

(Your name)

(Your address)

(Your contact information)

(Date)

(Name of the Recipient)

(Address of the Recipient)

(Contact Information of the Recipient)

Sub: Letter to respond to a university acceptance letter

Dear (Name of the Recipient),

I am really happy to be able to receive your letter regarding my acceptance into your program **(mention the name and details)** for this year. Therefore I am writing this letter to thank you for selecting me for the enrolment process at your famous university (mention the name and details of the university).

I appreciate your time and hard work on those huge numbers of application forms to accept the suitable ones.

I was eagerly looking forward to this opportunity to be a part of your institution. I am very excited to learn under the guidance of your talented and experienced teachers and lecturers. It is like a dream come true for me.

I thank you again for notifying me about this great news in advance. I really appreciate your faith in me and my degrees, and thank you for your consideration.

Hope that this year will be a blast for me.

Thank you for your understanding and consideration of me.

Sincerely,

(Hand-written Signature)

(Date)

(Notary or witness if required)