



Hillcrest Middle School

Redo & Late Work Policy

Redo Policy:

All students have the opportunity to correct major tests (not projects) for mastery of content. It is the student's responsibility to request this opportunity from the teacher according to the following guidelines:

- ALL students are eligible for the redo policy, no matter the grade; all redos must be completed within 5 days of the return of test date or after reteaching occurs.
- Teachers can offer either test corrections or a condensed assessment retake of the standard requiring remediation.
- Recorded grade will be the highest score. Multiple attempts may be necessary to master content.
- Reteaching should be done before a redo or test corrections AND student(s) need to know what they missed to be able to master that content for the redo.
- The scheduling of redo's will be determined by the individual teacher and communicated to student.

Late Work Policy:

Maximum Time to turn in NHI (Not Handed In) school-wide: 7 school days from the assignment due date. After 7 days the NHI will be recorded in the gradebook as a 50. A teacher **MAY** extend the late work acceptance deadline, but not reduce it.

Student Absences:

- o 3 days or less: 7 days to make up work without penalty from the date of return. After 7 days, work will not be accepted for a grade. NHI will be documented as final grade.
- o 4-7 days: 10 school days to make up work without penalty from the date of return. After 10 days, work will not be accepted for a grade. NHI will be documented as final grade.
- o +7 days: Students with documented extended illness will be handled on a case by case basis with guidance from administration.

Updated: 8/2025