

Community Directed Development PC WG

Nov 19, 2025

Purpose & Objectives

- Establish and refine the PC's role in the Community Directed Development Framework (CDDF)
- Establishing and maintaining communication between CDDF participants, within the PC, CC, and TC
- Refine the Development Initiative Proposal (DIP) process

Scope

In scope:

- Overseeing the implementation of the DIP, including the creation of a minimally viable DIP process
- Shadowing a pilot of the minimally viable DIP process, with defined success criteria
- Define the process of classifying the FOLIO components into Community and Participating components
- Define the process by which Community Resource Points (CRPs) allocated to the PC are managed and spent
- Explore other open source community development approaches for possible integration with the CDDF (specifically Koha)
- Gather community feedback as the CDDF is being implemented to ensure that the process is meeting the community's needs

Out of scope:

- Project management of any aspect of development performed within the CDDF
- Evaluation of technical deliverables (delegated to TC and development teams)
- The allocation of funds towards a community development pool (this role is reserved for the CC)

Membership & Roles

- Current Membership
 - Charlotte Whitt
 - Jana Freytag
 - Jeremy Huff (Convener)
 - Martin Scholz
 - Thomas Trutt

- Additional non-pc members may be added by invitation

Decision-Making Process

- The decision making principles of the Product Council apply as [described in the Governance Model](#)

Meetings

- Frequency: Weekly 1 hour Zoom meetings on Wednesdays at 10 am ET/4pm CET. Duration: Through **June 24th, 2026**
- A Tri-Council Working Group to meet at a monthly cadence for the purpose of coordinating CDDF work across the three councils. Ideally, these meetings will occur on the first Wednesday of the month, during the same time slot as our standard meetings.
- Agenda on [FOLIO wiki](#). Meetings to be [recorded](#).

Communication Plan

- Preferred channels: The dedicated slack channel: #folio-community-directed-development and shared drive on Google.
- Updates on the working groups progress on the work will be shared with PC, TC and CC on a regular basis at the council meetings.
- A presentation Outlining the Deliverables of the group will be proposed for the 2026 WOLFCon
- Newsletter
- Feedback mechanism for all stakeholders (The three Councils, The SIGs, The POs, The Developers)
- Updates during tri-council meetings
- Regular check-ins with the PC

Deliverables & Milestones

- Get Product Owner Feedback on the Minimally Viable DIP **April 8th**
- A documented process for a Minimally Viable DIP, to be delivered to the PC for approval by **April 16, 2026**
- A recommendation to the CC of possible staffing configurations for a Community Development Team, to be delivered to the CC by **April 27, 2026**
- A documented process for designating FOLIO Components as “Community” or “Participating”, to be delivered to the PC for approval by **May 14, 2026**
- Full DIP process definition and roadmap, to be delivered to the PC for approval by **June 18, 2026**
- A recommendation for a Phased Rollout Roadmap for the CDDF, to be delivered to the PC for approval by **July 2nd, 2026**
- A WOLFCon Presentation Proposal

Resources & Support

- Standard PC Subgroup Resources:
 - A page on the PC's section of the Confluence Wiki
 - A reserved Zoom Room on the OLF Zoom account
- The time resources of volunteer participants: Expected 1-2 hours per week