SHOREDITCH
TOWN HALL
OLD STREET, LONDON, EC1

Additional Information Form

Please complete all sections and return this form, your CV and your Cover Letter to jobs@shoreditchtownhall.com by the deadline stated in the role's Recruitment Pack.

Additionally, please complete this confidential Equal Opportunities Form for monitoring purposes: https://forms.gle/r97jcJoE2jLC2fhX6

What vacancy are you applying for?	
Full Name	

Current or Most Recent Employment

Reason for leaving:	
Notice required:	
Salary:	

References
Please give details of two referees. One **must** be your present or most recent employer. The other can be another previous employer or any other person who can provide a reference for you but not a partner or member of your family. We do not approach referees until after interview.

Referee 1 (current or most recent employer)	
Name:	
Job title:	
Organisation:	
Address:	
Postcode:	
Telephone number:	
Email address:	
Relationship to you:	
Do you wish to be contacted before we approach this referee?	Yes / No

Referee 2	
Name:	
Job title:	
Organisation:	

Address:	
Postcode:	
Telephone number:	
Email address:	
Relationship to you:	
Do you wish to be contacted before we approach this referee?	Yes / No

Addressing systemic inequalities and additional barriers

We actively encourage applications from people currently under-represented in the cultural sector, including those from diverse backgrounds, communities and experiences. We recognise that systemic inequalities and structural barriers may affect access to opportunities, and we are committed to creating a more inclusive workforce that reflects the communities we serve. We particularly welcome applications from candidates from marginalised communities, including those relating to ethnicity, disability, gender and sexuality.

Disabled candidates who meet the essential criteria will be offered an interview, and we are happy to make reasonable adjustments at all stages of the recruitment process.

Please tick this box if you identify as having a disability ☐

(Please note, we do not require you to evidence this and your answer will remain confidential, other than for the purpose of shortlisting for interview.)

Further Information

Do you have any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?	Yes / No If you answer Yes to this, details will only be requested if you are invited to interview.
Do you require a work permit to work in the UK?	Yes / No

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Declaration I declare that all the information I have given on this form is true to the best of my knowledge and belief. I understand that I may be dismissed if I have given false information or not given relevant details. I am entitled to work in the UK, and can produce relevant documentation to prove so. I give my consent to Shoreditch Town Hall recording and processing my personal information in line with the General Data Protection Regulation (GDPR) 2018 and other legislative provisions.	
Signed:	
Date:	