

Extending Quiz Date for Individual Students in Moodle

1. The instructor must log in to Moodle and go to the class they wish to extend a due date, timing or quiz attempt within and then click on the quiz name to open it.
2. Then click on the edit gear in the upper right hand corner.

The screenshot displays a Moodle course interface. On the left is a sidebar menu for the course 'FA18-HIS105-DE', containing links to 'Participants', 'Badges', 'Competencies', 'Grades', and a list of course items including 'HIS 105 Early American History', 'Course Wide Resources', 'Mandatory Course Evaluation', and a series of 'Week' folders from Week 1 to Week 7. The main content area is titled 'Early Amer Hist' and shows the breadcrumb 'Home / My courses / FA18-HIS105-DE / Week 3 / 6, A New Nation'. Below this, the quiz title '6, A New Nation' is displayed. A green arrow points to a gear icon (the edit button) in the top right corner of the quiz area. The quiz details show 'Attempts allowed: 1', the opening date 'Saturday, August 25, 2018, 12:00 AM', and the closing date 'Saturday, September 29, 2018, 12:00 AM'. It also indicates 'Attempts: 9' and has a 'Preview quiz now' button. Navigation links include '< 5, The American Revolution', 'Jump to...', and 'First Essay >'. At the bottom, a footer bar contains a link to 'Moodle Docs for this page'.

3. Select the option: User Override

The screenshot displays a quiz titled "6, A New Nation". The interface includes the following elements:

- Attempts allowed:** 1
- Open Date:** This quiz opened at Saturday, August 25, 2018, 12:00 AM
- Close Date:** This quiz will close at Saturday, September 29, 2018, 12:00 AM
- Attempts:** 9
- Buttons:** "Preview quiz now" and "Jump to..."
- Navigation:** A link to "5, The American Revolution" is visible on the left.
- Settings Menu:** A gear icon in the top right corner opens a menu with the following options:
 - Edit settings
 - Group overrides
 - User overrides** (highlighted with a green circle and a green arrow pointing to it)
 - Edit quiz
 - Preview
 - Results
 - Grades
 - Responses
 - Statistics
 - Manual grading
 - Locally assigned roles
 - Permissions
 - Check permissions
 - Filters
 - Logs
 - Backup
 - Restore

4. Here you will see the names of any students who have not yet completed the quiz. You can select the edit gear to the right of the student's name.

FA18-HIS105-DE

Participants

Badges

Competencies

Grades

HIS 105 Early American History

Course Wide Resources

Mandatory Course Evaluation

Week 1

Week 2

Week 3

Week 4

Week 5

Week 6

Week 7


Home

Dashboard

Early Amer Hist

[Home](#) / [My courses](#) / [FA18-HIS105-DE](#) / [Week 3](#) / [6, A New Nation](#) / [User overrides](#)

6, A New Nation

User	Overrides	Action
Marissa Tucker	Quiz closes Monday, September 24, 2018, 12:00 AM	

[Add user override](#)

5. Change the close date to the date in which you want the student to complete the quiz by and adjust the time limit and attempts to the override you would like to provide to your student(s). Moodle may request that: "You must overwrite at least one quiz detail" in which case you can alter the start date of the quiz by one date prior or one day after. Click save.




Early Amer Hist



[Home](#) / [My courses](#) / [FA18-HIS105-DE](#) / [Week 3](#) / [6, A New Nation](#) / [Edit override](#)



6, A New Nation


▼ [Override](#)

Override user Marissa Tucker

Require password  [Click to enter text](#)  

Open the quiz  25 August 2018 00 00  ☒ Enable

Close the quiz  24 September 2018 00 00  ☒ Enable

Time limit  0 minutes ☐ Enable

Attempts allowed 1

[Revert to quiz defaults](#)

[Save](#) [Save and enter another override](#) [Cancel](#)