



Grandville Middle School

4900 Canal Ave. SW
Grandville, MI 49418

Fax: 616.254.6613
Phone: 616.254.6610

October 2, 2026

Dear Parent/Guardian,

Grandville Middle School would like to invite you to attend our Fall Parent Teacher Conferences. Please see the following information to plan accordingly:

DATES/FORMAT/TIMES:

- Wednesday, Oct. 14 (In-Person) from 3:15-6:15 PM in the Cafeteria
- Thursday, Oct. 15 (In-Person) from 3:15-6:15 PM in the Cafeteria

SCHEDULING CONFERENCES:

- All conferences (in-person) must be scheduled in advance on a **first-come, first-serve** basis. There are no drop-in conferences.
- Your PowerSchool parent portal account must be set up ***before attempting to schedule conferences***
 - [PowerSchool Parent Portal Set Up Instructions](#) **OR** if you need assistance, please call 254-6610.
- Login to [PowerPTC](#) **OR** sign into the [PowerSchool website](#) (**NOT THE APP**) and navigate to PowerPTC
 - To schedule conferences, follow [Directions for Scheduling Conferences](#).
- PowerPTC automatically generates appointments as close together as possible, but a schedule can be manually built in PowerPTC.
- **You do not need to schedule a conference with your student's counselor. Please uncheck the counselor name before you set up your appointment schedule.**
- You also have the option to email and/or print your conference schedule.
- If you have the same teacher for two different subjects, you can schedule a single time slot for both.
- **Scheduling is open from Thursday, Oct. 8 at 8 AM until Monday, Oct. 12 at 3 PM.**

IN-PERSON CONFERENCES (Wednesday & Thursday, October 14 & 15):

- 3:15-6:15 PM – **please enter the building at the main office entrance.**
- All conferences will be held in the cafeteria and down the 8th grade academic hall located just outside of the main office.
- Please stick to your scheduled conference time to keep everyone on schedule.

If the conference dates/times do not work with your schedule, or if you are unable to get an appointment with any of your student's teachers, you should email the teachers directly to arrange for another way to connect with them. If you have any questions, please contact the main office at 254-6610, or email me at tharfst@gpsbulldogs.org.

Sincerely,

Tyler Harfst

Assistant Principal | Grandville Middle School

616.254.6614 | tharfst@gpsbulldogs.org