MHS GIRLS SOCCER BOOSTERS

APRIL MEETING AGENDA

16 APRIL 2026 / 6:00 PM / SILVER DOLLAR

ATTENDEES

COACH MEGAN, AMANDA, NIKOLE, SARAH, VERONIKA

AGENDA

1. Opening

- Welcome & introductions

2. Approvals & Discussion

- Regular board meeting minutes from March 26, 2026
- Special board meeting minutes from April 04, 2026

3. Financial Report

Treasurer's report & Update

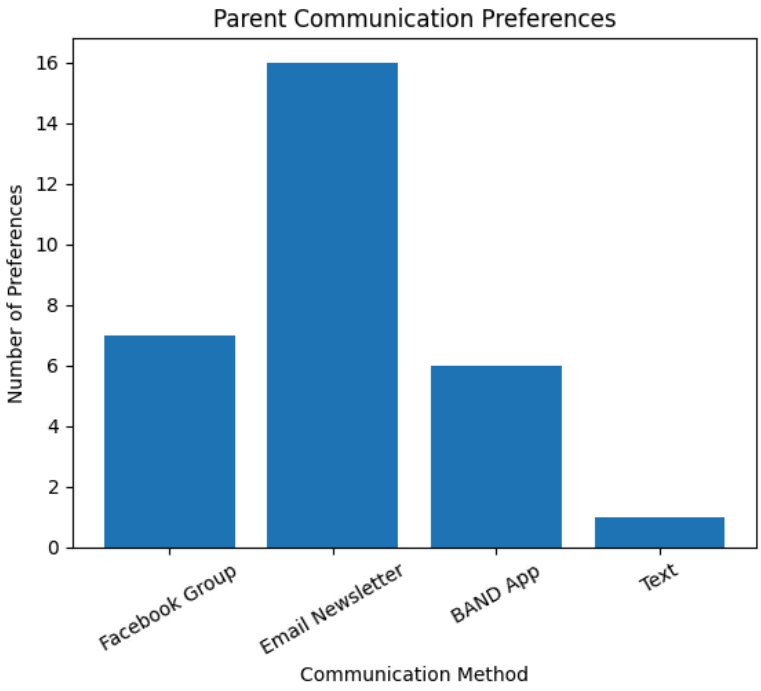
Bank Statement / March 2026

4. Public Comment:

OLD BUSINESS & UPDATES:

- Shared Gmail (board-owned, transferable - created 3/25/2026 menomoniegirlssoccer@gmail.com - make sure everyone was able to log in

- Survey results (21 families responded; delivered paper letters and a printed copy of the email to remaining 7 families on April 13, 2026 asking to contact us)



- Communications & Social Media: Facebook & Instagram / public pages - managed by team managers. Need to add Instagram to META, so posted in both
- PRIVATE parent groups or BAND - discussion
- **Canva account** (branding, posts, flyers). Currently we can do April/May/June - free for 30 days,then $25/month. We will need to cancel until June 15th to have just one paid month. Once we have 501(c)(3) this will be free - can apply for next season.
- Website (roster / game schedule / board) - completed, just need images

  currently : https://sites.google.com/view/mhs-girls-soccer/home?authuser=4
- Photography Session - scheduled for 4/16 after school
- Team Meals - sign up is created and is working! Team meals dates added to the calendar!

- Snacks for away games - Veronika spoke & emailed with Wei; Wei will plan to attend to discuss needs and budget
- Venmo Account set up - Business / use of Personal page or teen account

NEW BUSINESS

By-laws

Discussion. A shared google document is created and open for edits. Would need to vote/adopt during the May meeting (ByLaws are essential for the organization). There is also a Board Responsibilities document that was drafted - this is less formal and to have a clear understanding on who is responsible for what tasks, this can be changed without formal approval and adjusted depending on number of board members, availability and general vision of the board.

501c3 Application

Discussion. Given the small scale (under 50K) and no employees, we qualify for a 1023-EZ. It is a simple application and will **cost is around $275**

A draft of the application is in the "LEGAL" folder. Can proceed now, can wait until summer - will likely get approved sometime in fall if submitted now. Benefits of being 501c3 would include accepting tax-deductable donations, applying for grants, free Canva app & other discounted apps for school non-profits, clear structure and transparency. More responsibility and structure.

For tax purposes: if do nothing - will need to file Form 1120 (U.S. Corporation Income Tax Return). The deadline is April 15 every year.

If we file for non-profit & get approved, then our filing requirements are much simpler, we will file Form 990-N (e-Postcard) annually and it will be due May 15 each year. This is a very short online filing.

Weekly Email Newsletter

Discussion/ What should be included? Do we want to have a template? Who is responsible for this?

Domain Purchase

Discussion and possible vote

menomoniegirlssoccer.com is available

mustanggirlssoccer.com is also available

3 Years - $45.99

Up to $20/year. The treasurer will need to complete the purchase through GoDaddy / can look into other domain names.

(boys team is https://www.mustangboyssoccer.com/)

Concessions Planning

In May: Do we want to offer concessions?

- Volunteer scheduling:
  - JV shift
  - Varsity shift
- Inventory + purchasing system + donations

Special Events & Budget Approval

Senior Night - Discussion and vote
gifts for seniors (three seniors). What has been done in the past? Can do personalized soccer ball, blanket, hoodie. Can also put $$ towards college scholarships, like $100. Can do nothing. If we do something this year, this would be a budget to carry forward to the future - three seniors this year is easy, however might present a challenge if we have many seniors in the future. Do we want to secure a photographer for a Senior Walk Out with parents?

Teacher Appreciation - Discussion and vote

cards or flowers? How many teachers - varsity only or also JV? The cost of flowers could be around $5/single flower - can work out a nice deal with H&H. Would also present flowers for all three coaches - as a sign of appreciation. Something for the athletic department - have not recognized them during the Appreciation nights. Also for the box/announcer - would be lovely to recognize as a long term announcer + past soccer parent.

Parent/Family Night - Discussion and vote
flowers for all parents? JV and Varsity? Cards for players to sign. Do we want to do anything else?

Second Youth Night - Discussion and vote

do we want to look into any giveaways for kids in attendance? Can do rubber bracelets, stickers, face painting, glow sticks, etc. Poster-making has been done in the past. Can also do t-shirts - would need to reach out for sponsors.

Team Events

Team Movie Night

Viking Bowling - Jessica (Abby B) has offered; the cost is $15/person

Any other fun events ideas?

VEO Camera - Cost Sharing & Management

- Review background of VEO camera purchase and prior decisions (boys boosters covered camera; software tied to school account)
- Discuss current status: camera operational, software/admin setup pending for shared use - forwarded an email to coach to arrange time to meet with Kyle and set up admin access
- Determine responsibility for annual subscription (~$2,100/year TOTAL: split between two programs would bring it to $1050/year) and confirm whether school or boosters will cover it
- Clarify roles for setup, operation, and care of equipment during games - need assigned adults.

- Do we want to establish clear agreement on liability, damage, and replacement responsibility?

End-of-season banquet (early planning)

Venues to consider:

Kyote's Den - affordable space rental (Mondays only); allows outside catering

WoodWind Park - Space rental + bar fee; allows outside catering

Spirit room - Space rental $400; open bar; allows catering

Raw Deal - allows space rental after hours; need to connect for pricing

Olde Towne

Tanglewood Greens,

Shops off Broadway,

Lucettes,

16. COACH'S REPORT

The following games have been canceled and removed from the schedule:

- May 14, 2026 – Home vs. Logan
- May 16, 2026 – Home vs. Sparta
- May 18, 2026 – Away vs. Somerset

Parent & Family Appreciation Night:
This event has been moved to **May 9, 2026**, during our home game vs. River Falls.

Will youth night be rescheduled?

17. Adjournment

NOTES

ACTION ITEMS

NEXT MEETING DATE: