website at <https://www.ccisd.us/Departments#SpecialEducation>

Inclusion Classes: Each student's plan of instruction will be individualized according to the individualized education plan. Students who receive inclusion services with accommodations will follow the teacher of record's daily instructional schedule. Teachers and assigned Inclusion teachers or paraprofessionals are responsible for the provision of accommodations. Inclusion teachers or paraprofessionals will attend scheduled video conferences with classroom teachers, and follow up with individual students as needed.

Many accommodations can be provided remotely. Examples include using Snap&Read to provide oral administration, or building take-home kits to provide study aids and manipulatives. Case managers are responsible for progress monitoring for student success and communicating with teachers, paraprofessionals, and families for student's accommodations or support adaptations to fulfill individualized education plans.

Specialized Classes: Specialized programs include: Early Childhood Special Education (ECSE), Skill Based Instruction (SBI), Adaptive Education, PASS/SAIL, PALS, and MGTC. Each student's plan of instruction will be individualized according to the Individualized Education Plan. All students will follow their teacher of record's daily instruction schedule, as determined by the IEP. Scripted lessons will be available within Canvas courses. Students will be able to submit assignments online or have the opportunity to meet with special education staff virtually for additional support, depending on what is outlined in the student's IEP. Manipulatives and consumable kits will be available to be picked up or sent home to students if applicable for asynchronous and synchronous learning to support instruction, student visual schedules, and communication supports.

Related Services: Children who receive speech or related services (OT, PT, counseling, etc.), the service provider is responsible for contacting parents/guardians in regard to setting up day and times for services, the frequency depending upon the IEP. The Schedule of related services will be embedded within the daily instructional schedule of the classroom teacher. Attempts to contact parents will be documented. Service providers are responsible for progress monitoring and communicating with teachers, paraprofessionals, and families for grading of individualized education plans.

Dyslexia Services (Section 504): For instruction during remote learning, students with dyslexia will be provided the systematic phonics instruction through their regular classroom teacher, while those who qualify will receive more intense specialized instruction through small group online services as well as Education Galaxy and Learning Ally as resources. Reading Interventionists will schedule days and times of services, and frequency depending upon the IAP. Services will be embedded within the daily instructional schedule of the classroom

teacher. Attempts to contact parents will be documented. At the secondary level, students with dyslexia will receive interventions through the Language! Live and Rewards programs. Parent information and resources are available online through a virtual presentation.

Homeless Services

Education Services for Students in Transition will provide homeless students and families educational services remotely via district communication methods. Educational services include academic monitoring, education on McKinney Vento, registration guidance, and college admissions support. Homeless students and families will be provided social services that include case management, referrals for housing, mental health, counseling, medical, transitional living, resources, job training, and work programs. Qualifying homeless students will be assisted with basic necessities via curbside that includes school supplies, school uniforms, food pantry programs, personal hygiene products, bus passes, winter clothing, and assistance with academic technology. Extended educational programs include a virtual homeless shelter tutorial program and a virtual summer learning program.

Migrant Services

The Migrant Services staff will contact families weekly to keep abreast of their needs. They will offer support and guidance to parents and students to ensure the communication with their campus is successful and they are aware of the progress of each student. Students will be given instruction supplies as needed. Migrant staff will coordinate with the Bilingual and Special Education programs to ensure students are being served accordingly. Instructional intervention services will be delivered by tutors. Priority For Service (PFS) students will be identified to ensure academic needs are met. Families will be referred to district and community social services/agencies upon request.

Student Schedules in Virtual/Remote Learning

While in a remote learning environment, time management is critical to success. Students and teachers must remain in communication regarding daily schedules and assignments. As with any traditional course, there is a risk of receiving a lower grade if a student falls behind. If students are struggling with time management, the parent or student should contact the teacher for additional assistance. Sample schedules are provided for elementary and secondary students in each section below.

Attendance for Virtual/Remote Learning



Students must participate in remote learning through the use of Canvas and/or a virtual meeting platform, such as Zoom. In order for a student to be counted present during the school day, they must engage synchronously (such as logging into Zoom and participating in the lesson). A student who is not engaging remotely or a student who is not present face-to-face in on campus instruction at the official class time will be marked absent unexcused. However, the student still has an opportunity to be counted present asynchronously, but only if the student completes their assigned daily activities by 11:59 pm ON

THAT SAME DAY. If the student does not complete the classroom activity ON THAT SAME DAY, then the unexcused absence will remain.

Parents and students will receive absence notifications via School Messenger after 6:00 p.m. each day. They will be reminded of the opportunity to resolve the day's absence if the student engages in learning before 11:59 p.m. of the same day via Canvas. An absence recorded, but resolved by the student before 11:59 p.m. on the same day, will be reconciled based on login records on Canvas.

If a student is engaged in asynchronous learning and completes the entire week's worth of learning activities on Monday and does not log in for the remainder of the week, he/she will be marked "present" on Monday **only** and counted "absent" for Tuesday-Friday.

For students who do not have an electronic device (i.e. laptop or computer) or internet access, CCISD will provide alternate materials designed for asynchronous learning. Attendance must be taken daily by the teacher, in which they will determine adequate student progress for the day.

Teachers will record all attendance in the Teacher Access Center, which is the official grade book.

It is important that students understand that virtual/remote learning attendance is based on daily engagement, not solely the completion of assignments. State law [TEC §25.092](#) and Corpus Christi ISD Policy FEC (Local) and (Legal) still require students to attend at least 90% of their classes to receive credit and be promoted. Virtual/remote attendance will count in the same manner as on-campus (face-to-face) attendance in satisfying this requirement.



Virtual/Remote Learning Design for Grades PK-5

Teachers will structure the instructional day to ensure there are enough minutes devoted to each subject area, divided into some synchronous (live) times, and some asynchronous times. The Office of Curriculum and Instruction will provide a schedule and the [CCISD Continuity Plan for Remote Learning for guidance](#).

- ▶ Daily synchronous time may include activities such as:
 - ▷ Read alouds
 - ▷ Small group reading instruction
 - ▷ Number Talks
 - ▷ Community Circles/Check-ins
 - ▷ Direct instruction by the teacher (mini-lesson)
 - ▷ Canvas Discussion threads
 - ▷ Google Collaborative documents
- ▶ Daily asynchronous assignments are to be completed independently.

These may include activities such as:

- ▷ Assignments posted in Canvas
- ▷ Discussion threads
- ▷ Choice boards
- ▷ Student self-selected reading and writing
- ▷ Writing assignments
- ▷ Independent practice

Teachers will design small group time to differentiate instruction within the instructional period. This will require teachers to set up small group instruction schedules for students. It will be vital for teachers and parents to communicate regarding the schedules.

Regular communication and the partnership between teachers and parents will be crucial to the success of elementary students during virtual/remote learning. Parents and/or adults, as the “learning coach,” may be needed at home to assist their students with logging into Canvas, monitoring their participation and progress in the learning, and ensuring completion of asynchronous activities.



[OPERATION STAY CONNECTED STUDENT SUPPORT: Offline Guidance and Strategies Document](#)



Virtual/Remote Learning Sample Daily Elementary Student Schedules (Monday - Friday)

PREKINDERGARTEN

Example Daily Schedule PreK		Instructional Minutes
7:50-8:00	Morning Announcements Log into Canvas to locate all recorded lessons and resources (using student account)	5 min
8:00 - 8:15	Review daily check-in, expectations, and goals	15 min
8:15-9:45	Phonemic Awareness/Reading/Writing (Theme Focus) <ul style="list-style-type: none">• Asynchronous Whole Group• Asynchronous Work (Choice Board)• May include teacher-led small group	90 min (mini-lessons and break out)

	synchronous instruction <ul style="list-style-type: none"> May include music and movement/art 	
9:45-10:45	Math (Theme Focus) <ul style="list-style-type: none"> Asynchronous Whole Group Asynchronous Work (Choice Board) May include teacher-led small group synchronous instruction May include music and movement/art 	60 min (mini-lessons and break out)
10:45-11:15	Recess	30 Minutes
11:15-11:45	Lunch	n/a
11:45-12:45	Nap	60 minutes
12:45-1:15	Science/Social Studies/Social Emotional Learning (Theme Focus) <ul style="list-style-type: none"> Asynchronous Whole Group Asynchronous Work (Choice Board) May include teacher-led small group synchronous instruction May include music and movement/art 	30 minutes (mini-lessons and break out)
1:15-1:30	Snack	15 minutes
1:30-2:00	Possible RTI/Tutorials/Enrichment	30 minutes
2:00-2:30	Recess/Go Noodle Activities	30 minutes
2:30-3:00	Librarian/Counselor Read Aloud (synchronous/asynchronous)	30 minutes

Notes: This is a recommended schedule for PreK families during remote learning at home. This schedule can be adjusted to the needs of the family, as lessons are pre-recorded. This allows the viewing of the lessons as needed based on the family's schedule. TEA's minimal instructional expectation is 180 minutes. PK Curriculum is theme focused so contents are embedded in the lessons. Each teacher lesson will focus on one or more subject areas. Music and movement will be built into different parts of the day and songs will relate to theme or subject areas. The schedule includes times for optional synchronous support lessons with the teacher. These could be scheduled with families and not required. **Highlighted sections are not required but recommended.**

KINDERGARTEN

Example Daily Schedule Kindergarten		Instructional Minutes
 7:50-8:00	Morning Announcements Log in to your Canvas course to begin your day	
8:00 - 8:15	Morning Meeting to review daily expectations	15 minutes
8:15 - 10:15	Reading and Writing <ul style="list-style-type: none"> Asynchronous Whole Group (may include optional synchronous instruction) Asynchronous Work Stations Teacher-led small group synchronous Education Galaxy 	120 minutes
10:15-10:30	Go Noodle Recess Break	15 minutes
10:30-11:30	Math <ul style="list-style-type: none"> Asynchronous Whole Group (may include optional synchronous instruction) Asynchronous Work Stations Teacher-led small group synchronous 	60 minutes
11:30 - 12:00	Lunch	30 minutes
12:00 - 12:30	Math <ul style="list-style-type: none"> Education Galaxy 	30 minutes
12:30 - 1:00	Science <ul style="list-style-type: none"> Asynchronous Whole Group (may include optional synchronous instruction) Asynchronous Work Stations Teacher-led small group synchronous 	30 minutes
1:00 - 1:30	PE (Asynchronous/Synchronous)	30 minutes
1:30 - 2:00	Social Studies <ul style="list-style-type: none"> Asynchronous Whole Group (may include optional synchronous instruction) Asynchronous Work Stations Teacher-led small group synchronous 	30 minutes
2:00 - 2:30	Fine Arts (Asynchronous/Synchronous)	30 minutes

2:30 - 3:10	Counselor Lesson/Librarian Read Aloud (Asynchronous/Synchronous)	30 minutes
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FIRST- SECOND GRADE

Example Daily Schedule 1st-2nd Grade		Instructional Minutes
7:50-8:00	Morning Announcements Log in to your Canvas course to begin your day	
8:00 - 8:15	Morning Meeting to review daily expectations	15 minutes
8:15 - 10:15	Reading and Writing <ul style="list-style-type: none"> • Synchronous Whole Group • Asynchronous Work Stations • Teacher-led small group synchronous • Education Galaxy 	120 minutes
10:15-10:30	Go Noodle Recess Break	15 minutes
10:30-11:30	Math <ul style="list-style-type: none"> • Synchronous Whole Group • Asynchronous Work Stations • Teacher-led small group synchronous 	60 minutes
11:30 - 12:00	Lunch	30 minutes
12:00 - 12:30	Math <ul style="list-style-type: none"> • Skills Practice • Education Galaxy • Imagine Math Facts Practice 	30 minutes
12:30 - 1:00	Science <ul style="list-style-type: none"> • Asynchronous Whole Group (may include synchronous instruction) • Asynchronous Work Stations 	30 minutes
1:00 - 1:30	Fine Arts (Asynchronous/Synchronous)	30 minutes
1:30 - 2:00	Social Studies <ul style="list-style-type: none"> • Asynchronous Whole Group (may include 	30 minutes

	synchronous instruction) <ul style="list-style-type: none"> Asynchronous Work Stations 	
2:00 - 2:30	Counselor Lesson/Librarian Read Aloud (Asynchronous/Synchronous)	30 minutes
2:30 - 3:00	PE (Asynchronous/Synchronous)	30 minutes

THIRD- FIFTH GRADE

Example Daily Schedule 3rd- 5th Grade		Instructional Minutes
7:50-8:00	Morning Announcements Log in to your Canvas course to begin your day	
8:00 - 8:15	Morning Meeting to review daily expectations	15 minutes
8:15 - 10:15	Reading and Writing <ul style="list-style-type: none"> Synchronous Whole Group Asynchronous Work Stations Teacher-led small group synchronous Education Galaxy 	120 minutes
10:15-10:30	Go Noodle Recess Break	15 minutes
10:30-11:30	Math <ul style="list-style-type: none"> Synchronous Whole Group Asynchronous Work Stations Teacher-led small group synchronous 	60 minutes
11:30 - 12:00	Lunch	30 minutes
12:00 - 12:30	Math <ul style="list-style-type: none"> Skills Practice Education Galaxy Imagine Math Facts Practice 	30 minutes
12:30 - 1:00	Science <ul style="list-style-type: none"> Synchronous Whole Group Asynchronous Work Stations 	30 minutes

1:00 - 1:30	Counselor Lesson/Librarian Read Aloud (Asynchronous/Synchronous)	30 minutes
1:30 - 2:00	Social Studies <ul style="list-style-type: none"> • Synchronous Whole Group • Asynchronous Work Stations 	30 minutes
2:00 - 2:30	PE (Asynchronous/Synchronous)	30 minutes
2:30 - 3:00	Fine Arts (Asynchronous/Synchronous)	30 minutes

-  See your student's teacher/campus for their daily schedule.

Elementary Instructional Schedule

To align virtual/remote learning with face-to-face instruction, students in virtual/remote learning start the day by logging in to their Canvas course at 8:00 a.m. to review daily expectations.

Daily schedules include synchronous and asynchronous teacher-led instruction (I do), collaborative learning (we do), and independent practice (you do). Models include online and offline tasks for both remote and face-to-face learning.

Virtual/Remote Learning Design for Grades 6-12

Classes within this environment will follow the schedule of classes at the student's home campus. CCISD will structure the students' learning schedule to require students to participate in synchronous and asynchronous learning.

Teachers will structure the instructional day to follow their campus bell schedule.


Within each course/subject, teachers will plan for students to participate in synchronous and asynchronous learning.



- ▶ All courses will be offered in both settings, including advanced level courses such as UT OnRamps, Dual Credit, Honors, Pre-AP, AP, MYP, and IB.
- ▶ Some elective courses for students who select virtual/remote learning may require the student to complete assignments or projects at the campus if the course requires assignments that cannot be reasonably completed remotely.
- ▶ Career and Technology courses may require a portion of the course to be completed on-campus that requires specialized equipment, direct supervision of hand-on activities, and/or specific materials and technology.
- ▶ The district is working to finalize which elective courses will require in-person assignments.
 - ▷ Students who select virtual/remote learning will be contacted regarding their schedule if the elective courses requested require an in-person component.

- ▶ Students in grades 7-12 choosing virtual/remote learning may be able to participate in on-campus practice sessions for certain extra-curricular activities that contain a regular and consistent performance or competition component (i.e. marching band & color guard, music ensembles, NJROTC, cheerleading, drill team and athletics, theatre, speech, and debate) in accordance with UIL requirements. Students must attend required practice & rehearsal sessions in order to participate in the performances or competitions.
- ▶ While the majority of extracurricular activities will only be offered on campus in a face-to-face environment, students may also be given the opportunity to participate in approved virtual extra-curricular activities. These could include preparation for and attendance of auditions, speech and debate tournaments, and comparable competitions.

Remote Learning Middle School Daily Schedule Sample (6-8)


Times may vary for each campus in order to provide flexibility


Monday-Friday 		Notes
Blend of Synchronous Instruction and Asynchronous Learning		<p>Notes:</p> <ul style="list-style-type: none"> This is a traditional schedule. This schedule allows flexibility because not all students will have full day computer access if sharing with siblings. <p>Accountability:</p> <ul style="list-style-type: none"> Teachers will structure their 45 min. class to allow time for processing information and completing independent work by following the IG structure and utilizing breakout rooms for blended learning model to include small group and collaborative learning as well as independent practice. Teachers will utilize district-approved video and LMS tools to provide instruction and feedback for both synchronous and asynchronous learning.
8:50-9:35	Period 1	
Break (5 mins)		
9:40-10:25	Period 2	
Break (5 mins)		
10:30-11:15	Period 3	
Lunch (11:15-11:45)		
11:45-12:30	Period 4	
Break (5 mins)		
12:35-1:20	Period 5	
Break (5 mins)		
1:25-2:10	Period 6	
Break (5 mins)		

2:15-3:00	Period 7	<ul style="list-style-type: none"> Teachers will utilize Canvas analytics to monitor and report student progress and participation.  <ul style="list-style-type: none"> Campus daily schedules will be followed Monday - Friday.
Break (5 mins)		
3:05-3:50	Period 8	
Break (5 mins)		
3:50-4:10 	Teacher Planning; Office Hours	

***There is a 5 minute transition period between each class period.**

Remote Learning High School Daily Schedule(9-12)

Monday-Friday 		Notes
Blend of Synchronous Instruction and Asynchronous Learning		<p>Notes:</p> <ul style="list-style-type: none"> This is a traditional schedule This schedule allows flexibility because not all students will have full day computer access if sharing with siblings <p>Accountability:</p> <ul style="list-style-type: none"> Teachers will structure their 45 min. class to allow time for processing information and completing independent work by following the IG structure and utilizing breakout rooms for blended learning model to include small group and collaborative learning as well as independent practice Teachers will utilize district-approved video and LMS tools to provide instruction and
8:50-9:35	Period 1	
Break (10 mins)		
9:45-10:30	Period 2	
Break (10 mins)		
10:40-11:25	Period 3	
Lunch (11:25-12:00)		
12-12:45	Period 4	
Break (10 mins)		
12:55-1:40	Period 5	

Break (10 mins)			<p>feedback for both synchronous and asynchronous learning</p> <ul style="list-style-type: none"> Teachers will utilize Canvas analytics to monitor and report student progress and participation <div data-bbox="1128 472 1263 577">  </div> <ul style="list-style-type: none"> Campus daily schedules will be followed Monday - Friday.
1:50-2:35	Period 6		
Break (10 mins)			
2:45-3:30	Period 7		
Break (10 mins)			
3:50-4:10	Teacher Connection; Tutoring; Office Hours		

The CCISD Secondary virtual/remote learning schedule is designed with the following considerations:

- ▶ Regularly scheduled, live, synchronous learning: Based on feedback from teachers, students, and our community, we have built a remote schedule that allows for frequent and scheduled connections between students and their teachers in a live synchronous environment.



Instructional Roles & Learning Tools for Face-to-Face and Virtual/Remote Learning Environments

Although students may be learning in different environments, CCISD is committed to providing consistency in high-quality instruction and learning tools for all students.

INSTRUCTIONAL ROLES FOR BOTH ENVIRONMENTS

Preparation for Learning

Student	<ul style="list-style-type: none">▶ Be prepared for learning each day and have work and assignments completed and ready.▶ Know your username and password. Go to my.ccisd.us if you need to reset your username and password.▶ Complete coursework by the deadline set by teachers.▶ For face-to-face learning: Take all materials and devices home each day in order to be prepared for possible school closure.▶ Become familiar with the structure of Canvas and how your teacher organizes information.
Parent	<ul style="list-style-type: none">▶ Access parent resources to learn how students will navigate Canvas.▶ Parent Videos for How to Access Canvas▶ Serie de videos en Canvas▶ For face-to-face learning: Encourage your child to have their materials and supplies in their backpack/device and ready for school the night before.▶ Create a designated space in your home for your student to use as their virtual/remote classroom.
Teacher	<ul style="list-style-type: none">▶ Meet weekly with a collaborative team to plan instruction for all students.▶ Utilize the district curriculum documents and add to the district Blueprints.▶ Create a syllabus page for each course with office hours, schedule, and contact information.▶ Create assignments, discussions, and announcements daily on Canvas.▶ Be prepared to teach daily synchronous lessons.▶ Teachers will teach from their homes the first three weeks of school until further notice from the Superintendent.▶ Teachers will follow appropriate guidelines for dress attire.▶ The background will be presentable for a professional virtual school setting.▶ Take all materials and devices home each day in order to be prepared for possible school closure.

Learning & Teaching Expectations

Student

- ▶ Attend classes according to the school schedule and give your best efforts in your school assignments every school day.
- ▶ Participate in face-to-face learning activities or live synchronous virtual sessions as instructed by teachers.
- ▶ Be organized in your work and in getting projects completed.
- ▶ Ask questions and communicate with your teacher.
- ▶ Be aware of what you should be learning each day.
- ▶ Turn in assignments daily.

Parent

- ▶ Log in to Home Access Center to view student grades.
- ▶ Check-in with student(s) to monitor the completion of homework and assignments.
- ▶ Discuss your child's favorite part of their day and what they learned in school.
- ▶ Facilitate academic support and encouragement as a learning partner to motivate and guide your child throughout the school year in your role as a learning coach.
- ▶ Provide your child with assistance on the day-to-day activities with the exception of designated independent work.
- ▶ Consider creating a designated learning/study space for your child at home to learn comfortably.
- ▶ Maintain communication with your child's teacher by phone, email, and/or online meetings to create a learning partnership.
- ▶ Monitor and ask your child for evidence they are on track with assignments and coursework.

Teacher

- ▶ Teach students how to access learning materials through Canvas.
- ▶ Provide face-to-face or live synchronous instruction and facilitate learning throughout the day.
- ▶ Manage online and offline resources to provide consistency and routines for students.
- ▶ Provide clear learning goals for students.
- ▶ Follow the expectations established across the district for Canvas and access [Canvas Checklist](#) for detailed information and support.
- ▶ Check student assignments in a timely manner and give feedback through Speedgrader in verbal or written form at a weekly minimum to provide the next steps or necessary academic intervention/extension.
- ▶ Transfer major grades from Canvas to Teacher Access Center in a timely manner according to district grading guidelines.

Support and Intervention

Student	<ul style="list-style-type: none">▶ Utilize Snap and Read when you are struggling to read information or translate information. How to Install Snap and Read Snap and Read Quick Card Snap and Read Guide for Parents▶ Attend intervention/tutorial sessions as established by your teacher or school.
Parent	<ul style="list-style-type: none">▶ Encourage your child to attend intervention/tutorial sessions as needed.▶ Assist in supporting your child's needs by establishing and managing the daily schedule communicated by the teacher.▶ Help your child own their learning and reference support guides in Snap and Read.▶ Provide support and encouragement and expect your children to do their part.
Teacher	<ul style="list-style-type: none">▶ Provide intervention or tutorial sessions as needed.▶ Follow student IEPs/ 504/RtI accommodations in all learning environments.▶ Use data to pinpoint students' specific needs for enrichment and intervention.▶ Monitor student progress with fidelity according to recommendations.▶ Provide and communicate office hours or conference period for student/parent support.▶ Attend and participate in professional learning.
CA/ITA	<ul style="list-style-type: none">▶ Join as co-teacher on Canvas for all teachers.▶ Weekly Zoom collaborative grade-level meetings.▶ Record lessons for teachers.▶ Maintain a coaching log via Google to document feedback provided.▶ Monitor student online activity-Education Galaxy, MyOn, Math Facts.▶ Offer technology professional development for teachers as needed.▶ Assist administrative teams with staff meetings.▶ Mentor and support new teachers.▶ Review the district's instructional guides and be prepared to assist teachers with implementing them virtually.

**Reading
Interven-
tionist**

- ▶ Create a Canvas course for your students to enroll.
- ▶ Create a schedule to meet with your groups daily.
- ▶ Record Read Alouds and provide professional development on Reading Strategies .
- ▶ Meet with grade level teams weekly.
- ▶ Conference with parents on student needs.
- ▶ Communicate daily with teachers.

**Instructio
nal
Paras/
Parent
Liaisons**

- ▶ Participate in weekly meetings with teachers.
- ▶ Communicate regularly with teachers.
- ▶ Provide small group instructional lessons to students under the direction of teachers.
- ▶ Join Zoom meetings with grade levels to participate in the teaching.
- ▶ Communicate and check-in with students as determined by classroom teacher and school leadership.
- ▶ Provide outreach to students who need assistance in completing the work.

	Information	Resources
Campus Principal	<ul style="list-style-type: none"> ▶ Every principal will create a Canvas course as a hub for faculty meetings, announcements, collection of lesson plans and feedback from teachers. ▶ Principals will run Canvas campus analytics and reports to monitor usage of Canvas and student teacher interaction ▶ Instructional Technology will support principals in learning how to generate reports based on TEA requirements. ▶ Principals will provide opportunities for ongoing professional learning in the area of blended and virtual/remote learning ▶ Principals will monitor and support face-to-face and virtual/remote learning. 	

Assistant Principal

- ▶ Every assistant principal will oversee and support the Canvas course by posting announcements, leading faculty meetings, collecting lesson plans, and providing feedback to teachers.
- ▶ Assistant principals will review Canvas campus analytics and reports to monitor usage of Canvas and the student teacher interaction.
- ▶ Assistant principals will lead and support professional learning in the areas of blended and virtual/remote learning.
- ▶ Assistant principals will monitor and support face-to-face and virtual/remote learning.

LEARNING TOOLS FOR BOTH ENVIRONMENTS

	Information	Resources
Device	<ul style="list-style-type: none"> ▶ CCISD has purchased and is deploying Chromebooks to students with no Wi-Fi and no device. At this time we can only provide one Chromebook per family and as available. ▶ Campuses will provide Chromebooks and laptops not being utilized on campus during remote learning to students who need a device if they did not receive a device through the District lending program and as available. 	Chromebook Instructions English Chromebook Instructions in Spanish Mobile Device Guidance to Principals
Instructional Platform	<ul style="list-style-type: none"> ▶ All teachers, grades PK-12, will utilize Canvas as their primary learning management system and communication tool for the 2020-2021 school year. ▶ Canvas Blueprints will use a similar structure by grade level in order to provide consistency for all students and classes. ▶ Assignment submissions: For both environments, student assignments will be submitted (as much as possible) through the online platform, Canvas to eliminate unnecessary contact and shared materials. ▶ Synchronous video interaction will be utilized through Zoom. 	Canvas Checklist

Information**Resources**

Online Resources	<ul style="list-style-type: none"> ▶ All teachers in PK-12 will be enhancing instruction through the use of online resources to engage students in high quality learning experiences. ▶ Students will have access to online resources, textbooks and materials through CCISD Canvas Backpack, the district's single sign-on platform also known as Rapid Identity. ▶ No resources, platforms or apps requiring student fees or an associated cost to the family will be required at any time. 	<p>Canvas</p> <p>Student Backpack in Canvas to Access Digital Textbooks</p>
Communication	<ul style="list-style-type: none"> ▶ Communicating with teachers: <ul style="list-style-type: none"> ▷ All teachers will establish and communicate office hours or conference times when they are available to meet with parents, answer student questions, and respond to emails. ▷ Contact information will be provided at the beginning of each semester and posted in all Canvas Courses on the syllabus page. ▷ Students in grades K-12 will be provided a district username and password for Google Drive and Canvas. ▷ These accounts should be utilized for all communication directly between teachers and students. 	
Technology	<p>CCISD recognizes the need to ensure all students have reliable access to adequate technology resources on and off campus in order to fully participate in academic programming. CCISD is preparing for virtual/remote learning and possible future school closures due to COVID-19 as follows:</p> <ul style="list-style-type: none"> ▶ Learning devices and/or Wi-Fi hotspots will be provided as needed and as available. ▶ No deposit is required. ▶ Students and families are expected to follow guidelines for care and use in order to ensure these public resources are effectively maintained. ▶ Relevant notifications, instructions, procedures, policies and processes are available on the CCISD website. 	<p>Student Hotline 878-3903</p> <p>Teacher HelpDesk 878-3911</p>

BACK TO SCHOOL QUICK GUIDE

A vibrant graphic with a geometric background of yellow, purple, pink, and blue triangles. At the top center, a circular logo contains the text "2020 - 2021" above "Back to School" in a white script font, with a red apple icon over the word "to". In the top right corner, a white triangle contains the text "QUICK GUIDE" in pink. The word "ACHIEVEMENT" is written in large, bold, white capital letters with a yellow underline. Below it, the text "begins at" is followed by a white rounded rectangle containing "ccisd.us" in red, with a black mouse cursor icon pointing at it. At the bottom center, the text "First day of school is Thursday, August 13, 2020" is displayed. In the bottom left corner is the CCISD logo, featuring a red stylized apple and the text "CCISD" and "CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT". In the bottom right corner, the text "Follow us on" is followed by icons for YouTube, Facebook, Twitter, and Instagram.

2020 - 2021

Back to School

QUICK GUIDE

ACHIEVEMENT

begins at **ccisd.us**

First day of school is
Thursday, August 13, 2020

CCISD
CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT

Follow us on

YouTube Facebook Twitter Instagram

CCISD Directory

CCISD Directory

Administration Building.....695-7200

Administration

Board of Trustees.....695-7403
Superintendent.....695-7405
Curriculum and Instruction.....695-7408
Business Support Services.....695-7360

Departments

Advanced Academics.....695-7221
Assessment & Accountability.....844-0396
Athletics.....695-7650
At Risk/Dropouts.....878-7380
Attendance Officers.....695-7242
AVID.....695-7470
Bilingual Education.....695-7555
Book Processing.....289-9257
Career & Technical Education.....695-7486
Census Office/Records.....878-3900
Communications.....695-7410
Dyslexia Services.....695-7516
Family & Community Involvement.....695-7486
Food Services.....844-0222
Guidance & Counseling.....878-2681
Homebound Program.....878-7966
Human Resources.....695-7250
Employee Benefits.....695-7210
Substitute Office.....695-7251
Legal Services.....695-7427
Innovative Programs.....695-7486
Migrant Education.....878-2150
Natatorium.....878-2333
Police & Security Services.....289-9247
Purchasing/Distribution.....695-7354
Special Education.....878-2684
Student Health Services.....878-2680
Student Support Services.....695-7242
Summer School.....695-7435
Technology Services.....878-3900
Title I Services.....695-7528
Transportation
Regular Education.....695-7610
Special Education.....695-7611



Attending CCISD Schools



Children may attend CCISD schools if they are between the ages of 5 and 21 and have not graduated from high school. Children who are three years old may be eligible to receive Special Education services. A child who is at least four years of age as of September 1, and who meets specific criteria, may be eligible for the district's full-day pre-kindergarten program or tuition-based pre-k. CCISD accepts out-of-district transfers at no charge for students in grades K-12 on a space-available basis.

A child who is six years old on or before September 1 of the current school year is eligible to attend first grade. Although state law does not require students to attend kindergarten, it is highly encouraged, as it is excellent preparation for the first grade. A child must be five years old no later than September 1 of the current school year to be eligible to attend kindergarten. For online enrollment or re-enrollment verification, please visit <http://www.ccisd.us> or the school website.

School Boundaries



All schools have specifically defined attendance zones that include residential areas served by each school. On the basis of a student's home address, CCISD assigns each student to a specific elementary, middle, or high school campus. To determine which school your child should attend, go to the district's website, www.ccisd.us, and click on School Boundaries to look up specific addresses and determine your attendance zone. For more information on school boundaries and attendance zones, please contact the Office of Assessment and Accountability at 361-844-0396.

Registration

Each school in CCISD manages its enrollment. Most schools are open for enrollment during the first week in August. To provide a smooth and convenient start to school, the district is providing online access to student enrollment information, including required annual acknowledgment and permission forms. Parents/guardians may visit any campus website and click on the Online Registration link, located under the Students & Parents tab on the district website to re-enroll or update student information. In order to ensure student information is accurate and all required forms are completed, parents/guardians will need a valid email address to access the online system. Public computer and internet access are available at

CCISD campuses and all local public libraries. Users who do not have an established email address may visit one of the following sites to create a free email account: yahoo.com or gmail.com.

Parents/guardians of current and returning students will receive the 2020-2021 CCISD Online Re-Enrollment email notification before the start of school. This online form must be completed prior to the first day of school. Please be aware that the online returning student registration account is separate from the Home Access Center account and requires a separate login.



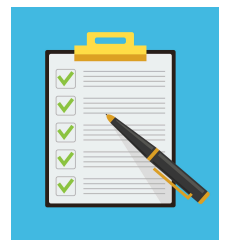
Online **Registration**

The Online Enrollment web page provides detailed information on how to access and navigate the enrollment system. Additionally, a link to the district's Student and Parent Handbook, which includes information on school attendance, discipline, campus life, curriculum and special education services will be available via the online enrollment system.

New Students

Parents/guardians may enroll new students by visiting the campus or district website at www.ccisd.us for New and Returning Student Registration and clicking on registration site <https://enrollment.ccisd.us>

The online enrollment system will allow parents/guardians to create an account, where they may submit required information securely and conveniently. A valid email address is required. Once the online enrollment is complete, the following documents should be submitted to the campus to complete the registration process. In the event of restrictions due to COVID-19, information concerning the process for submitting registration documents to the campus will be announced by the district.



- ☐ Birth Certificate
- ☐ Current Immunization Records
- ☐ Social Security card
- ☐ Proof of Residency (in-district) - Recent utility bill, rent receipt, tax receipt or current lease agreement indicating guardian's name and address
- ☐ Recent school records and/or report card
- ☐ Court order pertaining to the student (if applicable)

If you do not have access to a computer or laptop, your child's campus can print out an enrollment form for you to complete and return. Need help? Your student's campus would be glad to assist you.

Attendance Requirements

Attending school every day and arriving on time is crucial to a student's academic success. Once a child is enrolled in prekindergarten or kindergarten, they are required by state law to attend. Schools are required to keep complete and accurate attendance records on every student.

State law requires that students attend class regularly in order to receive credit. If a student is absent, the parent/guardian must call the school that day to report the reason for the absence. Upon returning to school, the student must submit a written note from the parent describing the reason for the student's absence.

State law provides that if a student is absent from school without permission (i.e. unexcused absence) for any portion of the school day for 10 or more days in a six-month period, the student and the student's parent or guardian are subject to legal action, which may result in assessment of penalties by a court of law.

Absences may be considered excused for personal illness, observance of a religious holy day, or other legitimate reasons acceptable to the school principal. For more information on attendance requirements, contact the Office of Student Support Services at 361-695-7242.



Transportation



CCISD offers school bus transportation for students who live two miles or more from their home school. The distance a student lives from their home school is measured using the shortest route traveled on publicly maintained roads between the nearest property line of the school and the nearest property line of the student's legal residence/physical address, based on Texas state guidelines. Bus route/ bus stop eligibility and assignments are based on the student's physical address as maintained in the CCISD student database.

Note: Transportation department personnel cannot enter or edit information in the district's student database. For address changes, please contact the registrar at your child's assigned campus.

Eligible elementary students may be required to walk up to $\frac{1}{2}$ of a mile to a bus stop; middle school students up to $\frac{3}{4}$ of a mile to a bus stop; high school students up to 1 mile to a bus stop. Students who are attending school-of-choice or magnet programs are eligible for Transportation from the home campus locations (designated hub stops). Students are only allowed to ride their assigned bus to and from their assigned bus stop to minimize the potential for hazardous situations.

Students residing within two miles of their home school may have transportation available if their neighborhood qualifies as hazardous under the district's hazardous transportation rating system, as stipulated and applied with state and local policy. Special Education transportation services are established through the Admission, Review, and Dismissal (ARD) process.

For more information regarding transportation eligibility and for information regarding bus routes, contact the Office of Transportation at 361-695-7610 for regular education or 361-695-7611 for special education.

Special Education Services

If a child enrolled in a CCISD school is experiencing learning difficulties, parents may contact the school principal to learn about the district's education referral and screening system for support services. This system links students to a variety of support options, including a referral for a special education evaluation. Students having difficulty in the general education classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

If your child is currently receiving special education services, you may contact your school principal, the district's Senior Director for Special Education, or the Education Service Center, Region 2, for assistance in resolving any concerns regarding the provision of special education services. You also have the right to contact the Texas Education Agency (TEA) in order to request voluntary mediation, file a complaint, or file a request for a due process hearing before an impartial hearing officer. Prior to the filing of a request for a hearing, confidential mediation may be scheduled at no cost to you.

For more information regarding options for a child experiencing learning difficulties or a referral for a special education evaluation, call the Office of Special Education at 361-878-2684

or visit the TEA Legal Services, Special Education Dispute Resolution, website at www.tea.state.tx.us. None of the foregoing information is meant to constitute legal advice.

Health Services



Health Services In the case of injuries and/or illnesses during the school day, a school nurse is available at every campus. The parent/guardian listed on the enrollment application will be contacted when an injury or illness occurs. Please list additional emergency contact phone numbers when completing the emergency contact

information in the online enrollment process. Contact the school with any changes in home and/or cell phone numbers of the adults listed.

All prescription medications to be given at school will require written authorization signed by the physician and parent. For more information, contact the school nurse or the Office of Student Health Services at 361-878-2680, ext. 44926.

Immunizations

All students shall be immunized according to Texas school immunization requirements. Please visit their website for additional information, www.dshs.state.tx.us.

Exclusions from compliance are allowable for medical contradictions or reasons of conscience. The school nurse can provide guidance on age-appropriate immunization schedules.

Acceptable proof of immunization includes: physician-validated history of illness or personal immunization records from a licensed physician or public health clinic. Provisional Enrollment:

A student may be enrolled provisionally if the student meets one of the following criteria:

- Transferring from one Texas public or private school to another
- Student is defined as homeless according to the federal McKinney Vento Act.
- Student has received at least one dose of each specified age-appropriate vaccine.

To remain enrolled, the student must complete the required subsequent doses in each vaccine series on schedule and as rapidly as is medically feasible, as well as provide acceptable evidence of vaccination to the school.

The Corpus Christi-Nueces County Health District will continue to immunize students who are on Medicaid, no insurance or underinsured. Contact the Public Health District for more

information regarding eligibility criteria at 361-826-7238. Parents who have CHIPS, private or commercial insurance, will need to see their private physician or medical provider for needed vaccines for school immunization requirements.


For more information regarding immunization requirements, call the Office of Student Health Services at 361-878-2680, ext. 44926

Emergency Information







Emergencies that require police assistance should be reported immediately by dialing 911. In addition, call 361-289-9247 to contact CCISD Police Services about an emergency. School Closures due to inclement weather or emergencies (flooding, power failures, threat of natural disasters, etc.) will be determined by the Superintendent of Schools. CCISD announces closures as soon as a decision is made. Announcements are posted on the CCISD website, www.ccisd.us, the CCISD [Facebook page](#), CCISD [Twitter account](#) and via SchoolMessenger, the district's telephone and text emergency notification system. CCISD is committed to the safety and security of students, faculty, staff and visitors on its campuses. All CCISD schools have an approved Emergency Operations Plan in place. For a copy of the plan, contact your child's school.

Emergencies and Drills

CCISD will continue to follow the Standard Response Protocol (SRP) and its emergency actions of Lockout, Lockdown, Evacuate, and Shelter.



DISTRICT SECURITY EMERGENCY PLAN TERMS

<p>EVACUATION - Requires all staff and students to leave the building. Evacuation can be highly effective if it can be completed before the arrival of the hazard; can involve fires, bomb threats, and gas leaks.</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">--</div>  </div>
<p>REVERSE EVACUATION - Requires all staff and students to go to safe places in the building from outside the building; can involve severe weather conditions or dangerous situations near the school.</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">--</div>  </div>
<p>LOCKDOWN - All exterior doors and classroom doors are locked and students and staff remain in their classrooms; can involve bomb threats, severe weather conditions, terrorist threats, death and/or suicide at school, or civil disruption.</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">--</div>  </div>
<p>SHELTER-IN-PLACE - Students and staff remain in the building, windows and doors are sealed and all ventilation systems are shut off. Limited movement is allowed. Shelter-in-place is most effective during emergencies involving hazardous materials, which produce toxic vapors outside of the facility. Taking shelter inside a sealed building is highly effective in keeping students and staff safe.</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">--</div>  </div>
<p>DROP, COVER & HOLD - Students and staff drop low, take cover under furniture, cover eyes and protect internal organs; can involve explosions or tornado.</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">--</div>  </div>
<p>LOCKOUT - Bring everyone indoors, keep perimeter doors locked, increase situational awareness, continue normal school business, take attendance.</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">--</div>  </div>

Breakfast and Lunch

All Corpus Christi ISD campuses are participating in the Community Eligibility Provision program; all students receive a free lunch and a free breakfast each day, regardless of economic status. Guardians of these students will not complete a free/reduced lunch application but will complete an income survey.



The district must continue to obtain economic status data on students attending CCISD campuses in order to remain compliant with state reporting and to receive money for grants and programs. The income survey is part of the Online Registration process.



The Office of Food Services will resume curbside meals starting Thursday, August 13. Free breakfast and lunch will be provided to all CCISD students. Curbside service will be offered from 10:30 a.m. to 12:30 p.m. at the district's 10 middle schools and six comprehensive high schools each Monday, Wednesday and Friday.

Students must be enrolled in CCISD to receive these free meals. Student enrollment verification, such as a school-issued letter, email, student ID number or student ID card will need to be presented to their home campus from 10:30 a.m. to 12:30 p.m. on Wednesday, August 12. Cafeteria staff will be available outside the front office area of each CCISD campus. Please remain inside the vehicle while staff assists each person curbside.

School Supplies and Dress Code

Schools require students to bring basic supplies (paper, pencils, scissors, etc.) to class. Students may be asked to purchase additional supplies for individual classes. For a complete listing of supplies for each individual grade level and campus, contact your child's school.

The district distributes school supply lists to local retail stores. School supply lists can also be found on the CCISD website, www.ccisd.us. Dress code requirements are determined at the school level. Contact your child's school for details or visit the campus website.

Resolving Problems

CCISD believes in a strong partnership between home and school, a partnership that thrives on communication. Parents with questions about classroom activities, teacher expectations, lessons, or activities should first contact the teacher and then the campus principal. Matters which cannot be resolved at the campus level may be brought to the attention of the School Leadership Executive Directors or other appropriate administrative offices. CCISD's goal is for all students and staff to be treated with dignity and respect.

Visit the <https://www.ccisd.us/StudentsParents>, and click on Have a Concern? under the General tab for more information.

MySchoolBucks



Paying for second school meals or a la carte food is convenient with our no-fee online service. Parents have the opportunity to prepay online through www.myschoolbucks.com. By creating a secure online account, parents can easily manage their student's cafeteria account. MySchoolBucks also allows parents to view their child's meal purchases for the week.

Additional benefits of the online service include low balance and expired credit card notifications and auto-pay options. Mastercard, Visa and Discover are accepted on MySchoolBucks. Cash or check payments at the campuses will continue to be accepted. The service does not apply to adult meals.

Student Conduct

All students and parents have the ability to access the Student & Parent Handbook on the district's website, www.ccisd.us. If a printed copy of the handbook is needed, copies are available at your child's school.

Parents/guardians must accept responsibility for helping their children develop self-control. If students understand the purpose of discipline in schools, they can do their part to develop the habit of self-discipline and to make their school an effective place to learn. For more information on student conduct, contact the Office of Student Support Services at 695-7242.

Report A Bully



The district prohibits bullying on school property, at school-sponsored or school-related activities, or in any vehicle operated by the district. Bullying may include verbal or written expression, expression through electronic means, or physical conduct. Bullying is not tolerated in CCISD. Any student or parent who believes that the student or another student has experienced bullying or that a student has engaged in bullying, is encouraged to immediately report the incident. Retaliation against anyone involved in the reporting process is a violation of district policy.

Students or parents may report an alleged incident of bullying, orally or in writing, to a teacher, school counselor, principal or other district employee. Students or parents may contact the district to obtain an incident report form that may be used to submit the report. To report a bully, please visit www.ccisd.us and click on Report A Bully on the homepage.

Early Release Policy

A student may be released during school hours to the person who signed the student's enrollment form, to a person who has legal custody of the student, or to a person who has the parent's written permission to have the student released. Proof of identity must be presented to the school office.

Grading and Report Cards

CCISD distributes progress reports and report cards during and at the end of each grading period to notify parents/guardians about how their child is performing academically in school. Parents must sign and return report cards each grading period.

All academic subject grades are based on a numerical scale of 0-100. Any grade below 70 is failing. The district's grading guidelines are available at each campus and at the CCISD Administration Building. The 2020-2021 school year will be on a semester system with six-week grading periods.

Grading Periods

- 1st: August 13 to September 24 (30 Days)
- 2nd: October 5 to November 13 (30 Days)
- 3rd: November 16 to January 14 (29 Days)
- 4th: January 25 to March 4 (29 Days)
- 5th: March 15 to April 22 (28 Days)

6th: April 26 to June 3 (28 Days)

Report Cards

All CCISD schools provide report cards six times during the year, shortly after the end of each six-week grading period:

1st: Friday, October 9

2nd: Friday, November 20

3rd: Friday, January 29

4th: Friday, March 19

5th: Friday, April 30

6th: Elementary - Thursday, June 3

Middle School/High School - Wednesday, June 9

No Pass/No Play

Under the state's "no pass/no play" law, a student must pass all courses for the previous reporting period to be eligible to participate in extracurricular activities.

Failure to meet this requirement eliminates a student from competition or performance. The student is allowed to practice and/or rehearse with other students. For more information on grading and report cards, contact individual campuses.

Graduation Requirements

Students meet their graduation requirements by successfully completing the required number of credits and passing five statewide end-of-course exams in the areas of English I (reading and writing), English II (reading and writing), Algebra I, Biology, and U.S. History. Incoming 9th graders will have an option of selecting one of two high school graduation plans. They include the Foundation Plan and the Foundation + Endorsements Plan and an opportunity to earn the distinguished level of achievement.



Each of these plans requires students to choose one of the following endorsements: Arts and Humanities; Business and Industry; Public Services; Science, Technology, Engineering and Mathematics (STEM); or Multidisciplinary Studies. Courses within each endorsement are designed to prepare students for college and career opportunities in their program(s) of interest.

For additional information and details about particular course credits, consult your high school counselor.

Parent Communication

For the latest information regarding CCISD and your child's campus, like our Facebook page and follow us on Twitter. Your child's campus website is a great resource of information, as well as official campus social media accounts. Visit www.ccisd.us to find your child's campus web address, as well as a variety of information on transportation, food services, athletics, events and much more.

The district's SchoolMessenger automated phone system is another avenue the district and campuses use to stay in touch with parents. Principals utilize the automated phone calls to remind parents of upcoming campus events and other school-related information. In addition, the system is used to notify parents of school closures or emergency notifications.

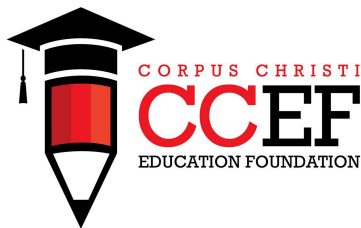
We are here for you! Our "Let's Talk!" customer service platform helps you get the answers you need. Visit us at <http://ccisd.us> and click the "Let's Talk!" tab on the right side of the screen ("Contact Us" on mobile). You will receive a response within two business days.



*Do you have a question?
Do you have a concern?
Do you have a great teacher?
LET'S TALK!*

Let's Talk! is an always-on communication channel and we welcome your questions, comments, concerns, suggestions and compliments at any time.

Corpus Christi Education Foundation



The Corpus Christi Education Foundation is a non-profit organization that raises funds to support Corpus Christi Independent School District. With the support of our donors and sponsorships, the Corpus Christi Education Foundation awards funds to classrooms, schools and for districtwide initiatives that promote innovation, a culture of college readiness for all, and recognize student achievement and teaching excellence.

For more information on the Corpus Christi Education Foundation, including ways to donate, visit www.ccef-ccisd.org or call 361-695-7412.

Canvas and Other Digital Resources for Parents

[Web Conferencing Guidelines for Parents and Students \(synchronous Learning\)](#)
[CCISD Parent and Student Zoom Guidelines Video](#)

[Remote Learning Flyer](#)

[Parent Guide One Sheeter](#) Clear step by step directions

[More in Depth Parent Guide](#)

[Parents Video Series:](#) This a document and when access digitally each box is a clickable button

- [How to Log IN](#)
- [How to Set Up Your Notifications](#)
- [Supporting Your Students K-12](#)
- [Supporting Your Student with Assignments](#)
- [Canvas Patent AP](#)
- [Using Canvas Help](#)

[Spanish Version](#)

2020-2021 School Calendar



CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT 2020 - 2021 SCHOOL CALENDAR



AUGUST 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JULY 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

IMPORTANT DATES

AUG. 13: FIRST DAY OF SCHOOL
JUNE 3: LAST DAY OF SCHOOL

STUDENT HOLIDAYS

SEPTEMBER 25
JANUARY 15
MARCH 5
APRIL 23

GRADUATION DAYS

TBA

STAFF & STUDENT HOLIDAYS

SEPT. 7 LABOR DAY
NOV. 23 - 27 THANKSGIVING
DEC. 21 - JAN. 1 WINTER BREAK
JAN. 1 NEW YEAR'S
JAN. 18 MLK DAY
MARCH 8 - 12 SPRING BREAK
APRIL 2 GOOD FRIDAY
MAY 31 MEMORIAL DAY
JULY 4 INDEPENDENCE DAY

GRADING PERIODS

1st AUG. 13 - SEPT. 24 (30 DAYS)
2nd OCT. 5 - NOV. 13 (30 DAYS)
3rd NOV. 16 - JAN. 14 (29 DAYS)
4th JAN. 25 - MAR. 4 (29 DAYS)
5th MAR. 15 - APR. 22 (28 DAYS)
6th APR. 26 - JUNE 3 (28 DAYS)

1st SEMESTER AUG. 13 - JAN. 14
(89 DAYS)
2nd SEMESTER JAN. 25 - JUNE 3
(85 DAYS)

CAMPUS SCHEDULE

ES 7:50 - 3:10 (440)
MS & HS 8:50 - 4:10 (440)
TOTAL MINUTES PER DAY 440
TOTAL MINUTES PER YEAR 76,560
TOTAL TEACHER WORK DAYS 187
TOTAL SCHOOL DAYS 174
TEACHER START DAY AUGUST 3
() Begin and end of grading period
() Begin and end of semester

APPROVED BY THE BOARD OF TRUSTEES: JUNE 8, 2020

LEGEND: HOLIDAY/BREAK
 FIRST DAY OF SCHOOL

TEACHER PREP DAY
 LAST DAY OF SCHOOL

PROFESSIONAL DEVELOPMENT
 INTERSESSION

PD/TEACHER PREP/TEACHER WORKDAY

and/or guidance from district administration, local authorities or state authorities.